

# 2011/12 ICSP Project Status

Wednesday, October 19, 2011

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ID	Title	Description	Position	Project Status	Project Update
RP-3-2	Repopulation Strategy - Through Rural Secretariat project on developing the "creative economy"	Implement a Repopulation Strategy for the Shelburne area in partnership with the Chamber of Commerce. Incorporate strategies to encourage in-migration, immigration and re-migration.	Sustainable Development Coordinator	Awaiting Funding Approval	This will be addressed through the Rural Secretariat project on creating partnerships for growing the "creative economy". In-kind contribution in 2011/12 from Sustainable Development Coordinator. Awaiting funding approval from the Rural Secretariat.
MP-4-2	Shelburne Medical Clinic Renovation and Expansion	Complete the proposed Shelburne Medical Clinic renovation and expansion to update infrastructure and provide space for 6 practicing health care professionals	CAO	Awaiting Funding Approval	Provincial funding not confirmed. Awaiting response.
MP-8-5	Green Office Practices	Implement Green Office Practices, as recommended by UNSM.	Municipal Clerk	Complete	Information has been reviewed by each department and practices adopted where appropriate.
RP-10-1	Volunteer Capacity Building Program	Workshop Series delivered Feb. March and April builds community capacity for volunteers - including fundraising, proposal writing and funding applications, Community Counts and healthy eating.	Director of Recreation and Parks	Complete	Series completed. Another series is planned for Winter 2012 (Recruiting volunteers, Proposal writing & funders)
RP-1-2	Project Development (ICSP)	Establish a Project Officer for Eastern Shelburne County to manage project implementation for the ICSPs for the Municipality of the District of Shelburne, the Town of Shelburne and the Town of Lockeport. The Municipality of the District of Shelburne will work with other municipalities in Eastern Shelburne County on this action.	CAO	Complete	Sustainable Development Coordinator established for MDS. Will explore opportunities to collaborate with other municipal units as they arise.
MP-6-2	Roadside/Beach/Wharf Cleanup Grant Program	Introduce a Roadside Litter Pickup / Beach Cleanup / Wharf Cleanup Grant Program for volunteer organizations. Introduce a dedicated education campaign to reduce litter.	Waste Diversion Coordinator	Complete	

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MP-2-3	Sandy Point Sewage Treatment Plant	Complete the replacement and re-siting of the Sewage Treatment Plant at Sandy Point to improve treatment capability and increase capacity. Ensure the new plant is designed for modular expansion as treatment volumes increase with the development of the Shelburne Industrial Park. Include a climate change vulnerability assessment on this new public infrastructure.	Sustainable Development Coordinator	In Progress	Construction approximately 50% complete as of October 10. Lagoon construction, forcemain and outfall expected to be substantially complete by October 31.
MP-4-1	Physician Recruitment Strategy	Develop and implement a Strategic Plan for recruiting physicians that includes scholarships for local students, among other possible means to keep the health care system accessible, Roseway ER open and in-patient care effective.	CAO	In Progress	Working in partnership with the Shelburne Health Care Professional Recruitment and Retention Committee.
MP-2-1	Coastal Management Policy and Land Use By-Law	Create a Coastal Management Policy and associated Land Use By-Law for coastal zone areas, ensuring alignment with federal and provincial policy on coastal management.	Sustainable Development Coordinator	In Progress	Initial phase of public outreach complete. Planning Advisory Committee met in October to plan for the next phase of the project, including Climate Change Risk Assessment.
MP-8-4	Sustainable Procurement Policy	Implement a sustainable procurement policy for Municipal Operations.	CAO	In Progress	Purchasing policy under review.
MP-12-3	Shelburne Industrial Park COMFIT	Results from feasibility study on district energy indicated that the most economically and technically feasible project is a COMFIT Wind Energy system with the Municipality as the majority shareholder and with minority shares made available to industrial park tenants. This new infrastructure will also provide leverage for attracting new tenants to the area.	Sustainable Development Coordinator	In Progress	Preliminary work completed for application to COMFIT program for 50 kW project at the new Sandy Point Sewage Treatment Plant. MET tower erected at three sites by CPV will provide data to evaluate a larger project.
MP-8-6	Review Streetlight Policy and Improve Efficiency	Review policy with respect to streetlights and improve efficiency of street lighting through application of policy and technology where appropriate.	Municipal Clerk	In Progress	UNSM has announced an agreement with NS Power for LED streetlight rates (service and 'energy only'). UNSM also negotiating an increase to the phase-in period from 5 to 10 years with the Province. Staff are examining implications and opportunities for the MDS.

