

**Municipality of the District of Shelburne**  
**November 13<sup>th</sup>, 2024 - Council Meeting**  
**RECOMMENDED MOTIONS**

**3(c) DESTRUCTION OF BALLOTS (If Applicable)**

Be it resolved that the Council of the Municipality of the District of Shelburne approve the destruction of ballots.

**7(a) RFP AWARD – INSPECTIONS OF TRAIL BRIDGES**

Be it resolved that the Council of the Municipality of the District of Shelburne award the Inspections of Trail Bridges RFP to Stantec Consulting Limited, for the amount of \$28,537.65 plus HST to be taken from the Operating Reserve.

**8(a) RFP AWARD – DESIGN, SUPPLY & INSTALLATION OF SOLAR PV ARRAY**

Be it resolved that the Council of the Municipality of the District of Shelburne award the Design, Supply & Installation of Solar PV Array Request for Proposal to Solar Ascent for technical solution A at a cost of \$228,959.25 with a 15% allowance for contingency. Funds to come from Capital Reserve.

**8(b) RFP AWARD – EV CHARGING STATIONS**

Be it resolved that the Council of the Municipality of the District of Shelburne award the EV Charging Stations Request for Proposal to VistaCare for non-networked option 1, Leviton 320 dual pedestal with retractable cord including an intellimeter power monitor at an estimated total cost of \$57,702.50 with a 10% allowance for contingency. Funds to come from Capital Reserve.

**ALTERNATE RECOMMENDATION:**

Be it resolved that Council of the Municipality of the District of Shelburne award the EV Charging Stations Request for Proposal to VistaCare for networked option 2, Flo Core+ dual pedestal with new electrical panel as required at an estimated total cost of \$48,292 with a 10% allowance for contingency. Funds to come from Capital Reserve.

**8(c) RFP AWARD – OWNER’S ENGINEER SERVICES**

Be it resolved that the Council of the Municipality of the District of Shelburne award the Owner’s Engineer Services Request for Proposal to Vigilant Atlantic at a cost of \$43,700 + hst with a 10% allowance for contingency. Funds to come from the Sustainable Services Growth Fund.

**8(d) ADVOCACY LETTER REQUEST FOR IMPROVED TELEPHONE LINE SERVICES**

Be it resolved that the Council of the Municipality of the District of Shelburne direct municipal staff to send a letter of advocacy to Bell Aliant for improved landline telephone service across the Municipality, in particular prioritizing the locations of our Fire Departments to ensure timely access to emergency services.

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**9(a) COUNCIL CODE OF CONDUCT**

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Municipal Elected Officials Regulations, N.S. Reg. 220/2024 ("the Regulations"); and,

Whereas municipalities are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 23A of the Municipal Government Act;

Therefore be it resolved that the Municipality's current Code of Conduct for Elected Municipal Officials - Policy 5, effective January 22, 2018, be repealed; and,

Be it resolved that the Council of the Municipality of the District of Shelburne hereby adopt the model code of conduct as set forth in Schedule "A" to the Regulations, which shall be titled the "Code of Conduct for Elected Officials of the Municipality of the District of Shelburne".

**9(b) ASSOCIATIONS, BOARDS, AND COMMITTEES – COUNCIL MEMBER APPOINTMENT**

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives and \_\_\_\_\_ as the alternate on the on the Audit Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives and \_\_\_\_\_ as the alternate on the Economic Growth Strategy Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives and \_\_\_\_\_ as the alternative on the Planning and Development Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Fire Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Shelburne County East RCMP Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Shelburne County Arena Association.

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Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Regional Library Board.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representatives and \_\_\_\_\_ as the alternative on the Eastern Shelburne County Accessibility Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Source Water Protection Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Regional Emergency Management Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Roseway Manor Board.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Region 6 Inter-Municipal Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne County Health Care Professional Recruitment and Retention Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne Port Authority Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on Events Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Roseway Hospital Charitable Foundation.

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Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Shelburne County Mental Health & Wellness Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Western Crown Land Stakeholder Interaction (Deforestation) Committee.

**9(c) RSO AWARD – MUNICIPAL MANAGEMENT CONSULTANT SERVICES**

Be it resolved that the Municipality of the District of Shelburne award the Municipal Management Consultant Services Request for Standing Offer to Davis Pier based on the details outlined in their proposal at a cost of \$42,150 + HST.

**9(e) EXPLORATION OF CONSOLIDATION/AMALGAMATION/UNIFICATION**

Be it resolved that the Municipality of the District of Shelburne agrees to participate in further educational workshops and discussions regarding the potential benefits and challenges of consolidation and related concepts. Additionally, be it resolved that the Council authorizes the CAO to collaborate with the CAO of the Town of Shelburne and the Clerk of the Town of Lockeport to organize these workshops and discussions.