



Naturally Yours

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**REGULAR SESSION OF THE 53rd COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELBURNE  
MUNICIPAL COUNCIL CHAMBERS | 414 WOODLAWN DRIVE  
SEPTMEBER 10, 2025 | 6:00 PM  
AGENDA**

	<u>TIME</u>	<u>PAGES</u>
<b>1. <u>CALL TO ORDER</u></b>	6:00 pm	
<b>2. <u>APPROVAL OF AGENDA</u></b>		
a. September 10, 2025	1-2	
<b>3. <u>ACCEPTANCE OF MINUTES</u></b>		
a. July 23, 2025	5-8	
<b>4. <u>BUSINESS ARISING</u></b>		
<b>5. <u>RECREATION</u></b>		
a. Floating Dock Sale by Tender Award* - Adam Dedrick, Director of Recreation & Parks	9-12	
<b>6. <u>ECONOMIC &amp; COMMUNITY DEVELOPMENT</u></b>		
a. Affordable Housing Grant Policy* – Jill Webb, Economic Development Officer	13-20	
b. Development Officer Appointment* – Val Kean, Director of Economic & Community Development	21-22	
c. Market Gap & Investment Readiness Analysis – RFP Award* - Val Kean, Director of Economic & Community Development	23-37	
d. Housing Development Infrastructure Needs – RFP Award* - Val Kean, Director of Economic & Community Development	38-50	
<b>7. <u>ADMINISTRATION</u></b>		
a. Social Media Policy* – Erin Hartley, Deputy CAO	51-55	
b. Strong Mayors Update – Warren MacLeod, CAO	56-59	



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<b>8. <u>OPERATIONS &amp; PROTECTIVE SERVICES</u></b>		
a. Regional Emergency Measures Operations (REMO) Bylaw & Plan* – Warren MacLeod, CAO	<b>60-149</b>	
b. Monthly Building Report – July 2025	<b>150</b>	
c. Monthly Building Report – August 2025	<b>151</b>	
<b>9. <u>CORRESPONDENCE</u></b>		
a. Hope Webb, Bursary Recipient Re: Thank you Letter	<b>152</b>	
b. Danny Holmes Re: Signage Request	<b>153</b>	
c. Town of Lockeport Re: Seascapes Playpark Funding Request	<b>154</b>	
d. AMANS Re: NSFM By-Law Changes	<b>155-190</b>	
e. Letter to Department of Justice Re: Urgent Concerns	<b>191-192</b>	
<b>10. <u>COMMITTEE REPORTS/WARDEN UPDATE</u></b>		
a. Committee Reports		
b. Warden’s Update		
<b>11. <u>IN-CAMERA</u></b>		
a. Contract Negotiations as per MGA 22(2)(e)		
<b>12. <u>ADJOURNMENT</u></b>		