

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



APRIL 2020

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1							
Councillor Doris Townsend	April	N/A	IPad Monthly	-	12.84	211.49	224.33
	April	N/A	Conflict of Interest Policy Insurance		5.21		5.21
	April	N/A	Office 365- Email			60.00	60.00
	April	N/A	FCM Dues		7.63		7.63
						151.49	151.49
District 2							
Warden Penny Smith	April	N/A	Cell Monthly	-	(303.31)	211.50	(91.81)
	April	N/A	IPad Monthly		9.54		9.54
	April	N/A	Conflict of Interest Policy Insurance		8.84		8.84
	April	N/A	Office 365- Email			60.00	60.00
	April	N/A	Credit for Hotel -FCM Conference		7.62		7.62
	January	Toronto	Canceled		(329.31)		(329.31)
	April	N/A	FCM Dues			151.50	151.50
District 3							
Councillor Norman Wallet	April	N/A	IPad Monthly	-	15.65	60.00	227.14
	April	N/A	Conflict of Interest Policy Insurance		8.02		8.02
	April	N/A	Office 365- Email			60.00	60.00
	April	N/A	FCM Dues		7.63		7.63
						151.49	151.49
District 4							
Councillor Terry McIntyre	April	N/A	FCM Dues	-	-	151.49	219.12
	April	N/A	Conflict of Interest Policy Insurance			60.00	60.00
	April	N/A	Office 365- Email		7.63		7.63
District 5							
Councillor John Roscoe	April	N/A	IPad Monthly	-	12.83	60.00	224.32
	April	N/A	Conflict of Interest Policy Insurance		5.21		5.21
	April	N/A	Office 365- Email			60.00	60.00
	April	N/A	FCM Dues		7.62		7.62
						151.49	151.49

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

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District 6				-	12.84	60.00	224.33
	April	N/A	IPad Monthly		5.21		5.21
	April	N/A	Conflict of Interest Policy Insurance			60.00	60.00
	April	N/A	Office 365- Email		7.63		7.63
	April	N/A	FCM Dues			151.49	151.49
District 7				-	44.09	211.49	255.58
Councillor Roger Taylor	April	N/A	IPad Monthly		36.46		36.46
	April	N/A	Conflict of Interest Policy Insurance			60.00	60.00
	April	N/A	Office 365- Email		7.63		7.63
	April	N/A	FCM Dues			151.49	151.49
CAO				-	(303.46)	344.15	40.69
Trudy Payne	January	Toronto	Credit for Hotel -FCM Conference Canceled		(329.31)		(329.31)
	April	N/A	AMA Membership			344.15	344.15
	April	N/A	Cell Monthly		25.85		25.85
					Total Monthly Expenses		<u>1,323.70</u>

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MONTHLY TRAVEL REPORT AND EXPENSE
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May 2020

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	15.71	-	15.71
Councillor Doris Townsend	May	N/A	IPad Monthly		8.08		8.08
	May	N/A	Office 365- Email		7.63		7.63
District 2				-	21.48	-	21.48
Warden Penny Smith	May	N/A	IPad Monthly		7.43		7.43
	May	N/A	Cell Monthly		6.43		6.43
	May	N/A	Office 365- Email		7.62		7.62
District 3				-	12.85	-	12.85
Councillor Norman Wallet	May	N/A	IPad Monthly		5.22		5.22
	May	N/A	Office 365- Email		7.63		7.63
District 4				-	7.63	-	7.63
Councillor Terry McIntyre	May	N/A	Office 365- Email		7.63		7.63
District 5				-	12.83	-	12.83
Councillor John Roscoe	May	N/A	IPad Monthly		5.21		5.21
	May	N/A	Office 365- Email		7.62		7.62
District 6				-	12.84	-	12.84
	May	N/A	IPad Monthly		5.21		5.21
	May	N/A	Office 365- Email		7.63		7.63
District 7				-	43.68	-	43.68
Councillor Roger Taylor	May	N/A	IPad Monthly		36.05		36.05
	May	N/A	Office 365- Email		7.63		7.63
CAO				-	6.96	-	6.69
Trudy Payne	May	N/A	Cell Monthly		6.96		6.69
					Total Monthly Expenses		133.71

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MONTHLY TRAVEL REPORT AND EXPENSE
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June 2020

