



Naturally Yours

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**REGULAR SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
Wednesday, September 25, 2024**

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, September 25, 2024, at 4:30 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith via Microsoft Teams
Deputy Warden Dale Richardson
Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Councillor Anthony Gosbee
Councillor Heidi Wagner

ALSO IN ATTENDANCE:

Warren MacLeod, CAO via Microsoft Teams
Erin Hartley, Deputy CAO via Microsoft Teams
Adam Dedrick, Director of Recreation & Parks via Microsoft Teams
Val Kean, Director of Economic & Community Development via Microsoft Teams
Marcia d'Eon, Director of Operations & Protective Services via Microsoft Teams
Nicole Blades, Recording Secretary

REGRETS:

Councillor Doris Townsend

1. CALL TO ORDER:

The meeting was called to order at 4:30 pm by Warden Smith.

2. APPROVAL OF AGENDA:

a. September 25, 2024

2(a) **MOTION: APPROVAL OF AGENDA – SEPTEMBER 25, 2024**

Being duly moved and seconded, be it resolved that the Agenda for September 25, 2024, be approved.

- **MOTION CARRIED**

3. APPROVAL OF MINUTES:

- a. September 11, 2024

3(a) **MOTION: APPROVAL OF MINUTES – September 11, 2024**

Being duly moved and seconded, be it resolved that the Minutes of September 11, 2024, be approved as circulated.

- **MOTION CARRIED**

4. BUSINESS ARISING:

- a. Crosswalk Lights – Councillor Wagner

4(a) Councillor Wagner requested an update from staff regarding a staff report for the crossing signal lights for the crosswalk at the beginning of Woodlawn Drive.

CAO MacLeod advised that staff have contacted Public Works. A staff report will be brought forward to Council after Public Works completes a survey of the area.

Councillor Wagner requested the matter be escalated as there was a near miss incident at the location with a student on Friday, September 20th, 2024. Staff to inform Public Works.

5. RECREATION & PARKS:

- a. Accessibility Coordinator Position Extension – Adam Dedrick, Director of Recreation & Parks

5(a) Adam Dedrick, Director of Recreation & Parks, presented the Accessibility Coordinator Position Extension staff report.

Mr. Dedrick advised Council the Accessibility Coordinator term position is scheduled to end January 3, 2025. A three-month extension would allow the Accessibility Coordinator time to complete the tasks outlined and meet the Accessibility Plan update deadline put in place by the province. The new position end date would be March 31, 2025.

Mr. Dedrick notified Council the Recreation Summer Staff Salary budget has \$15,265 remaining and would offset the Municipality's cost of \$8,500 for the extension. The position is cost-shared with the Town of Shelburne and the Town of Lockeport and both units have approved their contribution for the extension.

MOTION: ACCESSIBILITY COORDINATOR POSITION EXTENSION

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve a contribution amount of \$8,500 for the extension of the Accessibility Coordinator position to March 31, 2025 to be taken from the Contract Admin GL 0021210300.

- **MOTION CARRIED**

6. ECONOMIC & COMMUNITY DEVELOPMENT:

- a. Climate-Resilient Coastal Communities Program – Val Kean, Director of Economic & Community Development

6(a) Val Kean, Director of Economic & Community Development, presented the Climate-Resilient Coastal Communities staff report.

Ms. Kean advised Council that an invitation was received to participate in the Climate-Resilient Coastal Communities (CRCC) Program. The program helps Atlantic Canadian municipalities build resiliency through long term service delivery planning and capacity building.

The program is customized to regional needs allowing the Municipality to gain knowledge to advance forward with coastal and climate issues. CRCC offers guidance on policies, community engagement, GIS mapping, land use planning, concept design, training, and capital financing plans. The program offsets up to 75% of project costs.

Discussions were held regarding the cost to participate, the opportunity to financially support the Town of Lockeport's participation, coordination with neighbouring municipalities, appointment of members, and amendments and community consultation on the Municipal Planning Strategy and Land Use By-law.

