

## STAFF REPORT

**TO:** Shelburne Municipal Council

**FROM:** Robin Smith, Community Development Coordinator

**APPROVED BY:** Val Kean, Director of Economic & Community Development

**DATE:** June 25, 2025

**SUBJECT:** 2025/26 Grants to Organization Recommendation

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**ORIGIN**

In February 2025, the Shelburne Curling Association presented a funding request to Council. Council directed this request to the Grants to Organization review committee.

**RECOMMENDATION**

It is recommended to Council:

THAT the Municipality of the District of Shelburne approves the recommended grant amount for \$5000.00 to come from the 2025/26 Grants to Organization, GL# 00-21950-791 for the Shelburne Curling Club.

**BACKGROUND**

The Grants to Organizations application deadline was February 15<sup>th</sup> and all applications had to include a recent financial statement and budget. Applicants were required to be incorporated and in good standing with the Registry of Joint Stocks Companies or be affiliated with an organization that meets those requirements. Grant categories include an Operating, Capital & Community Event (programs/services/events) 50% of costs (excluding salary and wages) up to a maximum of \$5000 for operating/community event and a Capital Grant (facility repairs/equipment) 70% of costs up to a maximum of \$2,500. We also have the newly added categories of Partnership Support, Elite Athlete/Youth Travel (Provincial/National/International) and Sponsorship Ad/Donation Requests.

Applications are reviewed by the Grants Committee (Director of Economic & Community Development, Director of Recreation, Recreation Coordinator and Community Development Coordinator) for eligibility based on criteria that includes financial need, ability to contribute funds, additional funding sources, community need, business practices, efficient use of resources and inclusion of required documents (financial statement/budget).

**DISCUSSION**

In January 2025, the Community Development Coordinator and Director of Economic & Community Development met with the President and Vice President of the Shelburne Curling Club. Following that meeting, the Curling Club made a presentation to Council to propose a potential funding partnership with the Municipality of Shelburne and Town of Shelburne. The proposed partnership included both operating and capital funding support totaling \$40,500.

A total of \$260,145, was approved in the Municipality's 2025/26 Operating Budget to support external organizations through our Grants to Organizations Policy, contribution partnership agreements and special community projects. Following the Curling Association's presentation to both Municipal and Town councils it

was agreed amongst the review committee that we recommend a funding contribution equal to the contribution approved by the Town of Shelburne, as a one-time payment.

All further considerations for funding partnerships are recommended to be discussed at the Municipality's upcoming strategic planning public sessions. These sessions aim to gather input on community funding priorities, which will help shape the future direction of the Municipality's funding programs from a community-driven perspective.

### **BUDGET IMPLICATIONS**

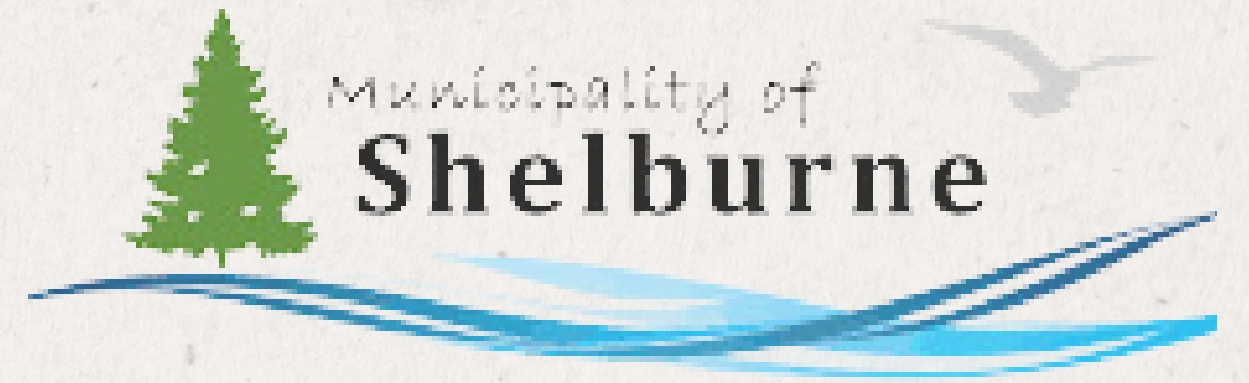
The amount of \$5000.00 will be taken from the Grants to Organization GL# 00-21950-791.

