



Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

**REGULAR SESSION OF THE 53rd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELBURNE
DECEMBER 11, 2024 | 6:00 PM
AGENDA**

	<u>TIME</u>	<u>PAGES</u>
1. <u>CALL TO ORDER</u>	6:00 pm	
2. <u>APPROVAL OF AGENDA</u>		
a. December 11, 2024		1-2
3. <u>APPROVAL OF MINUTES</u>		
a. November 13, 2024		3-13
4. <u>BUSINESS ARISING</u>		
5. <u>PRESENTATIONS</u>		
a. Anita DeMings – 20 Years of Service Award – Warden Penny Smith	6:00 pm	
b. Black History Commemorative Initiative – Davie Hartley	6:05 pm	16
c. Sou’West Nova Transit Association – Kevin Curry, Executive Director	6:35 pm	17-27
6. <u>ECONOMIC & COMMUNITY DEVELOPMENT</u>		
a. Grants to Organizations Policy Revision* – Val Kean, Director of Economic & Community Development		28-53
7. <u>ADMINISTRATION</u>		
a. 2024 Municipal Elections Update – Erin Hartley, Deputy CAO		54-62
b. Terms of Reference Update - Audit Committee* – Erin Hartley, Deputy CAO		63-67
c. Nova Scotia Power Easement Re: 787 Woodlawn Drive* – Warren MacLeod, CAO		68-74
d. Advocacy Letter Re: School Bus Drivers – Warden Penny Smith		
i) Tri-County Regional Centre for Education Letter sent to Parents/Guardians Re: Bus Route Time Changes		75
e. Roseway Manor Board – Council Member Appointment* - Erin Hartley		76

	<u>TIME</u>	<u>PAGES</u>
8. <u>OPERATIONS & PROTECTIVE SERVICES</u>		
a. Appointment of Building Official & Fire Inspector* – Marcia d’Eon, Director of Operations & Protective Services		77-78
b. Wastewater Collection/Sewage Treatment - Unbudgeted Purchase* – Marcia d’Eon, Director of Operations & Protective Services		79-86
c. Monthly Building Report – November 2024		87
9. <u>FINANCE</u>		
a. Tax Sale Policy Amendment* - Warren MacLeod, CAO		88-90
10. <u>CORRESPONDENCE</u>		
a. Letter from Town of Shelburne Re: Municipal Planning Strategy and Land Use By-Law Engagement		91
11. <u>COMMITTEE REPORTS/WARDEN UPDATE</u>		
a. Committee Reports		
b. Warden’s Update		
12. <u>IN-CAMERA</u>		
a. Contract Negotiations as per the MGA 22 (2)(e)		
b. Acquisition, Sale, Lease and Security of Municipal Property as per the MGA 22 (2)(a)		
13. <u>ADJOURNMENT</u>		