



Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

---

**REGULAR SESSION OF THE 52nd COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne  
Wednesday, June 26, 2024**

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, June 26, 2024, at 6:00 pm in the Municipal Council Chambers.

**THOSE IN ATTENDANCE:**

Warden Penny Smith  
Deputy Warden Dale Richardson  
Councillor Doris Townsend via Microsoft Teams  
Councillor Sherry Thorburn Irvine  
Councillor Anthony Gosbee  
Councillor Heidi Wagner  
Councillor Ron Coole

**ALSO IN ATTENDANCE:**

Warren MacLeod, CAO  
Marcia d'Eon, Director of Operations & Protective Services via Microsoft Teams  
Adam Dedrick, Director of Recreation and Parks via Microsoft Teams  
Ryan Jamieson, Waste Diversion Officer  
Nicole Blades, Recording Secretary

**1. CALL TO ORDER:**

The meeting was called to order at 6:00 pm by Warden Smith.

**2. APPROVAL OF AGENDA:**

a. June 26, 2024

**2(a) MOTION: APPROVAL OF AGENDA – JUNE 26, 2024**

Being duly moved and seconded, be it resolved that the Agenda for June 26, 2024, be approved.

- **MOTION CARRIED**

**3. APPROVAL OF MINUTES:**

a. June 12, 2024

3(a) **MOTION: APPROVAL OF MINUTES – June 12, 2024**

Being duly moved and seconded, be it resolved that the Minutes of June 12, 2024, be approved as circulated.

- **MOTION CARRIED**

**4. PRESENTATION:**

- a. ABO Energy Community Solar Program – Johnathan Gravel, Senior Project Manger and Hannah Matheson, Project Developer

4(a) Warden Smith welcomed Johnathan Gravel, Senior Project Manager and An Nguyen, GIS Technician. Mr. Gravel gave regrets for Ms. Matheson.

Mr. Gravel provided information on ABO Energy Canada Ltd., the Nova Scotia Community Solar Program, and the proposed site in Shelburne.

Discussions were held regarding the location of the proposed site, community benefits, application process and community engagement.

Councillors thanked Mr. Gravel and Mr. Nguyen for presenting.

**5. BUSINESS ARISING:**

- a. Streetlight and Signage Installation for Carleton Village Dry Hydrant Access Road – Verbal Update – Marcia d’Eon, Director of Operations and Protective Services

5(a) Marcia d’Eon, Director of Operations and Protective Services, provided a verbal update on the streetlight and signage installation for Carleton Village Dry Hydrant Access Road.

Ms. d’Eon advised Council that streetlight and signage installation for all dry hydrant access roads was discussed at the Fire Advisory Committee meeting held on June 25, 2024. All dry hydrants have been assigned a civic address and civic address signs will be placed at each site. Fire Chiefs will be performing site visits to assess the dry hydrant access roads to determine if additional signage and streetlights are needed.

The Fire Advisory Committee will provide an update on the recommended dry hydrant sites that require additional signage or streetlights at the next Committee meeting on September 17, 2024. Staff will inform Council of the recommendations.

**6. RECREATION AND PARKS:**

- a. Equity and Anti-Racism Plan – Adam Dedrick, Director of Recreation and Parks

6(a) Adam Dedrick, Director of Recreation and Parks, presented Council with the Equity and Anti-Racism staff report.

Mr. Dedrick advised Council that Municipalities and Villages are the first public sector bodies prescribed under the Dismantling Racism and Hate Act, requiring plans to address systemic hate, inequity and racism by April 1, 2025.

After discussions with the Town of Shelburne and Town of Lockeport, it was determined that developing one plan for all three units would be beneficial.

**MOTION: EQUITY AND ANTI-RACISM PLAN**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne partner with the Town of Shelburne and the Town of Lockeport to develop an Equity and Anti-Racism Plan for Eastern Shelburne County.

- **MOTION CARRIED**

**7. OPERATIONS AND PROTECTIVE SERVICES:**

- a. Tipping Fee Review – Ryan Jamieson, Waste Diversion Officer

7(a) Ryan Jamieson, Waste Diversion Officer, presented the Tipping Fee Review staff report.

Mr. Jamieson advised Council that costs have increased for tipping fees and transportation fees when disposing of waste from the Regional Materials Recovery Facility (RMRF) site. In addition, operational costs will increase, as site upgrades need to be completed to remain permit compliant with the new provincial regulations.

Fracflow Consultants Incorporated recently assessed the RMRF site and recommended that MODS consider increasing the current schedule. Town of Shelburne, shared service partner, also requested a review of the tipping fees and consideration of an increase in fees to help offset the operating costs and assist with future upgrades needed to achieve compliance.

Mr. Jamieson provided a cost recovery analysis for each stream of waste including mixed C&D, wood, metal, drywall, shingles, refrigerant removal, leaf and yard waste, and minimum charge. Discussions were held regarding the increases of residential fees, adding flat rate fees, adding commercial user fees, and adding non-resident fees.

