



Naturally Yours

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**REGULAR SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
Wednesday, September 13, 2023**

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, September 13, 2023, at 6:00 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Dale Richardson
Councillor Doris Townsend
Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Councillor Anthony Gosbee - Via Teams
Councillor Heidi Wagner - Via Teams

ALSO IN ATTENDANCE:

Warren MacLeod, CAO
Adam Dedrick, Director of Recreation & Parks - Via Teams
Erin Hartley, Deputy CAO
Darrell Locke, By-Law Enforcement Officer
Marcia d'Eon, Director of Operations & Protective Services
Robin Smith, Community Development Coordinator
Val Kean, Director of Economic & Community Development

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Penny Smith.

2. APPROVAL OF AGENDA:

a. September 13, 2023

2(a) MOTION: APPROVAL OF AGENDA – SEPTEMBER 13, 2023

Being duly moved and seconded, be it resolved that the Agenda for September 13, 2023, be approved with the following amendments:

- Other: 8(e): Rescheduling of November 8, 2023, Council Meeting – added

- **MOTION CARRIED**

3. APPROVAL OF MINUTES:

- a. July 26, 2023

3(a) MOTION: APPROVAL OF MINUTES – JULY 26, 2023

Being duly moved and seconded, be it resolved that the Minutes of July 26, 2023, be approved as circulated.

- **MOTION CARRIED**

4. BUSINESS ARISING:

There was no business arising.

The agenda was rearranged due to scheduling commitments.

6. Economic & Community Development

- a. 2023/24 Grants to Organizations Recommendations

6 (a) Robin Smith, Community Development Coordinator, presented Council with 2023/24 Grants to Organizations Recommendations staff report. Ms. Smith advised Council that Grants to Organizations had received a request from the Osprey Art Centre for \$1500. Staff reviewed eligibility based policy on policy.

MOTION: 2023/24 GRANTS TO ORGANIZATIONS RECOMMENDATIONS

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne approve the recommended grant amount for Osprey Arts Centre, totaling \$1500.00, to come from the 2023/24 Grants to Organizations, GL# 00-21950-791.

- **MOTION CARRIED**

5. RECREATION

- a. Crown Land Louis Head Beach and Roseway Beach

5.(a) Adam Dedrick, Director of Recreation & Parks, presented Council with the Crown Land Louis Head Beach and Roseway Beach staff report.

Mr. Dedrick advised Council that there are several ways to use or acquire Crown Land and each involves an application process. Louis Head beach and Roseway beach has potential to be utilized for several purposes including improved public access to the beaches and the hosting of events. Currently at both beaches very limited parking spaces are available and entries to the beaches are not accessible to all.

Discussion was held regarding the cost of exploring options for the use at each beach and the importance of additional accessibility. It was suggested that public meetings could be held to communicate as to what the community desired for the beaches.

MOTION: CROWN LAND LOUIS HEAD BEACH AND ROSEWAY BEACH

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the exploration of options for the use of Crown land at Louis Head Beach and Roseway Beach.

- **MOTION CARRIED**

7. OPERATIONS & PROTECTIVE SERVICES

- a. Dangerous or Unsightly 4619 Hwy. 103, Jordan Falls
- b. Dangerous or Unsightly 4625 Hwy. 103, Jordan Falls
- c. Fire Advisory Committee -Fire Service Analysis-Dwayne Hunt Proposal
- d. Fire Advisory Committee - Boundary Line Change
- e. Waive of Building Permit Fees - Wildfires

7 (b) Darrell Locke, By-Law Enforcement Officer, presented Council with the property located at 4625 Hwy 103 Jordan Falls staff report.

Mr. Locke updated Council that the file that was opened as a result of complaints received originally in 1995, reopened in 2010 and most recently on March 28, 2023, against the property located at 4625 Hwy. 103, Jordan Falls. There have been some attempts to improve the condition of the property over the years however the structure has deteriorated to the point where substantial repairs or demolition is necessary to mitigate what will become a dangerous situation.

Mr. Locke explained that the condition of the property located at 4625 Highway 103, Jordan Falls is in violation of the provisions of the Municipal Government Act, S.N.S. 1998, c.18. The property contains but not limited to propane tanks, used timbers, truck and trailer bodies, tires, boat stands, which is dangerous, unsightly, or offensive to a person. The property or building is in a state of non-repair. Concern was raised regarding demolition efforts to date being in violation of the regulations by not obtaining a demolition permit and burning of construction and demolition waste.

