



	Date	Destination	Comments on expense	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
July 2021				-	-	-	-	-
August 2021								
September 2021				47.50	316.32	-	62.87	426.69
	Sept. 28, 2021	SeaCaps Park	Volunteer Recognition Reception		116.32			116.32
	Sept. 28, 2021	SeaCaps Park	Volunteer Recognition Reception	47.50			62.87	110.37
	Sept. 28, 2021	SeaCaps Park	Volunteer Recognition Reception		30.00			30.00
	Sept. 28, 2021	SeaCaps Park	Volunteer Recognition Reception		170.00			170.00
Total Quarterly Expenses								426.69

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.