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1							
Councillor Doris Townsend	June	N/A	IPad Monthly	\$ -	\$ 1,186.26	\$ -	\$ 1,186.26
	June	N/A	Lenovo Think Pad		5.29		5.29
	June	N/A	Office 365- Email		1,184.69		1,184.69
	June	N/A			(3.72)		(3.72)
District 2							
Warden Penny Smith	June	N/A	Cell Monthly	-	1,199.55	-	1,199.55
	July	N/A	IPad Monthly		13.18		13.18
	June	N/A	Lenovo Think Pad		5.41		5.41
	June	N/A	Office 365- Email		1,184.68		1,184.68
	June	N/A			(3.72)		(3.72)
District 3							
Councillor Norman Wallet	June	N/A	IPad	-	1,189.95	-	1,186.23
	June	N/A	Lenovo Think Pad		5.26		5.26
	June	N/A	Office 365- Email		1,184.69		1,184.69
	June	N/A			(3.72)		(3.72)
District 4							
Councillor Terry McIntyre	June	N/A	Lenovo Think Pad	-	1,184.69	-	1,257.20
	May	Shelburne	Monthly Meeting at Shelburne Arena		1,184.69		1,184.69
	May	Shelburne	Council Meeting				
	May	Shelburne	Meeting at the Shelburne Arena				
	May	Shelburne	Council Meeting		76.23		76.23
	June	N/A	Office 365- Email		(3.72)		(3.72)
District 5							
Councillor John Roscoe	June	N/A	IPad	-	1,189.90	-	1,186.18
	June	N/A	Lenovo Think Pad		5.21		5.21
	June	N/A	Office 365- Email		1,184.69		1,184.69
	June	N/A			(3.72)		(3.72)
District 6							
	June	N/A	IPad	-	1,189.90	-	1,186.18
	June	N/A	Lenovo Think Pad		5.21		5.21
	June	N/A	Office 365- Email		1,184.69		1,184.69
	June	N/A			(3.72)		(3.72)

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June 2020

District 7				-	1,191.37	-	1,191.37
Councillor Roger Taylor	June	N/A	IPad		10.40		10.40
	June	N/A	Lenovo Think Pad		1,184.69		1,184.69
	June	N/A	Office 365- Email		(3.72)		(3.72)
CAO				-	15.40	-	15.40
Trudy Payne	June	N/A	Cell Monthly		15.40		15.40
					Total Monthly Expenses		8,408.37

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**MONTHLY TRAVEL REPORT AND EXPENSE
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August 2020

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	8.85	-	8.85
Councillor Doris Townsend	August	N/A	Ipad Monthly		8.85		8.85
							-
District 2				-	532.29	-	546.37
Warden Penny Smith	August	N/A	Ipad Monthly		9.78		9.78
	August	N/A	Cell Monthly		21.94		21.94
	August	N/A	New Cell Phone Purchase		500.57		500.57
	August	N/A	Cell Phone Case		14.08		14.08
District 3				-	8.60	-	8.60
Councillor Norman Wallet	August	N/A	Ipad Monthly		8.60		8.60
District 4				-	-	-	-
Councillor Terry McIntyre							-
District 5				-	5.21	-	5.21
Councillor John Roscoe	August	N/A	Ipad Monthly		5.21		5.21
District 6				-	5.21	-	5.21
	August	N/A	Ipad Monthly		5.21		5.21
District 7				-	5.87	-	5.87
Councillor Roger Taylor	August	N/A	Ipad Monthly		5.87		5.87
CAO				-	28.56	-	28.56
Trudy Payne	August	N/A	Cell Monthly		28.56		28.56
					Total Monthly Expenses		608.67

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September 2020

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	108.12	-	108.12
Councillor Doris Townsend	September	N/A	IPad Monthly		5.58		5.58
	August	Shelburne	Roseway Manor Board Meeting				-
	September	Shelburne	RCMP Advisory Committee		53.36		53.36
	July-September	N/A	Office 365 - Email		49.18		49.18
District 2				-	118.75	-	118.75
Warden Penny Smith	September	N/A	IPad Monthly		15.18		15.18
	September	N/A	Cell Monthly		54.42		54.42
	July-September	N/A	Office 365 - Email		49.15		49.15
District 3				-	54.42	-	54.42
Councillor Norman Wallet	September	N/A	IPad Monthly		5.24		5.24
	July-September	N/A	Office 365 - Email		49.18		49.18
District 4				-	49.18	-	49.18
Councillor Terry McIntyre	July-September	N/A	Office 365 - Email		49.18		49.18
District 5				-	54.39	-	54.39
Councillor John Roscoe	September	N/A	IPad Monthly		5.21		5.21
	July-September	N/A	Office 365 - Email		49.18		49.18
District 6				-	54.39	-	54.39
	September	N/A	IPad Monthly		5.21		5.21
	July-September	N/A	Office 365 - Email		49.18		49.18
District 7				-	76.71	-	49.18
Councillor Roger Taylor	September	N/A	IPad Monthly		27.53		FALSE
	July-September	N/A	Office 365 - Email		49.18		49.18
CAO				-	36.92	-	36.92
Trudy Payne	September	N/A	Cell Monthly		36.92		36.92