The property owner, Mr. Allikar, was given an opportunity to speak to Council, he explained that he has been working on the property to remedy the situation and requested an extension to complete the clean up of the property. Council advised that if the extension is granted proper protocol is to be followed and that a demolition permit needs to be obtained.

MOTION: PROPERTY LOCATED AT 4625 HWY. 103, JORDAN FALLS

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne hereby grant an extension of 60 days to clean up, with the provision that a demolition permit be obtained.

- **MOTION CARRIED**

7 (a) Darrell Locke, By-Law Enforcement Officer, presented Council with the property located at 4619 Hwy 103 Jordan Falls staff report.

Mr. Locke updated Council that the above property file was opened as a result of complaints received originally in 2007, reopened in 2010 and most recently on March 9, 2023, against the property located at 4619 Hwy. 103, Jordan Falls. There have been some attempts to improve the condition of the property over the years however the structure has deteriorated to the point where substantial repairs or demolition is necessary to mitigate what will become a dangerous situation.

MOTION: PROPERTY LOCATED AT 4619 HWY. 103, JORDAN FALLS

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne hereby issues an order as per Section 507 of the Municipal Government Act; and authorizes the Warden to sign off on this demolition and clean up order for the property located at 4619 Hwy. 103, Jordan Falls.

- **MOTION CARRIED**

7 (c) Marcia d'Eon, Director of Operations & Protective Services, presented Council with the Fire Advisory Committee -Fire Service Analysis-Dwayne Hunt Proposal staff report.

The Fire Advisory Committee held discussions at their meeting January 10, 2023, about fire services and the need for a fire service review. They made the recommendation to Council that a consultant be hired. Ms. d'Eon advised Council that at a meeting of the Fire Advisory Committee on August 10, 2023, Dwayne Hunt presented the committee with his proposal for the completion of a fire service analysis. The FAC discussed the importance of a consultant having local knowledge, understanding and experience. The Municipality of Barrington has been involved in ongoing discussion regarding fire services for a few years, including potential collaborations, sharing of services, and has also acted as a resource in relation to sharing their experience with their own fire service review in recent years.

MOTION: FIRE ADVISORY COMMITTEE -FIRE SERVICE ANALYSIS-DWAYNE HUNT PROPOSAL

Being duly moved and seconded, be it resolved that, as recommended by the Fire Advisory Committee, the Council of the Municipality of the District of Shelburne approve that a fire service analysis be completed by Dwayne Hunt with the Municipality of Barrington at a cost of \$30000 plus HST, to come from the contracted admin GL.

- **MOTION CARRIED**

7 (d) Marcia d'Eon, Director of Operations & Protective Services, presented Council with the Fire Advisory Committee - Boundary Line Change staff report.

Ms. d'Eon advised Council that at a meeting that was held on March 23, 2023, the Fire Advisory Committee passed a motion to change the boundary line between Harbour and Town of Shelburne Fire Departments. The discussion and subsequent motion are the result of timing exercises completed between the two departments which indicated that Harbour Fire Department is geographically closer to the Highway 103 intersection and could potentially respond faster to Incidents in this location. It will include advising the affected property owners, creating new boundary maps, and registering the revised boundaries with the Nova Scotia Emergency Management Office for 911 purposes. Municipal approval is required for this application.

MOTION: FIRE ADVISORY COMMITTEE - BOUNDARY LINE CHANGE

Being duly move and seconded, be it resolved that, as recommended by the Fire Advisory Committee, the Council of the Municipality of the District of Shelburne approve the boundary change between Harbour and Town of Shelburne Fire Departments to reflect that all properties and residences within the attached mapping district up to civic #10399 on Highway 103 and north along Quinn's Falls Road now be in the response area of Harbour Fire Department.

- **MOTION CARRIED**

7 (e) Marcia d'Eon, Director of Operations & Protective Services, presented Council with the Waive of Building Permit Fees -Wildfires staff report.

