



Naturally Yours

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REGULAR SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELBURNE
Wednesday, October 11, 2023

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, October 11, 2023, at 6:00 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Dale Richardson
Councillor Doris Townsend
Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Councillor Anthony Gosbee
Councillor Heidi Wagner

ALSO IN ATTENDANCE:

Warren MacLeod, CAO
Carolann Atwood, Recording Secretary
Robin Smith, Community Development Coordinator
Adam Dedrick, Director of Recreation & Parks - Via Teams
Erin Hartley, Deputy CAO – Via Teams
Marcia d’Eon, Director of Operations & Protective Services – Via Teams
Val Kean, Director of Economic & Community Development – Via Teams
Michelle Williams, Director of Finance – Via Teams

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Smith.

2. APPROVAL OF AGENDA:

a. October 11, 2023

2(a) **MOTION: APPROVAL OF AGENDA – October 11, 2023**

Being duly moved and seconded, be it resolved that the Agenda for October 11, 2023, be approved as circulated.

- **MOTION CARRIED**

3. **APPROVAL OF MINUTES:**

a. September 27, 2023

3(a) **MOTION: APPROVAL OF MINUTES – SEPTEMBER 27, 2023**

Being duly moved and seconded, be it resolved that the Minutes of September 27, 2023, be approved with the addition of discussion points on Councillor Identification and correspondence on Tin Mine Road.

- **MOTION CARRIED**

4. **BUSINESS ARISING:**

There was no business arising.

5. **PRESENTATION**

- a. Shelburne Curling Club Request for Funding “Chiller Project” – Allan Mountford, Vice-President of Shelburne Curling Club
- b. Fire Response & Revised Opinion of Value – Paul Beazley & Rod Tremblay, Property Valuation Services Corporation

5(a) Warden Smith welcomed Allan Mountford, Vice-President of Shelburne Curling Club. Mr. Mountford gave a quick overview of the Curling Club and its importance to our community. He also explained the need for a Chiller to keep the club operational. It was noted that the club is in the process of reaching out for further funding, but they are not aware of any federal money available for this type of project. Warden Smith thanked Mr. Mountford for attending and a staff report will be requested and considered at a future meeting.

5(b) Warden Smith welcomed Paul Beazley & Rod Tremblay, with Property Valuation Services Corporation. Mr. Tremblay gave Council an overview of the Fire Response & Revised Opinion of Value due to the Barrington Lake Wildfire to be able to assess those properties impacted by the fire. It was noted that PVSC reviewed property loss and/or damage due to fire for the purpose of residential tax relief. It was advised that this can only be provided where the municipality makes a request pursuant to s. 69A of the Municipal Government Act. Warden Smith thanked them for all their hard work and for presenting their findings.

6. **FINANCE**

- a. Barrington Lake Wildfire Tax Reduction* – Michelle Williams & PVSC
- b. Financial Update – October 2023 – Management

6(a) Michelle Williams, Director of Finance, presented to Council the Barrington Lake Wildfire Tax Reduction staff report.

Ms. Williams advised Council that there were 82 properties affected by the fire: 26 properties completely destroyed and 56 properties affected in other ways. With assistance from Department of Natural Resources and Renewables as well as Property Valuation Services Corporation it has been determined that there are 38 properties eligible for a tax reduction.

MOTION: BARRINGTON LAKE WILDFIRE TAX REDUCTION

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve a tax reduction totaling \$24,736.98 using GL 00-21243-300 and allocate the credits to the Assessment Account Numbers using the chart contained within this report.

- **MOTION CARRIED**

6(b) Directors presented to Council the financial update, summarizing the key points about departmental revenues and expenditures. A forecasted outlook to March 31, 2024 was discussed, including a projected surplus of \$79,174.

7. ECONOMIC & COMMUNITY DEVELOPMENT

- a. Shelburne Events Committee – Appointment of Committee Members – Robin Smith

7(a) Robin Smith, Community Development Coordinator, presented to Council the Shelburne Events Committee-Appointment of Committee Members staff report.

Ms. Smith advised Council that after the Dock St. Days event in August, three committee members resigned for personal reasons. The Committee put out a call for new members and received two written expressions of interest, Jill Webb and Jeanette Nickerson. The Committee are in agreement that they both would make great additions to the Shelburne Events Committee.

MOTION: APPOINTMENT OF COMMITTEE MEMBERS

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne appoint Jeanette Nickerson and Jill Webb as members of the Shelburne Events Committee.

- **MOTION CARRIED**

8. OPERATIONS & PROTECTIVE SERVICES

- a. Waste Diversion Officer Report – Ryan Jamieson

8(a) The Waste Diversion Officer Report was presented by the Waste Diversion Officer. Discussion was held regarding HHW, RMRF, education and enforcement as well as EPR and the litter incentive program.

9. OTHER

- a. The Little Peoples Place Open House Invitation

10(a) Warden Smith presented correspondence received from The Little Peoples Place. They are having an Open House on October 28, 2023 from 1-3pm to celebrate 45 years of service.

10. COMMITTEE REPORTS/WARDEN'S UPDATE:

- a. Committee Reports
- b. Warden's Update

10(a) Councillor Townsend advised that she attended the Western Regional Library Meeting in September.

Councillor Gosbee Advised that Shelburne County Arena is up and running with recent upgrades as expected.

10(b) Warden Smith advised she attended, and provided updates on, the following events:

- Seniors Day at NSCC-Launch of the CORAH Program – October 3, 2023
- Announcement in Lower Ohio - Paper Excellence's contribution towards rebuilding efforts for the individuals' families and communities in Shelburne and Barrington impacted by the Barrington Lake Wildfire – October 11, 2023
- Luncheon In Barrington re: Wildfire relief – October 11, 2023
- Warden advised she will be on vacation from October 18 – 28, 2023, and Deputy Warden will chair the next Council Meeting

11. ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:10 pm. The next Council meeting will be held on Wednesday, October 25, 2023.

October 30/23
Date

Carolann Atwood
Recording Secretary


Penny Smith, Warden


Erin Hartley, Deputy Chief Administrative Officer