Total Monthly Expenses \$ 525.35

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	87.78	-	87.78
Councillor Doris Townsend	October	N/A	Ipad Monthly		5.28		5.28
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 2				-	135.81	-	135.81
Warden Penny Smith	October	N/A	Ipad Monthly		14.50		14.50
	October	N/A	Cell Monthly		38.81		38.81
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 3				-	90.13	-	90.13
Councillor Norman Wallet	October	N/A	Ipad Monthly		7.63		7.63
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 4				-	177.79	-	177.79
Councillor Terry McIntyre	September	Shelburne	Manor Board				-
	September	Shelburne	Arena Board				-
	October	Welshtown	Welshtown Quarterly				-
	October	Shelburne	Arena Board				-
	June	Shelburne	Arena Board		95.29		95.29
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 5				-	87.71	-	87.71
Councillor John Roscoe	October	N/A	Ipad Monthly		5.21		5.21
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 6				-	87.71	-	87.71
	October	N/A	Ipad Monthly		5.21		5.21
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
District 7				-	91.03	-	91.03
Councillor Roger Taylor	October	N/A	Ipad Monthly		8.53		8.53
	October	Shelburne	Black Loyalist Heritage Centre		82.50		82.50
CAO				29.00	824.63	-	853.63
Trudy Payne	October	N/A	Cell Monthly		33.97		33.97
	July	Liverpool	Union Negotiations				-
	July	Liverpool	Union Negotiations				-
	July	Yarmouth	Health Meeting				-
	July	Bridgewater	Union Negotiations				-
	August	West Green Harbour	C&D Site Tour				-
	August	Bridgewater	Asset Management Training				-
	September	Bridgewater	Union Negotiations				-

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October 2020

September	Bridgewater	Asset Management Training		-
October	Bridgewater	Asset Management Training		-
October	Yarmouth	Asset Management Training	790.66	790.66
July	N/A	Meal - Union Negotiations		-
July	N/A	Meal - Union Negotiations	29.00	29.00
Total Monthly Expenses				\$ 1,611.59

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	167.61	-	167.61
Councillor Doris Townsend	November	N/A	Ipad Monthly		5.21		5.21
	October	Shelburne	Roseway Manor/Fire Hall				-
	November	Shelburne - Black Loyalist Centre	Council Orientation				-
	November	Shelburne	Council Swearing in Ceremony				-
	November	Shelburne	Council Orientation/MGA		99.52		99.52
	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57
District 2				-	121.01	-	121.01
Warden Penny Smith	November	N/A	Ipad Monthly		17.66		17.66
	November	N/A	Cell Monthly		40.47		40.47
	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57
District 3				-	72.62	-	72.62
Councillor Norman Wallet / Sherry Thorburn Irvine	November	N/A	Ipad Monthly		9.74		9.74
	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October 2020		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57
District 4				-	62.88	-	62.88
Councillor Terry McIntyre	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57

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November 2020

District 5				-	68.09	-	68.09
Councillor John Roscoe / Heidi Wagner	November	N/A	Ipad Monthly		5.21		5.21
	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57
District 6				-	68.09	-	68.09
Councillor Ronald Coole	November	N/A	Ipad Monthly		5.21		5.21
	November	N/A	Swearing In Ceremony		3.21		3.21
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.69		16.69
	November	N/A	Laptop Bag		24.57		24.57
District 7				-	89.10	-	89.10
Councillor Roger Taylor / Deputy Warden Dale Richardson	November	N/A	Ipad Monthly		5.90		5.90
	November	N/A	Laptop Mouse		20.31		20.31
	November	N/A	Swearing In Ceremony		3.22		3.22
	October	N/A	Office 365 - Email -Reallocation from October		18.41		18.41
	November	N/A	Office 365 - Email		16.66		16.66
	November	N/A	Laptop Bag		24.60		24.60
CAO				-	29.73	-	29.73
Trudy Payne	November	N/A	Cell Monthly		29.73		29.73
							-
						Total Monthly Expenses	\$ 679.13

