

STAFF REPORT

TO: Shelburne Municipal Council

FROM: Robin Smith, Community Development Coordinator

APPROVED BY: Val Kean, Director of Economic & Community Development

DATE: April 23, 2025

SUBJECT: 2025/26 Grants to Organizations Recommendations

ORIGIN

Each year the Municipality receives funding requests from non-profit organizations for consideration under the Grants to Organizations Policy.

RECOMMENDATION

It is recommended to Council:

THAT the Municipality of the District of Shelburne approves the recommended grant amounts attached, totaling \$62,620.00, to come from the 2025/26 Grants to Organization, GL# 00-21950-791

BACKGROUND

The Municipality advertises each year encouraging non-profit organizations to apply for funding assistance from according to the Grants to Organizations Policy. This year the Grants to Organizations application deadline was February 15th and all applications must include a recent financial statement and related budget. Applicants are required to be incorporated and in good standing with the Registry of Joint Stocks Companies or be affiliated with an organization that meets those requirements. Grant categories include an Operating, Capital & Community Event (programs/services/events) at 50% of costs (excluding salary and wages) up to a maximum of \$5000 for operating/community event and a Capital Grant (facility repairs/equipment) at 70% of costs up to a maximum of \$2,500. We also have the newly approved categories of Partnership Support, Elite Athlete/Youth Travel (Provincial/National/International) and Sponsorship Ad/Donation Requests.

Applications are reviewed by the Grants Committee (Director of Economic & Community Development, Director of Recreation, Recreation Coordinator and Community Development Coordinator) for eligibility based on criteria that includes financial need, ability to contribute funds, additional funding sources, community need, efficient use of resources and inclusion of required documents (financial statement/budget). A preliminary list of recommended grants is then created for Council to review.

DISCUSSION

A total of \$67,5000, was approved in the Municipality's 2025/26 Operating Budget for Grants to Organizations. A total of 35 applications have been received, requesting a total of \$85,011. The attached spreadsheet summarizes all 35 of the organizations applying for the grant, the amount requested from each organization and the amount committee is recommending for approval.

In addition to the 35 applications the Council has recently heard presentations from the Shelburne County Arena and Shelburne Curling Club requesting grant funding detailed below:

- Shelburne County Arena has requested the Municipality to create a reserve dedicated to the arena for capital projects with an annual contribution of up to \$10,000-\$12,000 until it reaches \$50,000. They are asking for the other two units, Town of Shelburne and Town of Lockport, to do the same, but for different amounts based on the percentages used in the Arena Operating Contribution Agreement.
- Shelburne County Curling Club has requested the Municipality join in a partnership funding a Curling Centre Manager for \$45,000 per year, maintenance/operations costs at \$5,000 per year and capital expenditure funding of \$25,000 per year for a total of \$75,000 per year to be shared with the Town of Shelburne. The total ask to the Municipality would be \$40,500.00

Based on the timing of these additional requests, and Councils budgetary constraints, it is the recommendation from staff that Council engage community discussion during our forthcoming strategic planning public sessions to identify and determine funding partners from a community driven perspective.

It should be noted that Council has also approved budgeted funding support for the following partnership commitments:

Sou'west Nova Transit – Operating Support = \$37,000
Shelburne County Senior Safety – Operating Support = \$33,439
Ohio Ball Field - Capital Support = \$20,000
Woodland Multi-use Trails Association Operating Support = \$20,000
Brighter Days Campaign – Operating Support = \$5,000
Shelburne County Arena – Operating Support = \$31,306
Chamber of Commerce – Operating Support = \$15,000 (conditional approval)
Barrington Ground Search and Rescue – Operating Support = \$5,400
Graham's Park – Operating Support = \$5,000

BUDGET IMPLICATIONS

The amount of \$62,620.00 will be taken from the Grants to Organization GL# 00-21950-791, leaving \$4880.00, for consideration of further requests throughout the 2025/26 fiscal year.

ATTACHMENTS

1. Grants to Organizations 2024/25 Applications Spreadsheet

Organization	Requested Amount	2025/26 Recommendation
CAPITAL PROJECTS		
Birchtown Community	\$ 2,500.00	\$ 1,848.00
Barrington Regional Curling Club	\$1,000.00	\$ -
CAMPS	\$2,500.00	\$ 2,500.00
Clyde River Society & Cemetery	\$2,500.00	\$ 2,500.00
Sandy Point Comm. Rec. Group	\$2,500.00	\$ 2,500.00
Shelburne Co. Minor Hockey Association	\$2,500.00	\$ 2,500.00
Shore Road Playground	\$2,500.00	\$ 2,500.00
OPERATING		
Community Garden & Foodshare Association	\$1,791.00	\$ 1,000.00
Shelburne Guild Hall Market	\$2,000.00	\$ 1,500.00
Guild Hall Summer Series	\$1,600.00	\$ 1,600.00
Kids Fair Play.	\$5,000.00	\$ 5,000.00
Little Harbour & Area Social Society	\$2,000.00	\$ 750.00
Lockeport Cemetery Company Ltd.	\$1,000.00	\$ 750.00
Osborne Cemetery	\$1,500.00	\$ 750.00
Pet Projects	\$1,500.00	\$ 750.00
Osprey Arts Centre	\$8,000.00	\$ 5,000.00
Shelburne County Genealogical	\$1,000.00	\$ 250.00
Shelb. Co Arts Council	\$1,500.00	\$ 250.00
Shelb. Co Agricultural Exhibition	\$5,000.00	\$ 3,500.00
Shelburne County Garden Club	\$2,000.00	\$ -
Shelb. Co Society Feral Cats	\$2,000.00	\$ 750.00
Shelburne County Special Olympics	\$3,000.00	\$ 500.00
Shelburne Historical	\$5,000.00	\$ 5,000.00
Shelburne Longboat Society	\$1,620.00	\$ 1,620.00
Sou'West Nova Biosphere	\$1,000.00	\$ -
COMMUNITY EVENTS		
Black Loyalist Heritage Society	\$2,500.00	\$ 2,500.00
Harmony Bazaar	\$5,000.00	\$ 5,000.00
Lockeport Sea Derby	\$500.00	\$ 500.00
Nova Lumberjacks	\$2,000.00	\$ 1,000.00
Shelburne Film Expo	\$2,000.00	\$ 725.00
Town of Lockeport-Canada Day	\$5,000.00	\$ 5,000.00
Tri County Rugby Football Club	\$2,500.00	\$ 925.00
Lockeport VIC	\$3,500.00	\$ 3,500.00
LRHS Bursary	\$1,000.00	\$ 1,000.00
SRHS Bursary	\$1,000.00	\$1,000.00
Total GTO	\$85,011.00	\$62,620.00