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MP-7-2	Boat Launch and Pull-off Sites	Establish boat launch and pull-off sites throughout the Municipality to encourage tourism, active transportation and recreational use of the road and water infrastructure.	Director of Recreation and Parks	In Progress	Funding confirmed, contract awarded and construction complete at four of the seven sites. Two more to be roughed out this fall. Still waiting on confirmation for the final site from Department of Transportation.
MP-7-4	Repair and Improvements to Municipal Trails & Bridges	Based on the engineering assessment completed in early 2010, complete repair work to rail bridges and other trail improvement and maintenance work.	Director of Recreation and Parks	In Progress	Construction work completed on the bridge and final inspections are in progress. Bridge plate (dated 1906) was removed to ensure security. This could be donated to Sable River or kept safe by the Municipality.
MP-8-3	Energy Efficiency Improvements - Public Works Garage	Implement energy efficiency improvements to Public Works Garage as indicated by Energy Audit results.	Waste Diversion Coordinator	In Progress	Lighting complete, not started on thermostats or insulation.
RP-9-1	Advocate for Coastline Mapping in Shelburne County	Lobby the provincial government to create an inventory of environmentally sensitive areas in Shelburne County and LIDAR mapping of our coastline.	Sustainable Development Coordinator	In Progress	Collecting information to inform advocacy on this issue as part of the Coastal management strategy.
MO-8-2	Greenhouse Gas Inventory	Building on work completed in 2009, conduct an annual greenhouse gas emissions inventory for municipal operations and track progress in reducing greenhouse gas emissions.	Waste Diversion Coordinator	In Progress	Final Report for 2009-10 in progress.
MO-13-1	Amend and Implement Heritage By-Law	Complete the review and implement a new Heritage By-Law. Encourage registration of historic properties and sites.	Municipal Clerk	In Progress	Changes have now been made to the Province's Heritage Property Act and the new legislation is being presented to the Heritage Advisory Committee in October. Work on reviewing the bylaws will follow.
MO-1-1	Project Development (Economic)	Establish an Economic Development Officer to focus on the Municipality of the District of Shelburne. This could be a staff position, contract position or achieved through a Regional Development Authority.	CAO	In Progress	

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MP-6-1	Waste Transfer Station (Phase 1)	Waste Transfer Station (Phase 1) to compact compost and residual waste before transport to Liverpool	Municipal Clerk	In Progress	Request for proposal being prepared. Preliminary approval of funding received but no official announcement yet. RRFB Region 6 approved funding.
RP-6-1	Enhance Waste Reduction and Diversion Education Programs	Enhance Waste Reduction and Diversion Education Programs to support backyard composting, improve recycling habits and influence buying habits to reduce waste and packaging. Promote and fund backyard composting. Publish waste diversion statistics regularly.	Waste Diversion Coordinator	In Progress	
RP-7-2	Advocate for Completion of the 103 Upgrade from Broad River to Sable River	Lobby the provincial government to complete the 103 upgrade from Broad River to Sable River.	Municipal Clerk	In Progress	Highway 103 committee continues to meet to advocate for completion of the Broad River to Granite Village upgrade.
MP-8-2	Facilities Renewal	Improve accessibility and efficiency of municipal, provincial and federal government services for the area through the new construction or substantial renovation of the Municipal Administration Building to create a shared Government Services Building. Include demonstration projects for new renewable energy and energy efficient technologies.	CAO	In Progress	Staff are completing financial analysis in preparation to open discussions with potential partners based on feasibility study completed in March 2011.
RP-6-2	Advocate for Consistency in Sorting Requirements for Waste	Lobby the provincial government for consistency in sorting requirements and labelling of waste containers for garbage, recycling and compost.	Waste Diversion Coordinator	In Progress	
MP-9-1	Climate Change Adaptation Strategy & Action Plan	Complete a Climate Change Adaptation Strategy including vulnerability assessment of key public infrastructure.	Sustainable Development Coordinator	In Progress	Incorporating requirements for Climate Change Action Plan as appropriate with Coastal Management Strategy. A Plan for development of the Municipal Climate Change Action Plan is in progress.

