

MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



June 2019

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>							<b>\$ 175.09</b>
Councillor Doris Townsend	June	N/A	IPad Monthly		20.66		20.66
	June	Barrington	Shelburne County Lobster Open				
	June	Shelburne	COW Meeting				
	June	Yarmouth	Tri County Library / AGM Meeting				
	June	Shelburne	Council Meeting		145.53		145.53
	June	N/A	Office 365 - email		8.90		8.90
<b>District 2</b>							<b>160.56</b>
Warden Penny Smith	June	N/A	IPad Monthly		8.40		8.40
	June	N/A	Cell Monthly		12.21		12.21
	June	N/A	Office 365 - email		8.89		8.89
	June	Ottawa	Travel to FCM Conference		131.06		131.06
<b>District 3</b>							<b>15.45</b>
Councillor Norman Wallet	June	N/A	IPad Monthly		6.55		6.55
	June	N/A	Office 365 - email		8.90		8.90
<b>District 4</b>							<b>-</b>
Councillor Terry McIntyre							
<b>District 5</b>							<b>14.11</b>
Councillor John Roscoe	June	N/A	IPad Monthly		5.21		5.21
	June	N/A	Office 365 - email		8.90		8.90
<b>District 6</b>							<b>14.11</b>
Deputy Warden David Levy	June	N/A	IPad Monthly		5.21		5.21
	June	N/A	Office 365 - email		8.90		8.90
<b>District 7</b>							<b>14.11</b>
Councillor Roger Taylor	June	N/A	IPad Monthly		5.21		5.21
	June	N/A	Office 365 - email		8.90		8.90
<b>CAO</b>							<b>36.95</b>
Tom MacEwan	June	N/A	Cell Phone Monthly		36.95		36.95
<b>Total Monthly Expenses</b>							<b>430.38</b>

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*