



Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

**SPECIAL SESSION OF THE 53rd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELBURNE
Monday, April 14, 2025**

The Special Session of the 53rd Council of the Municipality of the District of Shelburne was held on Monday, April 14, 2025, at 6:00 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Paula Sutherland via Microsoft Teams
Councillor Sherry Thorburn Irvine
Councillor Ron Coole via Microsoft Teams
Councillor Dale Richardson

ALSO IN ATTENDANCE:

Warren MacLeod, CAO
Michelle Williams, Director of Finance via Microsoft Teams
Nicole Blades, Recording Secretary
Members of the Public via Microsoft Teams

REGRETS:

Councillor Anthony Gosbee

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Smith.

2. APPROVAL OF AGENDA:

a. April 14, 2025

2(a) MOTION: APPROVAL OF AGENDA – APRIL 14, 2025

Being duly moved and seconded, be it resolved that the Agenda for April 14, 2025, be approved.

- MOTION CARRIED

3. FINANCE

a. 2025/2026 Budget – Warren MacLeod, CAO

3(a)Warren MacLeod, CAO, presented the 2025/2026 Budget staff report.

Mr. MacLeod advised that on April 9, 2025, the Department of Justice provided updated projected expenditures for the Municipality's RCMP contribution which resulted in changes to the budget scenarios presented at the April 2, 2025 Special Council Meeting. He advised Council of an increase to the RCMP contribution and in order to balance the budget, a number of reductions to expenses were made.

MOTION: TAX RATES

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve a 2025-2026 residential tax rate of \$1.26 per \$100 of assessment, resource tax rate of \$1.26 per \$100 of assessment, and commercial tax rate of \$1.82 per \$100 of assessment.

- **MOTION CARRIED**

Councillor Dale Richardson requested his vote against this motion be recorded.

MOTION: OPERATING BUDGET

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve its 2025-2026 Operating Budget reflecting revenues of \$13,570,179 and expenditures of \$13,570,179. Of the \$13,570,179, \$4,111,239 represents non-capital projects that will be funded using \$814,069 from the Operating Reserve, \$555,000 from Canada Community Building Fund Reserve, \$489,780 from grants and \$2,252,390 from outside funding, all presented in the 2025-2026 Project Report attached.

- **MOTION CARRIED**

MOTION: CAPITAL PROJECTS BUDGET

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve its 2025-2026 Capital Projects Budget reflecting expenditures of \$2,280,614 to be drawn down from the Capital Reserve until depleted to zero, with remainder to be drawn from Operating Reserves.

- **MOTION CARRIED**

MOTION: OVERDUE INTEREST

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2025 -2026 interest rate on all types of overdue accounts (tax, sewer, area rate, tipping, septage, and so forth) to be 10%.

- **MOTION CARRIED**

MOTION: RESIDENTIAL & COMMERCIAL SEWER RATE

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2025-2026 residential and commercial sewer rates at \$285 per unit.

- **MOTION CARRIED**

MOTION: SEPTAGE RECEIVING RATE

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2025-2026 septage receiving rate at \$0.036 (3.6 cents) per litre.

- **MOTION CARRIED**

MOTION: HEALTH CARE RESERVE

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne allocate \$50,000 from the existing Operating Reserve to the Healthcare Reserve April 2025 for 2025 -2026.

- **MOTION CARRIED**

Warden Smith presented Council with the 2025/2026 Budget Address.

The plans and priorities that the 53rd Council of the Municipality of the District of Shelburne will undertake in the 2025/2026 fiscal year were highlighted. Warden Smith advised that Council has identified five key priorities including municipal land use planning, strategic planning, economic development, housing, and healthcare.

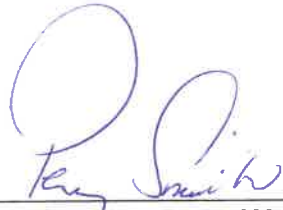
Warden Smith thanked staff and her fellow Councillors for their work on this budget.

4. ADJOURNMENT

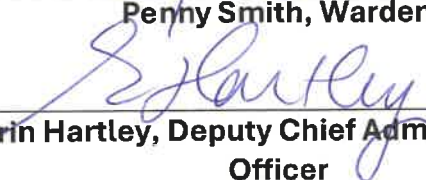
There being no further business, the meeting was adjourned at 6:24 pm. The next Regular Council meeting will be held on Wednesday, April 23, 2025.

Nicole Blades
Recording Secretary

May 14/25
Date



Penny Smith, Warden



Erin Hartley, Deputy Chief Administrative Officer