STAFF REPORT

TO: Municipal Council

FROM: Marcia d'Eon, Director of Operations &Protective Services

APPROVED BY: Warren MacLeod, Chief Administrative Officer

DATE: December 11, 2024

SUBJECT: Appointment of Building Official & Fire Inspector

ORGIN

Pursuant to the Nova Scotia Building Code Act, all Building Officials must be appointed by Council

BACKGROUND

The Municipality hired a Junior Building Official and Fire Inspector who is working alongside the Manager of Inspection Services. As per legislation building officials shall be appointed by each council to administer and enforce this Act in the municipality.

LEGISLATIVE AUTHORITY

The Nova Scotia Building Code Act, Chapter 46 of the Revised Statutes, 1989 Section 5 states that

5 (1) The council of a municipality is responsible for the administration and enforcement of this Act in the municipality.

(2) A building official or building officials shall be appointed by each council to administer and enforce this Act in the municipality.

The Nova Scotia Building Code Regulations, article 1.3.1.3, defines a Building Official

1.3.1.3. Specific Definitions

(1) In these regulations the following definitions apply:

"Building Official" means a person appointed as an inspector pursuant to Section 5 of the Act.

19(1) A municipality shall

(a) Establish a system of fire-safety Inspection of land and premises situate within the jurisdiction, as required by the regulations to provide for compliance with this Act, the regulations and the Fire Code;
(b) Appoint a Municipal Fire Inspector who shall carry out the Inspection;

And

(c) Ensure that the Fire marshal is notified, in writing of the appointment of the Municipal Fire Inspector and the revocation of any such appointment.

RECOMMENDATIONS

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Darren Stoddard as Building Official for the Municipality of the District of Shelburne.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Darren Stoddard as Fire Inspector for the Municipality of the District of Shelburne.