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District 1				-	143.12	-	143.12
Councillor Doris Townsend	December	N/A	Ipad Monthly		5.21		5.21
	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62
	December	Shelburne	Shared Services/Firehall				-
	December	Shelburne	Council/MDS		53.36		53.36
	December	N/A	Council Orientation		7.91		7.91
	December	N/A	Office 365 - Email		16.69		16.69
District 2				-	156.24	-	156.24
Warden Penny Smith	December	N/A	Ipad Monthly		23.26		23.26
	December	N/A	Cell Monthly		48.43		48.43
	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62
	December	N/A	Council Orientation		7.91		7.91
	December	N/A	Office 365 - Email		16.69		16.69
District 3				-	90.30	-	90.30
Councillor Sherry Thorburn Irvin	December	N/A	Ipad Monthly		5.75		5.75
	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62
	December	N/A	Council Orientation		7.91		7.91
	December	N/A	Office 365 - Email		16.69		16.69
District 4				-	84.55	-	84.55
Councillor Terry McIntyre	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62
	December	N/A	Council Orientation		7.91		7.91
	December	N/A	Office 365 - Email		16.69		16.69
District 5				-	89.76	-	89.76
Councillor Heidi Wagner	December	N/A	Ipad Monthly		5.21		5.21
	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62

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December 2020

	December	N/A	Council Orientation		7.91		7.91
	December	N/A	Office 365 - Email		16.69		16.69
District 6				-	350.21	-	350.21
Councillor Ronald Coole	December	N/A	Ipad Monthly		5.21		5.21
	December	N/A	Council Orientation		7.09		7.09
	December	N/A	Council Lunch - Orientation		20.24		20.24
	December	N/A	Council Lunch - Orientation		32.62		32.62
	December	N/A	Council Orientation		7.91		7.91
	November	Shelburne	Swearing in Ceremony				-
	November	Shelburne	Arena Meeting				-
	November	Shelburne	Council Orientation				-
	November	Shelburne	District Tour of Landfill				-
	November	Shelburne	Council Meeting				-
	December	Sable River	Sable Footbridge Opening				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Arena Meeting				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Council Orientation		260.45		260.45
	December	N/A	Office 365 - Email		16.69		16.69
District 7				-	360.49	-	360.49
Deputy Warden Dale Richardson	December	N/A	Ipad Monthly		9.67		9.67
	December	N/A	Council Orientation		7.06		7.06
	December	N/A	Council Lunch - Orientation		20.25		20.25
	December	N/A	Council Lunch - Orientation		32.59		32.59
	December	N/A	Council Orientation		7.88		7.88
	November	Shelburne	Swearing in Ceremony				-
	November	Shelburne	Council Orientation				-
	November	Shelburne	Tour Landfill				-
	November	Shelburne	Council Meeting				-
	December	Sable River	Sable Footbridge Opening				-
	December	Shelburne	Council Orientation				-
	December	Shelburne	Council Orientation				-
	December	Shelburne	Council Orientation		266.38		266.38
	December	N/A	Office 365 - Email		16.66		16.66

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



December 2020

CAO							
Trudy Payne	December	N/A	Cell Monthly	-	304.17	-	304.17
	November	Hebron	Meeting with CAO's		36.95		36.95
	November	Kentville	Asset Management Training				-
	November	Shelburne	Council Orientation		267.22		267.22
						Total Monthly Expenses	\$ 1,578.84