### **ATTACHMENTS**

1. Shelburne Curling Association Presentation February 2025



# PARTNERSHIP PROPOSAL



Town of Shelburne  
Nova Scotia

# ABOUT US

The Shelburne Curling Club, now commonly referred to as the “**Shelburne Curling Centre**” (to denote and promote inclusion) is in its 51st year as a curling venue in Shelburne. We still have original members curling with us today. We are a non-profit society under the jurisdiction of the Registry of Joint Stock Companies (RJSC) of Nova Scotia, governed by a Board of Directors and Executive.

- **124 registered members**, including Junior curlers and social members.
- Our Wednesday, After-School **Junior Program** consists of 25 students and costs \$65/student. We have one African Nova Scotian, and one with cognitive and physical disabilities participating in the program.
- The facility has been **rented** for corporate meetings, social events, and baby showers.
- Our 4-person executive includes a person of **Filipino** descent as well as a person with Anishnaubek (**Ojibway**) heritage.





Our 2025-2026 organizational priorities are to:

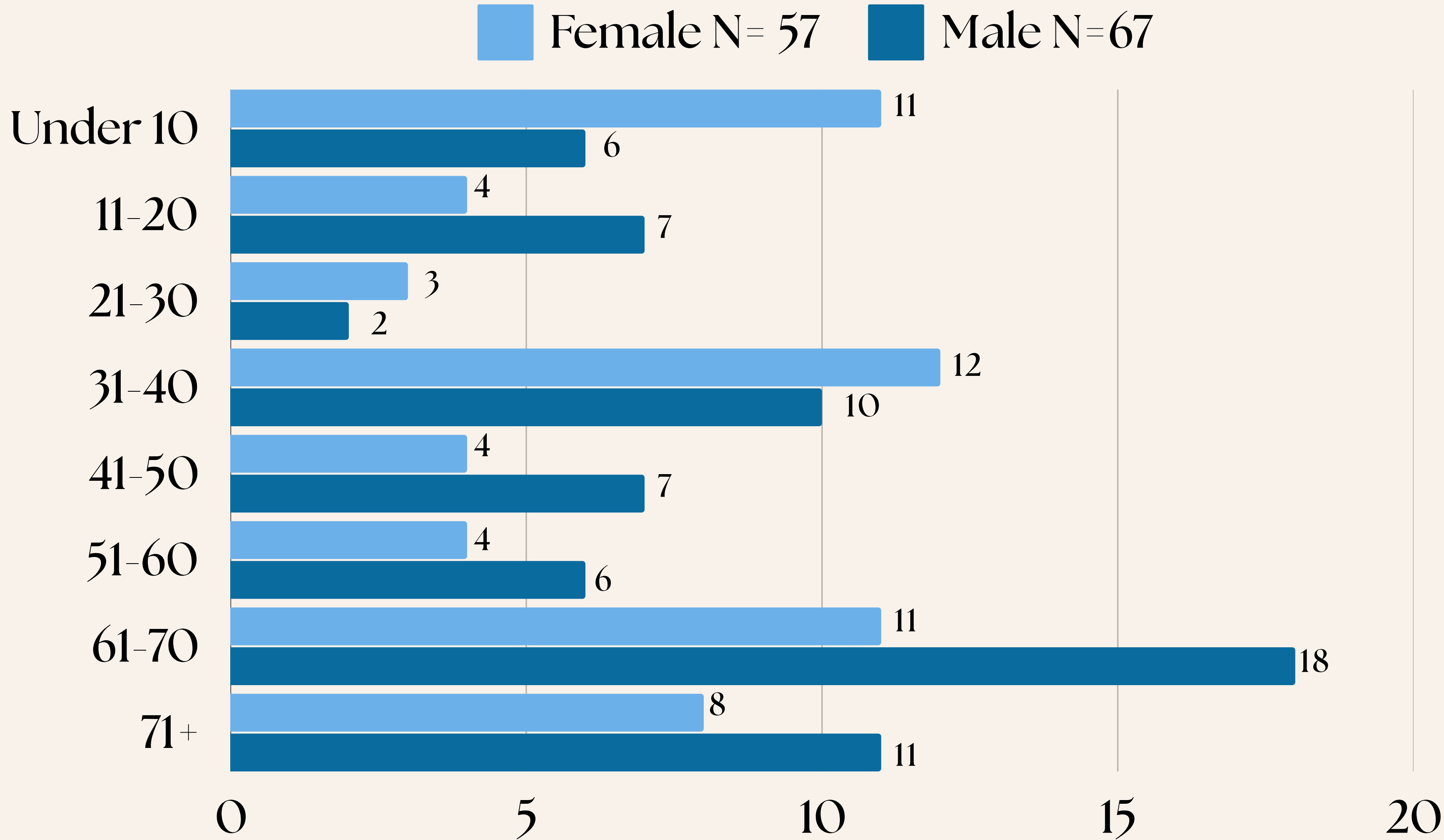
- promote **physical skills development** associated with the sport of curling through association with Curling Canada, Nova Scotia Curling Association, Sport Nova Scotia.
- provide a **social venue** for people of all ages, cultural backgrounds, socioeconomic status, and gender identifications, in an inclusive, welcoming environment.
- **extend participation** at both ends of the age continuum with a junior program for school-aged children (23%) and stick curling for seniors with mobility restrictions.
- sponsor healthy informal and **competition** opportunities for our members and visitors (leagues, bonspiels, Provincial Competitions);
- continue to be a significant **community resource** for the regional annual exhibition and during provincial disaster emergency situations (i.e., base camp for DNRR firefighters - summer 2023)
- host the Nova Scotia **Provincial Mixed Finals** in March 2025, plus the Regional High School Curling Championships in March 2025.



