



Naturally Yours

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**REGULAR SESSION OF THE 53rd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
MUNICIPAL COUNCIL CHAMBERS | 414 WOODLAWN DRIVE
DECEMBER 10, 2025 | 6:00 PM
AGENDA**

	<u>TIME</u>	<u>PAGES</u>
1. <u>CALL TO ORDER</u>	6:00 pm	
2. <u>APPROVAL OF AGENDA</u>		
a. December 10, 2025		1-2
3. <u>ACCEPTANCE OF MINUTES</u>		
a. November 26, 2025		5-9
4. <u>BUSINESS ARISING</u>		
5. <u>PRESENTATION</u>		
a. Mike Shand – Service Recognition – Warden Penny Smith	6:00 pm	
b. Region 6 Solid Waste Management – Budget 2026/27 – Christine McClare, Regional Coordinator	6:05 pm	10-30
6. <u>OPERATIONS & PROTECTIVE SERVICES</u>		
a. Dangerous & Unsightly Update Re: 11 Lupin Street, 23 Lupin Street, 24 Lupin Street, 20 Aster Street, and 62 Aster Street, Sandy Point* – Darrell Locke, By-Law Enforcement Officer	6:30 pm	31-32
b. C & D Site Options – Marcia d’Eon, Director of Operations & Protective Services		33-42
c. Tractor Attachment Purchase* – Marcia d’Eon, Director of Operations & Protective Services		43
d. Monthly Building Report – November 2025		44
7. <u>ECONOMIC & COMMUNITY DEVELOPMENT</u>		
a. Public Participation Policy Revision* – Jill Webb, Economic Development Officer		45-51

	<u>TIME</u>	<u>PAGES</u>
8. <u>RECREATION & PARKS</u>		
a. Roseway River Trail Options – Adam Dedrick, Director of Recreation & Parks		52-64
b. Jordan River Trail Bridge Visual Inspection Report – Adam Dedrick, Director of Recreation & Parks		65-91
9. <u>ADMINISTRATION</u>		
a. Real Estate Services – RFP Award*– Erin Hartley, Deputy CAO		92-102
b. Procurement Policy Amendment* – Erin Hartley, Deputy CAO		103-120
c. Special Election 2026 – District 4* – Erin Hartley, Deputy CAO		121-123
d. Amalgamation Steering Committee – Workshop Recommendation* - Verbal Update – Warren MacLeod, CAO		
10. <u>CORRESPONDENCE</u>		
a. RCMP Response Letter Re: Request for an Organized Crime Unit in Southwest NS		124-125
11. <u>COMMITTEE REPORTS/WARDEN UPDATE</u>		
a. Committee Reports		
b. Warden’s Update		
12. <u>ADJOURNMENT</u>		