**MOTION: TIPPING FEE REVIEW**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve option 3 to increase/establish the following tipping fees at the RMRF site:

Material	Resident User	Commercial user	Non-Resident
Clean Wood	\$80/MT	\$90/MT	\$100/MT
Treated Wood	\$100/MT	\$130/MT	\$140/MT
Mixed C&D (Landfill items)	\$80/MT	\$90/MT	\$100/MT
Shingles	\$80/MT	\$90/MT	\$100/MT
Drywall	\$80/MT	\$90/MT	\$100/MT
Brush-Leaf and Yard Waste	\$40/MT	\$60/MT	\$70/MT
Scrap Metal	Flat rate (\$5.00)	Flat rate (\$5.00)	Flat rate (\$5.00)

Wire Lobster Traps	Flat rate (\$5.00)	Flat rate (\$5.00)	Flat rate (\$5.00)
Rope	Flat rate (\$5.00)	Flat rate (\$5.00)	Flat rate (\$5.00)

- **MOTION CARRIED**

**8. CORRESPONDENCE:**

- a. Department of Environment and Climate Change – Response Letter Re: Request for Exemption of Volunteer Emergency Service Providers from New Fuel Charges
- b. Health Services Foundation – Thank You Letter Re: Brighter Days Campaign

8(a) Warden Smith advised Council of the response letter received from the Department of Environment and Climate Change regarding a request for exemption of volunteer emergency service providers from new fuel charges.

8(b) Warden Smith advised Council of the thank-you letter received from the Health Services Foundation regarding the Brighter Days Campaign.

**9. OTHER:**

- a. Exterior Signage Re: Municipal Administration Building – Councillor Ron Coole

9(a) Councillor Ron Coole advised Council of the need for exterior signage at the entrance of the Municipal Building property.

A discussion was held and staff will gather information and provide a staff report to Council.

**10. COMMITTEE REPORTS/WARDEN'S UPDATE**

- a. Committee Reports
- b. Warden's Update

10(a) Councillor Coole advised he attended and provided updates on the following:

- Welkum Park Kickoff
- Accessibility Foundations Workshop

Councillor Thorburn Irvine advised she attended and provided updates on the following:

- Western County Regional Library Committee Meeting
- Welkum Park Kickoff
- NS Power Zoom Meeting Re: Sandy Point citizens concern with power supply and vegetation management

Councillor Gosbee advised he attended and provided updates on the following:

- Arena AGM
- Welkum Park Kickoff

Deputy Warden Richardson advised he attended and provided updates on the following:

- Welkum Park Kickoff
- Fire Advisory Committee Meeting

Councillor Wagner advised she attended and provided updates on the following:

- Events Committee Meetings

Councillor Townsend advised she attended and provided updates on the following:

- Welcome Park Kickoff

10(b) Warden Smith advised she attended and provided updates on the following:

- June 20 – Accessibility Foundations Workshop
- June 21 – National Indigenous Day Celebrations in Lockeport
- June 22 – Welkum Park Kickoff
- June 22 – Spencer’s Garden Centre 40<sup>th</sup> Anniversary Celebration
- June 25 – CBDC AGM
- June 25 – Mayors and Wardens Meeting Re: Yarmouth Ferry Services
- June 26 – Shelburne County Leadership Meeting

Warden Smith noted the SRHS and LRHS graduation will be held on June 27<sup>th</sup> and wished all graduates a congratulations.

Warden Smith noted she will be attending an award ceremony for Martin Fudge on June 28<sup>th</sup> where Mr. Fudge will be receiving the James McGregor Stewart Award.

**11. IN-CAMERA**

- a. Acquisition, Sale, Lease and Security of Municipal Property as per MGA 22 (2)(a)
- b. Personnel Matters as per MGA 22 (2)(c)

**MOTION: ENTER "IN-CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter “In-Camera” at 7:17 pm.

- **MOTION CARRIED**

**MOTION: EXIT "IN-CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In-Camera" at 8:18 pm.

- **MOTION CARRIED**

11(a)(i) **MOTION: PURCHASE OF K CLASS ROAD**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the purchase of the K Class Road from Department of Public Works between PID #80113889 and PID #80143555

- **MOTION CARRIED**

11(a)(ii) **MOTION: RCMP EXPRESSION OF INTEREST**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne instruct the CAO to respond to the RCMP Expression of Interest for land and include in the Expression of Interest PID #80113889 and PID #80143555.

- **MOTION CARRIED**

**12. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:19 pm. The next Regular Council meeting will be held on Wednesday, July 10, 2024.

July 10, 2024  
Date

**Nicole Blades**  
Recording Secretary



**Penny Smith, Warden**



**Erin Hartley, Deputy Chief Administrative Officer**