

**Municipality of the District of Shelburne**  
**March 13, 2024 - Council Meeting**  
**MOTIONS**

6(a) **Municipal Elections 2024 – Service Providers**

Be it resolved that Council of the Municipality of the District of Shelburne approve:

- Wanda Atkinson be appointed as Returning Officer for the 2024 Municipal Election;
- Erin Hartley and Anita DeMings be appointed as Assistant Returning Officers for 2024 Municipal Election;
- Compensation be set as follows:
  - Returning Officer Up to \$8,000
  - Assistant Returning Officer (Anita Demings) Per Collective Agreement
  - Assistant Returning Officer (Erin Hartley) Per Non-Union Policies
- The Municipality enter into the Information Sharing Agreement with Elections Nova Scotia to use the Provincial List of Electors as its preliminary list; and
- The Municipality hire Invelivote Systems Inc. as the electronic elections service provider at an amount of \$9,625 plus HST.

6(b) **Old Municipal Building**

Be it resolved that Council of the Municipality of the District of Shelburne approve the Old Municipal Building located at 136 Hammond Street be declared as no longer required for Municipal purposes from April 1st, 2024, and that it be deemed as surplus to the needs of the Municipality. Furthermore, be it resolved that the CAO be provided with the authority to dispose of the Old Municipal Building as per the Surplus Lands Policy.

7(a) **Low Income Property Tax Exemptions Policy Revision for 2024 2025**

Be it resolved that Council of the Municipality of the District of Shelburne approve the attached Low Income Property Tax Exemption Policy as amended.