Councillor Thorburn Irvine inquired if staff was informed of a provincial announcement of funding available for residents with coastal erosion. Direction was given to staff to seek further details on this funding.

MOTION: CLIMATE-RESILIENT COASTAL COMMUNITIES PROGRAM

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne submit the attached Letter of Commitment to secure participation in the Climate-Resilient Coastal Communities Program.

- **MOTION CARRIED**

7. OPERATIONS & PROTECTIVE SERVICES

- a. Community Well Project – Marcia d'Eon, Director of Operations & Protective Services

7(a) Marcia d'Eon, Director of Operations & Protective Services, presented the Community Well Project staff report.

Ms. d'Eon advised Council the Community Well Project has received funding requiring the Municipality to confirm support and intent to obtain ownership of the site once construction and commissioning of the project is complete.

Discussions were held regarding costs of owning and maintaining the site, a \$5,000 annual donation in perpetuity from Elliot Page, staff availability and qualifications to operate the facility, exploring insurance options, partnering with the Town of Shelburne, and NSCC providing electricity to the site.

Deputy Warden Richardson welcomed Louise Lindsey and Stanley Jacklin in attendance to answer any questions regarding the Community Well Project. Ms. Lindsey advised Council, if NSCC cannot provide electricity to the site then alternative sources will have to be explored. Councillors thanked Ms. Lindsey and Mr. Jacklin for attending.

MOTION: COMMUNITY WELL PROJECT

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne provide a letter of support to the Community Well Project indicating that the Municipality will take over ownership of the facility after construction pursuant to an agreement with the following caveats;

- That the Municipality receive a letter confirming the annual contribution of \$5,000 from Elliot Page in perpetuity towards the maintenance of the facility.
- That the Municipality will only accept the turnover of ownership once the building and site are 100% complete of construction and commissioning.
- That the system installed will include a limiter on the hose/supply.

- **MOTION CARRIED**

8. COMMITTEE REPORTS/WARDEN'S UPDATE

- a. Committee Reports
- b. Warden's Update

8(a) Councillor Thorburn Irvine advised she attended and provided updates on the following:

- Regional Library Board Meeting

Deputy Warden Richardson advised he attended and provided updates on the following:

- Region 6 Inter-Municipal Committee Meeting

Councillor Wagner advised she attended and provided updates on the following:

- Roseway Manor Board Meeting

Warden Smith noted the public community meeting being held Monday, October 7th at the Barrington Lions Hall with guest speaker Michael Bull Roberts, author, educator, recovered addict and that staff have advertised on social media.

8(b) Warden Smith advised she attended and provided updates on the following:

- September 17 – Shelburne County Mental Health & Wellness Committee AGM
- September 17 – FOIPOP Working Group with NSFM
- September 18 – 50th Provincial Volunteer Awards Event
- September 19 – Roseway Manor Board Meeting
- September 24 – Eastern Shelburne County Accessibility Advisory Committee Meeting

Warden Smith noted Deputy Warden Richardson attended the 25th Annual Volunteer Recognition Reception today at the Lockeport Firehall to celebrate volunteers in our community.

CAO MacLeod noted that staff have been directed to contact the RCMP to schedule a public engagement regarding the drug and crime related issues occurring in the community.

9. IN-CAMERA

- a. Contract Negotiations as per MGA 22 (2)(e)

MOTION: ENTER "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In-Camera" at 5:22 pm.

- **MOTION CARRIED**

MOTION: EXIT "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In-Camera" at 5:50 pm.

- **MOTION CARRIED**

The items were discussed in-camera and direction was provided to staff.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:50 pm. The next Regular Council meeting will be held on Wednesday, October 9, 2024.

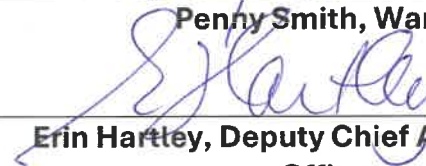
October 10, 2024

Date

**Nicole Blades
Recording Secretary**



Penny Smith, Warden



**Erin Hartley, Deputy Chief Administrative
Officer**