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	222.08	494.29	716.37
Councillor Doris Townsend	January	N/A	Ipad Monthly		5.21		5.21
	January	Shelburne	Strategic Planning Workshop		8.16		8.16
	January	N/A	Office 365 - Email		14.43		14.43
	January	Shelburne	Council Orientation		1.43		1.43
	January	Shelburne	Council Orientation		1.79		1.79
	January	Shelburne	Council Meeting		22.48		22.48
	December	Shelburne	Shared Services/Fire Hall				-
	January	Shelburne	Council/MDS				-
	January	Shelburne	MDS - Projects Review				-
	January	Tusket	MDS - New Building Tour - Tusket				-
	January	Shelburne	MDS - Projects Review		162.62		162.62
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29	494.29
	January	N/A	Frames for Council		5.96		5.96
District 2				-	119.70	494.29	613.99
Warden Penny Smith	January	N/A	Ipad Monthly		17.06		17.06
	January	N/A	Cell Monthly		48.39		48.39
	January	Shelburne	Strategic Planning Workshop		8.16		8.16
	January	N/A	Office 365 - Email		14.43		14.43
	January	N/A	Council Orientation		1.43		1.43
	January	N/A	Council Orientation		1.79		1.79
	January	Shelburne	Council Meeting		22.48		22.48
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29	494.29
	January	N/A	Frames for Council		5.96		5.96
District 3				-	53.55	494.29	547.84
Councillor Sherry Thorburne Irv	January	N/A	Ipad Monthly (Adjustment)		(0.70)		(0.70)
	January	Shelburne	Strategic Planning Workshop		8.16		8.16
	January	N/A	Office 365 - Email		14.43		14.43
	January	Shelburne	Council Orientation		1.43		1.43
	January	Shelburne	Council Orientation		1.79		1.79
	January	Shelburne	Council Meeting		22.48		22.48
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29	494.29
	January	N/A	Frames for Council		5.96		5.96
District 4				-	54.25	494.29	548.54
Councillor Terry McIntyre	January	Shelburne	Strategic Planning Workshop		8.16		8.16
	January	N/A	Office 365 - Email		14.43		14.43
	January	Shelburne	Council Orientation		1.43		1.43
	January	Shelburne	Council Orientation		1.79		1.79
	January	Shelburne	Council Meeting		22.48		22.48
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29	494.29
	January	N/A	Frames for Council		5.96		5.96
District 5				-	53.55	494.29	547.84

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



January 2021

Councillor Heidi Wagner	January	N/A	Ipad Monthly (Adjustment)		(0.70)	(0.70)
	January	Shelburne	Strategic Planning Workshop		8.16	8.16
	January	N/A	Office 365 - Email		14.43	14.43
	January	Shelburne	Council Orientation		1.43	1.43
	January	Shelburne	Council Orientation		1.79	1.79
	January	Shelburne	Council Meeting		22.48	22.48
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29
	January	N/A	Frames for Council		5.96	5.96
District 6				-	155.19	494.29
Councillor Ronald Coole	January	N/A	Ipad Monthly (Adjustment)		(0.70)	(0.70)
	January	Shelburne	Strategic Planning Workshop		8.16	8.16
	January	N/A	Office 365 - Email		14.43	14.43
	January	Shelburne	Council Orientation		1.43	1.43
	January	Shelburne	Council Orientation		1.79	1.79
	January	Shelburne	Council Meeting		22.48	22.48
	January	Shelburne	Council Meeting			-
	January	Shelburne	Arena Committee			-
	January	Shelburne	Strategic Planning			-
	January	Shelburne	Strategic Planning/Council		101.64	101.64
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29
	January	N/A	Frames for Council		5.96	5.96
District 7					450.37	494.29
Deputy Warden Dale Richardsor	January	N/A	Ipad Monthly		9.74	9.74
	January	N/A	Ipad Monthly (Adjustment)		(0.70)	(0.70)
	January	Shelburne	Strategic Planning Workshop		8.13	8.13
	January	N/A	Office 365 - Email		14.41	14.41
	January	Shelburne	Council Orientation		1.42	1.42
	January	Shelburne	Council Orientation		1.82	1.82
	January	Shelburne	Council Meeting		22.50	22.50
	January	Shelburne	Council Meeting			-
	January	Shelburne	Cooke's Aquaculture			-
	January	Lunenburg	Tour of Municipal Building - Lunenburg			-
	January	Shelburne	Strategic Planning			-
	January	Argyle/Yarmouth	Tour of Municipal Building - Argyle/Yarmouth			-
	January	Shelburne	Meeting with Bernadette Jordan			-
	January	Shelburne	Stategic Planning/Council		387.08	387.08
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.29
	January	N/A	Frames for Council		5.97	5.97
CAO				-	136.47	494.28
Trudy Payne	December	Lockeport	Taking Tim Hortons to Schools			-
	January	Mahone Bay - Chester	Meeting in Mahone Bay			-
	January	Bridgewater - Chester	Getting Computers for Staff			-
	January	Sable River	Visit Rally Point Retreat		110.53	110.53
	January	N/A	NSFM Dues/AMA Professional Services to NSFM			494.28
	January	N/A	Cell Monthly		25.94	25.94
					Total Monthly Expenses	\$ 5,199.47