Ms. d'Eon advised Council that The Barrington Lake Wildfire, resulted in the loss of 26 homes, displacing families, and causing significant damage to an additional 56 properties in our community. Rebuilding homes and communities after such a disaster is a challenging endeavor, and every effort must be made to support those affected. Although a building permit is still required to rebuild these structures, staff recommend Council consider the proposal to waive building permit fees for residents who have been impacted.

MOTION: WAIVE OF BUILDING PERMIT FEES -WILDFIRES

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne waive all fees for replacement building permits on properties impacted by the Barrington Lake Wildfires - Be it further resolved that the Municipality refund any permit fees paid to date for the properties impacted by the Barrington Lake Wildfire.

- **MOTION CARRIED**

8. OTHER

- a. Monthly Building Report – August 2023
- b. Correspondence from Minister of Health and Wellness – EHS Staffing in Shelburne
- c. Correspondence from the Town of Shelburne – Exit 26 Reduction of Speed
- d. Correspondence from Turning the Tide – Integrated Youth Site
- e. November 8, 2023, Rescheduling Council Meeting

8 (a) The Monthly Building Report was reviewed.

8 (b) Warden Smith presented correspondence received from the Minister of Health in response from the letter sent July 28, 2023, regarding the current state of NS Healthcare.

8 (c) Warden Smith presented correspondence received from the Town of Shelburne regarding Exit 26 reduction of speed.

MOTION: EXIT 26 REDUCTION OF SPEED

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne direct Municipal staff to write a letter to the province regarding a proposed reduction of speed on Highway 103.

- **MOTION CARRIED**

8 (d) Warden Smith presented correspondence received from Turning the Tide requesting a letter of support for a potential location for an Integrated Youth Site (IYS).

An Integrated Youth Site (IYS) is to help overcome the barriers to youth/family access by designing and implementing solutions custom made for the region and population being served. There is a lot of flexibility in the program to allow for innovative approaches to ensuring services reach those who need them.

MOTION: LETTER OF SUPPORT FOR AN INTEGRATED YOUTH SITE (IYS)

Being duly moved and seconded be it resolved that the Municipality of the District of Shelburne direct municipal staff to send a letter of support for the Integrated Youth Site.

- **MOTION CARRIED**

8 (e) Warden Smith brought to the attention of Council that the November 8, 2023, Council meeting falls on the same date that most of Council will be away at the NSFMC Conference.

Discussion was held regarding the best alternatives and being there are five Wednesdays in the month of November, it was agreed that they would change November meeting dates from November 8th and 22nd to November 15th and 29th.

9. COMMITTEE REPORTS/WARDEN'S UPDATE:

- a. Committee Reports
- b. Warden's Update

9 (a) Councillor Wagner advised that Dock Days was a great success.

9 (b) Warden Smith advised she attended and provided updates on the following events:

- Open House - New Municipal Building – July 27, 2023
- Harmony Bazaar – July 29, 2023
- Dock Street Days – Fire Fighter Appreciation Ceremony to Honour the 67 Fire Departments who were involved in fighting the Barrington Lake Fires – August 4, 2023
- Community Wellness – NSCC
- Shelburne County Mental Health & Wellness – AGM - August 15, 2023
- Service Exchange Agreement discussion
- Black Loyalist Heritage Centre- International Day for the Remembrance of the Slave Trade – August 23, 2023
- Seniors Picnic - Guild Hall - August 24, 2023
- Grand Opening - District 33 Winery - August 25, 2023
- NSHA Community Group Stake Holders Meeting – September 11, 2023

10. IN-CAMERA:

- a. Acquisition, Sale, Lease and Security of Municipal Property as per MGA 22 (2) (a)
- b. Acquisition, Sale, Lease and Security of Municipal Property as per MGA 22 (2) (a)

MOTION: ENTER "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In-Camera" at 7:40 pm to discuss Acquisition, Sale, Lease and Security of Municipal Property Matters.

- MOTION CARRIED

MOTION: EXIT "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In-Camera" at 8:16 pm.

- MOTION CARRIED

Discussion was held and direction was provided to staff in camera.

11. ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:17 pm. The next Council meeting will be held on Wednesday, September 27, 2023.

Oct 3/23
Date

Anita DeMings
Recording Secretary



Penny Smith, Warden



Erin Hartley, Deputy Chief Administrative Officer