

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



October 2019

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1							490.34
Councillor Doris Townsend	October	N/A	IPad Monthly		57.36		57.36
	October	N/A	NSLA/LBANS Conference Fee			145.00	145.00
	October	N/A	Microsoft Office 365- Email		8.89		8.90
	October	Shelburne	Special Council				
	October	Shelburne	COW/MDS				
	October	Liverpool	LBANS Conference				
	October	Shelburne	Council				
	October	Lockeport	RCMP Advisory		203.74		203.74
	October	N/A	Wireless Charging Base		75.34		75.34
District 2							27.71
Warden Penny Smith	October	N/A	IPad Monthly		8.49		8.49
	October	N/A	Cell Monthly		10.33		10.33
	October	N/A	Microsoft Office 365- Email		8.89		8.89
District 3							18.40
Councillor Norman Wallet	October	N/A	IPad Monthly		9.50		9.50
	October	N/A	Microsoft Office 365- Email		8.89		8.90
District 4							-
Councillor Terry McIntyre							
District 5							14.11
Councillor John Roscoe	October	N/A	IPad Monthly		5.21		5.21
	October	N/A	Microsoft Office 365- Email		8.89		8.90
District 6							14.11
Deputy Warden David Levy	October	N/A	IPad Monthly		5.21		5.21
	October	N/A	Microsoft Office 365- Email		8.89		8.90
District 7							330.59
Councillor Roger Taylor	October	N/A	IPad Monthly		11.93		11.93
	October	N/A	Microsoft Office 365- Email		8.89		8.90
	June	Shelburne	Attend Cadet graduation for MDS				
	June	Shelburne	COW				
	June	Shelburne	Council				

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

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	June	Shelburne	CBDC AGM	106.44	106.44
	July	Shelburne	COW		
	July	Shelburne	Council		
	August	Shelburne	Special Council Meeting		
	October	Shelburne	Meet Minister Porter		
	October	Shelburne	COW		
	October	Shelburne	Council		
	October	Liverpool	Western Region Forestry Committee	203.32	203.32
CAO					2,179.25
Ken Smith	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS		
	September	Bridgewater & Return	Travel to MODS	582.09	582.09
	September	Shelburne	Accommodation	208.57	208.57
	October	Shelburne	Accommodation	104.29	104.29
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS	997.88	997.88
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS		
	October	Bridgewater & Return	Travel to MODS	249.47	249.47
	October	N/A	Cell Monthly	36.95	\$ 36.95

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Total Monthly Expenses \$ 3,074.51

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