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1							
Councillor Doris Townsend	February	N/A	Ipad Monthly	-	112.05	-	112.05
	February	Shelburne	Budget Workshop - Firehall		5.21		5.21
	March	Shelburne	Budget Workshop - MDS				-
	March	Shelburne	Council Meeting		80.04		80.04
	February	N/A	Office 365 - Email		16.69		16.69
	February	N/A	Heart and Stroke Foundation - Donation		7.14		7.14
	February	Shelburne	Council Meeting		1.31		1.31
	February	Shelburne	Council Meeting		1.66		1.66
District 2							
Warden Penny Smith	February	N/A	Ipad Monthly	-	108.89	-	108.89
	February	N/A	Cell Monthly		24.61		24.61
	February	N/A	Office 365 - Email		47.32		47.32
	February	N/A	Heart and Stroke Foundation - Donation		16.69		16.69
	February	N/A	All Nova Scotia Online - Subscription		7.14		7.14
	February	Shelburne	Council Meeting		10.16		10.16
	February	Shelburne	Council Meeting		1.31		1.31
	February	Shelburne	Council Meeting		1.66		1.66
District 3							
Councillor Sherry Thorburne Irv	February	N/A	Office 365 - Email	-	26.80	-	26.80
	February	N/A	Heart and Stroke Foundation - Donation		16.69		16.69
	February	Shelburne	Council Meeting		7.14		7.14
	February	Shelburne	Council Meeting		1.31		1.31
	February	Shelburne	Council Meeting		1.66		1.66
District 4							
Councillor Terry McIntyre	February	N/A	Office 365 - Email	-	26.80	-	26.80
	February	N/A	Heart and Stroke Foundation - Donation		16.69		16.69
	February	Shelburne	Council Meeting		7.14		7.14
	February	Shelburne	Council Meeting		1.31		1.31
	February	Shelburne	Council Meeting		1.66		1.66
District 5							
Councillor Heidi Wagner	February	N/A	Office 365 - Email	-	26.80	-	26.80
	February	N/A	Heart and Stroke Foundation - Donation		16.69		16.69
	February	Shelburne	Council Meeting		7.14		7.14
	February	Shelburne	Council Meeting		1.31		1.31
	February	Shelburne	Council Meeting		1.66		1.66
District 6							
Councillor Ronald Coole	February	N/A	Office 365 - Email	-	26.80	-	26.80
	February	N/A	Heart and Stroke Foundation - Donation		16.69		16.69
	February	Shelburne	Council Meeting		7.14		7.14
	February	Shelburne	Council Meeting		1.31		1.31

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



February 2021

	February	Shelburne	Council Meeting		1.66		1.66
District 7				-	36.97	-	36.97
Deputy Warden Dale Richardson	February	N/A	Office 365 - Email		16.66		16.66
	February	N/A	Heart and Stroke Foundation - Donation		7.16		7.16
	February	N/A	All Nova Scotia Online - Subscription		10.16		10.16
	February	Shelburne	Council Meeting		1.32		1.32
	February	Shelburne	Council Meeting		1.67		1.67
CAO				-	47.14	-	47.14
Trudy Payne	February	N/A	All Nova Scotia Online - Subscription		10.17		10.17
	February	N/A	Cell Monthly		36.97		36.97