## Our major objective for 2025-2026...

To secure an ongoing partnership with the Municipality of Shelburne and the Town of Shelburne to facilitate funding support to ensure continued growth of our important service to the community of Shelburne, Nova Scotia.

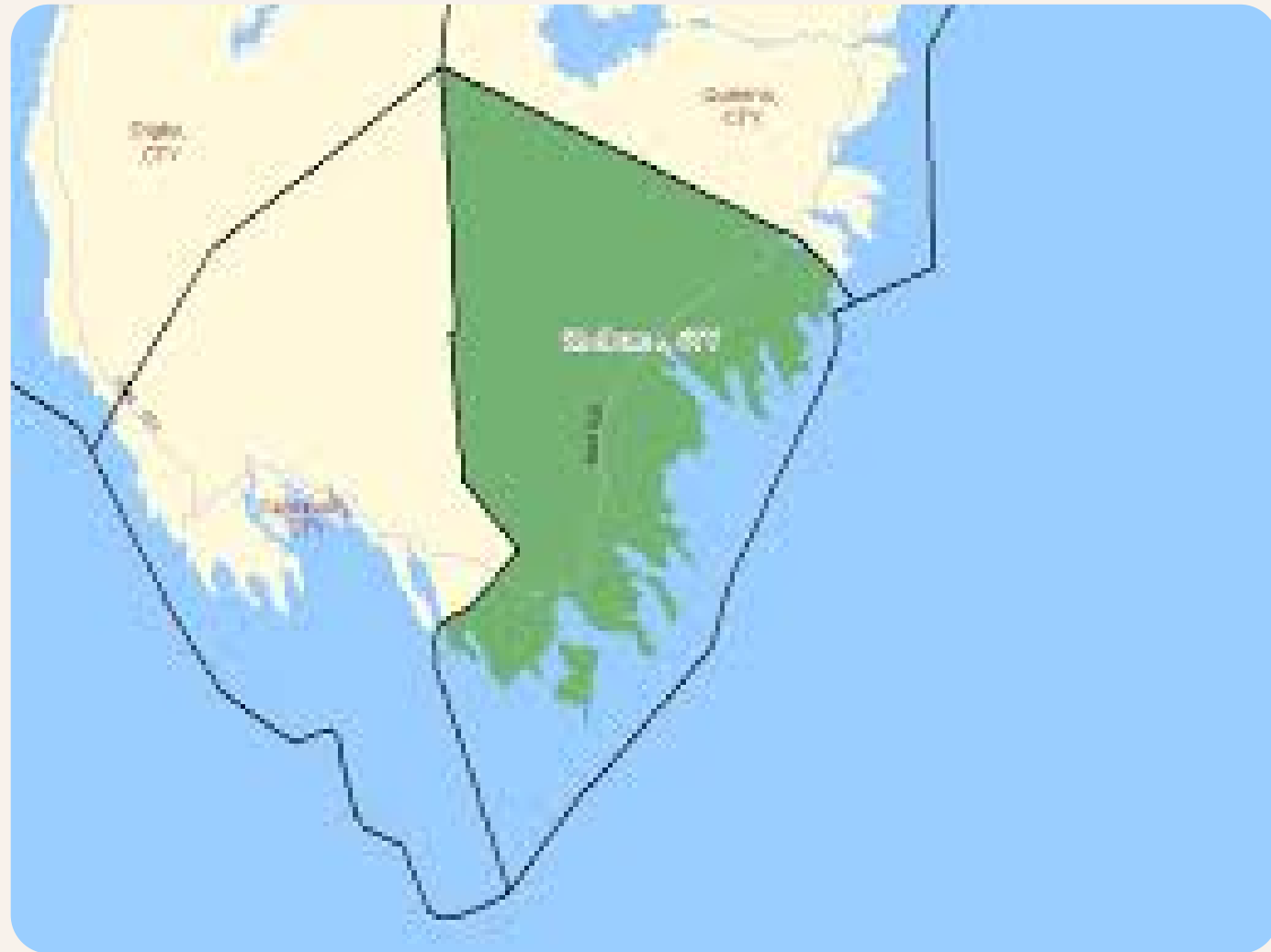
# Member Age Distribution



## MEMBER AGE DISTRIBUTION

<b>Gender</b>	<b>Age in Years</b>	<b>No. Members</b>
<b>Female</b> <b>N= 57</b>	Under 10	11
	11-20	4
	21-30	3
	31-40	12
	41-50	4
	51-60	4
	61-70	11
	71+	8

<b>Gender</b>	<b>Age in Years</b>	<b>No. Members</b>
<b>Male</b> <b>N= 67</b>	Under 10	6
	11-20	7
	21-30	2
	31-40	10
	41-50	7
	51-60	6
	61-70	18
	71+	11



# Membership Geographic Distribution

Total Membership N=124

- Curling members
- Junior curlers
- Learn to Curl
- Social members

Municipality Members  
(Includes Lockeport, Barrington)

N= 67 (54%)

Town Members

N= 57 (46%)



# OUR HUMBLE REQUEST



The SCC has flourished through the efforts of volunteers.

- Premium ice-making
- League organization and administration
- Bonspiels
- Event planning
- Kitchen service
- Bar service
- Facility maintenance
- Financial management
- Governance
- Fundraising and grant applications

As with any organization, the SCC operates on the 80/20 principle. Our volunteers are getting weary. We are confident that a partnership with local governments will help us continue to provide a quality service to the community without burning out volunteers.

# PARTNERSHIP OVERVIEW

A. Curling Centre Manager.....	\$45,000/year
<ul style="list-style-type: none"><li>• Part time position - October 1 to May</li><li>• Cost, including salary, Canada Pension Plan (CPP) &amp; Employment Insurance (EI)</li></ul>	
