



	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				-	-	<b>681.87</b>	<b>681.87</b>
Councillor Paula Sutherland	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 2</b>				-	<b>53.48</b>	<b>698.07</b>	<b>751.55</b>
Warden Penny Smith	April	N/A	Cell Monthly		48.29		48.29
	April	N/A	Ipad Monthly		5.19		5.19
	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 3</b>				-	-	<b>681.87</b>	<b>681.87</b>
Councillor Sherry Thorburn Irvin	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 4</b>				-	-	<b>681.87</b>	<b>681.87</b>
Councillor Anthony Gosbee	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 5</b>				-	-	<b>698.07</b>	<b>698.07</b>
Councillor Heidi Wagner	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 6</b>				-	-	<b>681.87</b>	<b>681.87</b>
Councillor Ronald Coole	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
<b>District 7</b>				-	-	<b>681.86</b>	<b>681.86</b>
Deputy Warden Dale Richardsor	April	N/A	FCM Membership			178.97	178.97
	April	N/A	NSFM Membership			502.89	502.89
<b>CAO</b>				-	<b>38.68</b>	<b>502.91</b>	<b>541.59</b>
Warren MacLeod	April	N/A	Cell Monthly		40.00		40.00
	April	Liverpool	AMANS Conference Hotel Deposit		286.79		286.79
	April	Liverpool	AMANS Conference Hotel Cancellation		(288.11)		(288.11)
	April	N/A	NSFM Membership			502.91	502.91

**Total Monthly Expenses** 5,400.55

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.*

MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



May 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				-	<b>130.34</b>	<b>71.43</b>	<b>201.77</b>
Councillor Paula Sutherland	May	N/A	Office 365 - Email		16.85		16.85
	April	Shelburne	Council Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	RCMP Advisory Meeting				-
	April	Shelburne	RCMP Meeting		113.49		113.49
	May	N/A	Insurance Policy			71.43	71.43
<b>District 2</b>				-	<b>468.25</b>	<b>87.63</b>	<b>555.88</b>
Warden Penny Smith	May	N/A	Cell Monthly		47.31		47.31
	May	N/A	Ipad Monthly		5.19		5.19
	May	N/A	Office 365 - Email		16.85		16.85
	April	Shelburne	Budget Meeting				-
	April	Shelburne	RCMP Community Hall Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Special Council Meeting - Budget				-
	April	Shelburne	Grade 5 Municipal Building Class Visit				-
	April	Shelburne	SC Leadership Meeting				-
	April	Shelburne	Organizational Review				-
	April	Shelburne	Volunteer Reception/Council Meeting				-
	April	Lockeport	Roseway Manor Board Meeting				-
	April	Shelburne	Strategic Planning Discussion				-
	April	Yarmouth	Ocean 11 Meeting		250.21		250.21
	May	N/A	Insurance Policy			71.43	71.43
	May	N/A	AllNovaScotia Subscription			16.20	16.20
	May	Truro	NSFM Conference - Hotel		148.69		148.69
<b>District 3</b>				<b>34.83</b>	<b>626.59</b>	<b>71.43</b>	<b>732.85</b>
Councillor Sherry Thorburn Irvin	May	N/A	Office 365 - Email		16.85		16.85
	April	Truro	NSFM Conference	34.83	312.36		347.19
	May	N/A	Insurance Policy			71.43	71.43
	May	Truro	NSFM Conference - Hotel		297.38		297.38

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**May 2025**

<b>District 4</b>				-	<b>16.85</b>	<b>71.43</b>	<b>88.28</b>
Councillor Anthony Gosbee	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
<b>District 5</b>				-	<b>16.85</b>	<b>87.63</b>	<b>104.48</b>
Deputy Warden Heidi Wagner	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
	May	N/A	AllNovaScotia Subscription			16.20	16.20
<b>District 6</b>				-	<b>16.85</b>	<b>71.43</b>	<b>88.28</b>
Councillor Ronald Coole	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
<b>District 7</b>				-	<b>314.26</b>	<b>71.42</b>	<b>385.68</b>
Councillor Dale Richardson	May	N/A	Office 365 - Email		16.88		16.88
	May	N/A	Insurance Policy			71.42	71.42
	May	Truro	NSFM Conference - Hotel		297.38		297.38
<b>CAO</b>				-	<b>36.79</b>	<b>-</b>	<b>36.79</b>
Warren MacLeod	May	N/A	Cell Monthly		36.79		36.79

**Total Monthly Expenses 2,194.01**

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE**  
**WARDEN, COUNCIL and CAO**



