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**SPECIAL SESSION OF THE 53rd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELBURNE
Thursday, September 4, 2025**

The Special Session of the 53rd Council of the Municipality of the District of Shelburne was held on Thursday, September 4, 2025, at 6:00 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Paula Sutherland via Microsoft Teams
Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Councillor Dale Richardson

ALSO IN ATTENDANCE:

Warren MacLeod, CAO via Microsoft Teams
Erin Hartley, Deputy CAO
Marcia d'Eon, Director of Operations & Protective Services
Danyelle Smith, Waste Diversion Officer
Nicole Blades, Recording Secretary
Members of the Public

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Smith.

3. PRESENTATIONS:

- a. Closure of C&D Site Petition – Andrew Chisholm

3(a) Warden Smith welcomed Andrew Chisholm, Municipal resident to the podium.

Mr. Chisholm presented on behalf of a group of residents who oppose the closure of the C&D site. Mr. Chisholm shared the objectives, activities, community feedback, concerns and suggested future opportunities that the group had expressed regarding the C&D site.

A discussion was had regarding grandfathering of the site, clarification of scope and scale to expand, outsourcing of metal crushing, availability of the online survey that was distributed by the group, and the possibility of privatizing the site.

Council thanked Mr. Chisholm for presenting.

MOTION: ACCEPTANCE OF C&D SITE CLOSURE PETITION

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne accept the C&D Site Closure Petition as presented.

- **MOTION CARRIED**

2. APPROVAL OF AGENDA:

- a. September 4, 2025

2(a) MOTION: APPROVAL OF AGENDA – SEPTEMBER 4, 2025

Being duly moved and seconded, be it resolved that the Agenda for September 4, 2025, be approved.

- **MOTION CARRIED**

4. OPERATIONS & PROTECTIVE SERVICES:

- a. C&D Facility Closure – Updated Options for Alternate Service Delivery – Marcia d’Eon, Director of Operations & Protective Services

4(a) Marcia d’Eon, Director of Operations & Protective Services, presented the C&D Facility Closure – Updated Options for Alternate Service Delivery staff report.

Ms. d’Eon reiterated the reasoning for Council’s decision of the closure of the C&D Facility presented at the July 9, 2025, Council meeting and advised Council of possible alternate options for service delivery to be explored, based on recent discussions with municipal partners, contractors, and service providers.

A discussion was held and Council advised Ms. d’Eon to explore pricing for all avenues including scheduled C&D drop-off days at current site and private sector C&D drop-off site.

A future staff report will be brought to Council with alternative options and pricing. Consultation with the shared service partners, and a public feedback period for residents to provide input on the alternative options will be held at that time. After the consultation and feedback process are complete, a decision will be made for the delivery of this service.

It was noted that the Town of Shelburne requested an extension of the closure date to allow time for alternate service options to be finalized.

MOTION: C & D FACILITY CLOSURE DATE EXTENSION

Being duly moved and seconded, be it resolved that the Council of Municipality of the District of Shelburne extend the closure date of the C&D Site at 4517 Highway #3 West Green Harbour to March 31, 2026.

- **MOTION CARRIED**

5. ADJOURNMENT

Council Meeting
September 4, 2025

There being no further business, the meeting was adjourned at 7:54 pm. The next Regular Council meeting will be held on Wednesday, September 10, 2025.

Nicole Blades
Recording Secretary

Date

Penny Smith, Warden

**Erin Hartley, Deputy Chief Administrative
Officer**

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