



|                                 | Date       | Destination                  | Comments on expense   | Meals & Beverage Expenses | Gifts | Meeting Space | Other | Cost to Municipality |
|---------------------------------|------------|------------------------------|---|---------------------------|-------|---------------|-------|----------------------|
| <b>January 2020</b>             |            |                              |   | -                         | -     | -             | -     | -                    |
|                                 |            |                              |   |                           |       |               |       | -                    |
|                                 |            |                              |   |                           |       |               |       | -                    |
| <b>February 2020</b>            |            |                              |   | 34.89                     | -     | -             | -     | 34.89                |
|                                 | February 4 | MODS Administration Building | Yarmouth Shelburne Municipal Recreation Association Meeting | 34.89                     |       |               |       | 34.89                |
|                                 |            |                              |   |                           |       |               |       | -                    |
|                                 |            |                              |   |                           |       |               |       | -                    |
| <b>March 2020</b>               |            |                              |   | -                         | -     | -             | -     | -                    |
|                                 |            |                              |   |                           |       |               |       | -                    |
| <b>Total Quarterly Expenses</b> |            |                              |   |                           |       |               |       | <b>34.89</b>         |

*Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.*