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RP-12-4	Energy Strategy Implementation	Implement recommendations from 2010 Eastern Shelburne County Energy Strategy Report	Sustainable Development Coordinator	In Progress	Application complete to EcoAction fund by Shelburne County Women's Fishnet for Community engagement components of the implementation. Work continuing on collaborative implementation of other initiatives with the Town of Lockeport and the Town of Shelburne.
MP-9-3	Partnership with Southwest Nova Biosphere Reserve Association	Develop a partnership with Southwest Nova Biosphere Reserve Association (SNBRA) and other municipalities in the region to complete mapping (including LIDAR) for Climate Change Adaptation Strategy and Human Resource / Skills Inventory and Community Asset Map (Action MP-3-2) for sustainable economic development. Participate in regional advocacy activities related to climate change as well as air quality improvements and the prevention of acid rain.	Sustainable Development Coordinator	In Progress	New coordinator established (Lisa Kamperman) and opportunities to collaborate on mapping for the coastal management strategy are being explored.
RP-6-3	Advocate for Reducing Packaging and Strengthening Littering Fines	Lobby the federal and provincial governments for legislation to reduce packaging, introduce refundable deposits on fast food packaging (e.g. Tim Horton's cups) and to increase fines for littering.	Waste Diversion Coordinator	In Progress	
RP-2-1	Education Program for Building and Renovation Projects	Compile information and provide clear direction to residents on what they can do to help protect the natural environment and become more sustainable through building and renovation projects. Disseminate information on energy efficiency, green building materials, site planning, renewable energy and case studies through the Building Inspection Department.	Waste Diversion Coordinator	In Progress	Some information collected. Inspection department met with Efficiency Nova Scotia in July 2011. Part of Energy Strategy implementation.
RP-8-1	Energy Efficiency Education & Awareness Program	Develop and deliver an Energy Efficiency Education and Awareness Program for staff and contractors focused on reducing energy consumption in municipal facilities.	Waste Diversion Coordinator	Not Started	Will be included in the Energy Strategy implementation.
RP-7-3	Advocate for Marine Transportation Infrastructure in Shelburne Harbour	Lobby the provincial and federal governments for investment in marine transportation infrastructure for Shelburne Harbour.	Economic Development Officer	Not Started	

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MO-4-1	Physical Activity Strategy	Update the Physical Activity Strategy and incorporate strategies for increasing the uptake of active transportation and increasing the amount of Fitness and Wellness Programs being offered in community halls.	Director of Recreation and Parks	Not Started	Awaiting replacement for Physical Activity Coordinator position (interviews in progress).
MO-5-1	Community Use Programs at SRHS – Community Input	Introduce an annual event for community input into the Community Use Programs at Shelburne Regional High School. Enhance programs to incorporate continuing education relevant for local business and industry.	Director of Recreation and Parks	Not Started	Awaiting replacement for Physical Activity Coordinator position (interviews in progress).
MP-1-1	Local Business Conference and Trade Show	Work with local business organizations to host an annual capacity building event, including networking, seminars, outreach and a trade show for local businesses. Encourage networking to enhance cooperation and use the even to help define current and future human resource and education needs. Invite external businesses that may potentially want to locate or relocate to the Shelburne area.	Economic Development Officer	Not Started	
RP-5-4	Sustainability Leadership and Public Education Program	Start a public education campaign for sustainability that includes a leadership program for local businesses and organizations to help them to deal with the changes that transitioning our economy and society to sustainability will introduce. Incorporate a column in the local newspaper to tell the stories of individuals, businesses, community groups and projects that are helping progress the community towards sustainability.	Sustainable Development Coordinator	Not Started	
RP-5-1	Shelburne County Marine Centre of Excellence	Update and enhance the concept of Shelburne County as a Marine Centre of Excellence, leveraging the opportunities that technology has created for this project.	Economic Development Officer	Not Started	

