



| | Date | Destination | Comments on expense | Meals & Beverage Expenses | Gifts | Meeting Space | Other | Cost to Municipality |
|---------------------------------|-------|----------------------------|--|---------------------------|-------|---------------|-------|----------------------|
| October 2019 | | | | - | - | - | - | - |
| | | | | | | | | - |
| November 2019 | | | | - | - | - | - | - |
| | | | | | | | | - |
| December 2019 | | | | | | | | 315.00 |
| | 9-Dec | Sandy Point Community Hall | Welkum Park Accessibility Stakeholder Engagement Session | 315.00 | | | | 315.00 |
| Total Quarterly Expenses | | | | | | | | 315.00 |

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.