



MUNICIPALITY OF THE DISTRICT OF SHELburne

Policy Statement

PUBLIC PARTICIPATION PROGRAM RESPECTING PLANNING DOCUMENTS

Be it resolved that the Municipality of the District of Shelburne does hereby adopt the following Public Participation Program pursuant to Part VIII, Section 204 of the Municipal Government Act of 2006 as amended, for the purpose of securing public input into the preparation, revision and amendment of planning documents.

1. In preparing and reviewing planning documents as required by the Municipal Government Act, Part VIII, the Council shall provide for public input into the review of the planning documents by holding one or more public meetings, which shall be held prior to Council giving notice of its intention to adopt a planning document.
2. Any proposed amendments to a planning document shall be aired to the public at a regular or special meeting of Council, and a public information session shall be held dealing with the proposed amendments.
3. Notice of any public meeting shall be published in a newspaper circulating in the Municipality of the District of Shelburne, on the municipal web site and by posting a notice in the Municipal Courthouse, Shelburne. The notice shall state the time, date and place of the meeting and the hours during which relevant documents pertaining to the amendment or review may be inspected by the public.
4. The purpose of the public meeting(s) shall be to provide an opportunity for the public to comment, make suggestions, discuss and receive information with respect to the adoption or review of the planning document(s).
5. Members of the public may express their views, comments or suggestions verbally or in writing, and all interested persons will be given the opportunity to have their views and comments heard.

6. The public meeting (4) shall be conducted by staff, and the staff responsible for the preparation of the planning document(s) shall attend the meeting and prepare a written report to Council outlining the views expressed at the public meeting and recommendations with respect to the public views so expressed.

Clerk's Annotation For Official Policy Book

Date of Notice to Council members of Intent to Consider: March 14, 2011

(7 days minimum)

Date of Passage of Policy: March 28, 2011

Clerk

Date