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RP-3-1	'Opportunities in your Community' Program for High Schools	Create a program for the local high schools in cooperation with other municipal units in Shelburne County which promotes local opportunities in health care, marine industries, agriculture and small business. Support and communicate with students who leave the area for educational reasons and support their return to the area. Include an annual award for residents who "stayed" or "came back" to their local communities. Incorporate coordination of co-op placements for skilled trades in high school and for university students with local businesses. Use summer recreation staff for outreach activities with high schools. Incorporate links to local volunteer programs for youth (e.g. Teens Lending Care – TLC program at Roseway Hospital).	Sustainable Development Coordinator	Not Started	
MP-8-1	Sustainability Committee of Council	Establish a Sustainability Committee of Council to oversee ICSP project progress and update the ICSP annually. The committee would meet quarterly and provide advice to the ICSP Project Officer on community involvement, reporting and ICSP projects.	Sustainable Development Coordinator	Ongoing Annually	Regular meetings established. Next meeting December 7, 2011.
MO-10-3	Volunteer Appreciation	Participate and support volunteer recognition and appreciation events.	Director of Recreation and Parks	Ongoing Annually	Planning for 2012 in progress.
MO-9-1	Sustainability Day Camp	Add a sustainability day camp to the Summer Recreation Program and include education on greenhouse gas emissions and climate change, as well as other sustainability topics.	Director of Recreation and Parks	Ongoing Annually	Day camp completed in 2011. E-Cool-ogy day camp to be offered again in 2012.
RP-5-2	Advocate for Increased Course Offerings at NSCC - Shelburne Campus	Lobby the provincial government and NSCC to enhance course offerings particularly with respect to the fishery and marine industry, and renewable energy technologies.	Municipal Clerk	Ongoing Annually	Letter written to advocate for Building and Fire Services course offering at the Shelburne Campus.
MO-8-1	Professional Development Program and Succession Planning Program	Institute a formal, structured Professional Development Program and Succession Planning Program for municipal staff.	CAO	Ongoing Annually	
RP-3-3	Tourism Development Officer	Support the Shelburne County Tourism Development Coordinator and develop a long term strategy for tourism development, including eco-tourism, in Shelburne County.	CAO	Ongoing Annually	Ongoing position funded by Shelburne County Municipalities
MO-13-2	Support Festivals, Cultural Events and Organizations	Continue to provide in-kind and financial support to existing festivals, cultural events and arts & culture organizations.	Municipal Clerk	Ongoing Annually	

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RP-2-2	Advocate for and actively promote a sustainable fishery	The local economy depends on an economically and environmentally sustainable fishing industry. This action will involve actively participating in consultative processes and advocating for effective ocean resource management.	CAO	Ongoing Annually	The fishery is an issue discussed at meetings with the MLA, MP and other federal and provincial officials as a key part of our economy.
MP-11-2	Annual Harvest Fair Event	Support the Harvest Fair, an annual event to celebrate the close of the farmers' markets and provide family fun activities and other displays related to environmental protection, sustainability, renewable energy, etc.	Municipal Clerk	Ongoing Annually	Successful volunteer event held in October 2009, 2010 and 2011. Event will continue to be volunteer led in 2012.