B. Capital Expenditures.....	\$25,000/year
<ul style="list-style-type: none"><li>• Contingency for capital projects</li></ul>	
C. Maintenance/Operation Costs .....	\$5,000/year
<ul style="list-style-type: none"><li>• Fire inspection</li><li>• Backflow check</li><li>• Fire system</li><li>• Power/water</li></ul>	
Total.....	\$75,000/year



# Curling Club Manager

\$45,000  
October-April

- Facility Management
- Staff Leadership
- Event Coordination
- Financial Management
- Marketing and Community Engagement
- Board Support



# Capital Expenditures \$25,000/year

- Annual funding to mitigate grant requisitions



# Maintenance/Operation \$5,000/year

We are much more than a curling centre. We stand ready as an Emergency Community Hub to serve municipal and provincial agencies in the case of natural disasters such as the wildfires of 2023. As such, we are required to insure our portion of the property, and absorb all the costs associated with...

- Fire inspection
- Fire system
- Backflow check
- Power/water



# CONTACT DETAILS

## Website

<https://shelburnecurlingcentre.ca>

## Email Address

[allanmountford2@gmail.com](mailto:allanmountford2@gmail.com)

## Phone Number

905-259-9400

# Funding Split



Municipality of Shelburne.....\$40,500  
(54%)



Town of Shelburne  
Nova Scotia

Town of Shelburne.....\$34,500  
(46%)



We understand that  
this is a

**HUGE APPEAL**

So, our first request is that  
***the players come to the table...***

**...to solve the puzzle.**



# TIMELINE





*Thank you*

*Wela'liog*

*Merci*

*Miigwetch*

**Discussion/Questions...**