Total Monthly Expenses \$ 412.25

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	44.16	-	44.16
Councillor Doris Townsend	March	N/A	Office 365 - Email		18.23		18.23
	March	N/A	Ipad Monthly		5.21		5.21
	March	Shelburne	Budget Meeting		10.46		10.46
	March	Shelburne	Strategic Planning		9.52		9.52
	March	Shelburne	Budget Meeting		0.74		0.74
District 2				-	108.00	-	108.00
Warden Penny Smith	March	N/A	Office 365 - Email		18.23		18.23
	March	N/A	Ipad Monthly		22.30		22.30
	March	N/A	Cell Monthly		46.75		46.75
	March	Shelburne	Budget Meeting		10.46		10.46
	March	Shelburne	Strategic Planning		9.52		9.52
	March	Shelburne	Budget Meeting		0.74		0.74
District 3				-	38.95	-	38.95
Councillor Sherry Thorburne Irvi	March	N/A	Office 365 - Email		18.23		18.23
	March	Shelburne	Budget Meeting		10.46		10.46
	March	Shelburne	Strategic Planning		9.52		9.52
	March	Shelburne	Budget Meeting		0.74		0.74
District 4				-	576.79	-	576.79
Councillor Terry McIntyre	March	N/A	Office 365 - Email		18.23		18.23
	March	Shelburne	Budget Meeting		10.46		10.46
	March	Shelburne	Strategic Planning		9.52		9.52
	March	Shelburne	Budget Meeting		0.74		0.74
	October	Shelburne	Council Meeting				-
	October	Shelburne	Manor Board Meeting				-
	November	Black Loyalist	Council Orientation				-
	November	Shelburne	Swearing in Ceremony/Council Meeting				-
	November	Shelburne	Manor Board Meeting				-
	November	Shelburne	Meeting with Dexter's Construction				-
	December	Shelburne	Manor Board Meeting				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Council Orientation				-
	January	Shelburne	Council Meeting				-
	January	Shelburne	Arena Board Meeting				-
	January	Shelburne	Audit and Control Committee				-

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



March 2021

	January	Shelburne	Manor Board Meeting			-
	January	Shelburne	Council Meeting			-
	February	Shelburne	Council Meeting			-
	February	Shelburne	Arena Board Meeting			-
	February	Shelburne	Manor Board Meeting			-
	February	Shelburne	Council Meeting			-
	February	Shelburne	Budget Meeting			-
	February	Shelburne	Port Authority Committee			-
	March	Shelburne	Council Meeting			-
	March	Shelburne	Arena Board Meeting			-
	March	Shelburne	Budget Meeting			-
	March	Shelburne	Manor Board Meeting			-
	March	Shelburne	Council Meeting			-
	March	Shelburne	Budget Meeting			-
	March	Shelburne	Council Meeting		537.84	537.84
District 5				-	38.95	38.95
Councillor Heidi Wagner	March	N/A	Office 365 - Email		18.23	18.23
	March	Shelburne	Budget Meeting		10.46	10.46
	March	Shelburne	Strategic Planning		9.52	9.52
	March	Shelburne	Budget Meeting		0.74	0.74
District 6				-	267.64	267.64
Councilor Ronald Coole	March	N/A	Office 365 - Email		18.23	18.23
	February	Shelburne	Arena Meeting			-
	February	Shelburne	PVSC/Council Meeting			-
	February	Shelburne	Budget Meeting		76.23	76.23
	March	Shelburne	Budget Meeting		10.46	10.46
	March	Shelburne	Strategic Planning		9.52	9.52
	March	Shelburne	Budget Meeting		0.74	0.74
	March	Shelburne	Council Meeting			-
	March	Shelburne	Arena Meeting			-
	March	Shelburne	Budget Meeting			-
	March	Shelburne	Council Meeting			-
	March	Shelburne	Budget Meeting			-
	March	Shelburne	Council/Budget Meeting		152.46	152.46
District 7				20.46	394.68	415.14
Deputy Warden Dale Richardson	February	N/A	Office 365 - Email		18.20	18.20
	March	Shelburne	Business View Magazine			-
	March	Shelburne	PVSC/Council Meeting			-
	March	Shelburne	Budget Meeting			-
	March	Shelburne	Council Meeting		135.52	135.52
	March	Shelburne	Budget Meeting		10.46	10.46

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



March 2021

	March	Shelburne	Strategic Planning		9.53	9.53
	March	Shelburne	Budget Meeting		0.75	0.75
	March	Shelburne	Council Meeting			-
	March	Bridgewater	New Admin Building Meeting			-
	March	Shelburne	Chamber of Commerce Meeting			-
	March	Shelburne	Building Committee			-
	March	Shelburne	Council Meeting			-
	March	Shelburne	Council Meeting		220.22	220.22
	March	Shelburne	Building Committee	20.46		20.46
CAO				21.55	107.78	-
Trudy Payne	March	Osburne Road	Fisheries Meeting			-
	March	Clark's Harbour	Mayor/Warden/CAO Meeting		71.99	71.99
	March	N/A	Building Committee	21.55		21.55
	March	N/A	Cell Monthly		35.79	35.79
					Total Monthly Expenses	\$ 1,618.96

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