

STAFF REPORT

TO: Council
FROM: Marcia d'Eon, Director of Operations & Protective Services
APPROVED BY: Warren Macleod, CAO
DATE: December 10, 2025
SUBJECT: **Tractor Attachment Purchase**

Origin:

At the council meeting on November 12, 2025 Council approved the purchase of a small multi purpose tractor with snow blade and snow blower. This purchase was approved at the quoted amount of \$54,288.86 including HST.

Discussion:

The invoice for the tractor was less than anticipated due to an unanticipated rebate being applied to the purchase. This resulted in a savings of \$6307.40. The original RFP asked for proponents to price additional implements and attachments that could be purchased for the proposed tractor. Staff is planning to request budget approval to purchase additional attachments for lawn care in the next fiscal year.

Although additional attachments will still be requested in the next fiscal budget, staff would like to purchase a flail mower in this fiscal with the savings from the rebate, at a cost of \$4446.00. If approved there would be less budget needed for attachments in the fiscal year 2026/2027.

Recommendation:

Be it resolved that the Municipality of the District of Shelburne approve the purchase of a flail mower attachment at a cost of \$4446.00 in the fiscal year 2025/2026. Funds to come from capital or operating reserve.

Alternative:

Do not fund this fiscal, include in budget deliberations for 2026/2027.