Quarterly Hospitality Expenses

Quarter 1
April 1, 2024 - June 30, 2024

	Date	Destination	Comments on expense	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
April 2024				-	-	-	-	-
								-
May 2024				-	-	-	-	-
								-
June 2024				-	-	-	-	-
								-
							Total Quarterly Expenses	-

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.