**June 2025**

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				\$ -	\$ 19.21	\$ -	\$ 19.21
Councillor Paula Sutherland	June	N/A	Office 365 - Email		19.21		19.21
<b>District 2</b>				-	72.62	575.11	647.73
Warden Penny Smith	June	N/A	Cell Monthly		48.22		48.22
	June	N/A	Ipad Monthly		5.19		5.19
	June	N/A	Office 365 - Email		19.21		19.21
	June	N/A	NSFM Conference Fee			558.91	558.91
	June	N/A	AllNovaScotia subscription			16.20	16.20
<b>District 3</b>				-	19.21	558.91	578.12
Councillor Sherry Thorburn Irvin	June	N/A	Office 365 - Email		19.21		19.21
	June	N/A	NSFM Conference Fee			558.91	558.91
<b>District 4</b>				-	19.21	-	19.21
Councillor Anthony Gosbee	June	N/A	Office 365 - Email		19.21		19.21
<b>District 5</b>				-	111.62	16.20	127.82
Deputy Warden Heidi Wagner	June	N/A	Office 365 - Email		19.21		19.21
	June	Lockeport	Graduation Breakfast				-
	June	Shelburne	ACR Cadet Closing				-
	June	Jordan Ferry	Meeting with Resident				-
	June	Shelburne	Meeting with Warden & MP Jessica Landry		92.41		92.41
	June	Country	AllNovaScotia subscription			16.20	16.20
<b>District 6</b>				-	19.21	-	19.21
Councillor Ronald Coole	June	N/A	Office 365 - Email		19.21		19.21
<b>District 7</b>				-	747.73	558.90	1,306.63
Councillor Dale Richardson	June	N/A	Office 365 - Email		19.24		19.24
	June	N/A	NSFM Conference Fee			558.90	558.90
	May	Shelburne	NSFM Conference				-
	May	Shelburne	Council Meeting				-
	May	Shelburne	Special Council Meeting				-
	May	Shelburne	Council Meeting		277.78		277.78
	April	Shelburne	Public Budget Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Special Council Meeting				-
	April	Shelburne	Organizational Review Meeting				-

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**June 2025**

	April	Shelburne	Council Meeting			-
	April	Truro	NSFM Conference		364.25	364.25
	June	Shelburne	Council Meeting			-
	June	Shelburne	Council Meeting		86.46	86.46
<b>CAO</b>				-	<b>36.80</b>	-
Warren MacLeod	June	N/A	Cell Monthly		36.80	36.80

**Total Monthly Expenses      2,754.73**

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**July 2025**

	<b>Date</b>	<b>Destination</b>	<b>Comments on expense</b>	<b>Meal Expenses</b>	<b>Travel &amp; Travel Related Expenses</b>	<b>Professional Development &amp; Training</b>	<b>Cost to Municipality</b>
<b>District 1</b>				-	<b>38.42</b>	-	<b>38.42</b>
Councillor Paula Sutherland	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 2</b>				-	<b>91.86</b>	<b>32.40</b>	<b>124.26</b>
Warden Penny Smith	July	N/A	Cell Monthly		48.25		48.25
	July	N/A	Ipad Monthly		5.19		5.19
	July	N/A	Office 365 -Email		19.21		19.21
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 3</b>				-	<b>256.76</b>	-	<b>256.76</b>
Councillor Sherry Thorburn Irvine	July	N/A	Office 365 -Email		19.21		19.21
	July	Yarmouth	WCRL Meeting		109.17		109.17
	June	Yarmouth	WCRL Meeting		109.17		109.17
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 4</b>				-	<b>38.42</b>	-	<b>38.42</b>
Councillor Anthony Gosbee	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 5</b>				-	<b>38.42</b>	<b>32.40</b>	<b>70.82</b>
Deputy Warden Heidi Wagner	July	N/A	Office 365 -Email		19.21		19.21
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 6</b>				-	<b>38.42</b>	-	<b>38.42</b>
Councillor Ronald Coole	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
<b>District 7</b>				-	<b>168.19</b>	-	<b>168.19</b>
Councillor Dale Richardson	July	N/A	Office 365 -Email		19.24		19.24
	July	Shelburne	Economic Growth Committee Meeting				
	July	Shelburne	Council Meeting				
	July	Shelburne	Council Meeting		129.71		129.71
	April	N/A	Office 365 -Email		19.24		19.24

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**July 2025**

CAO				34.59	36.80	-	71.39
Warren MacLeod	July	N/A	Cell Monthly		36.80		36.80
	July	Barrington	Regional AMA Conference	34.59			34.59

**Total Monthly Expenses \$ 806.68**

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*

MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



August 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				-	19.21	-	19.21
Councillor Paula Sutherland	August	N/A	Office 365 - Email		19.21		19.21
<b>District 2</b>				-	72.63	16.20	88.83
Warden Penny Smith	August	N/A	Cell Monthly		48.23		48.23
	August	N/A	Ipad Monthly		5.19		5.19
	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		19.21		19.21
<b>District 3</b>				-	19.21	-	19.21
Councillor Sherry Thorburn Irvine	August	N/A	Office 365 - Email		19.21		19.21
<b>District 4</b>				-	19.21	-	19.21
Councillor Anthony Gosbee	August	N/A	Office 365 - Email		19.21		19.21
<b>District 5</b>				-	299.01	16.20	315.21
Deputy Warden Heidi Wagner	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		19.21		19.21
	August	Sandy Point	Meeting with Resident				-
	August	Halifax	Policing Meeting		279.80		279.80
<b>District 6</b>				-	19.21	-	19.21
Councillor Ronald Coole	August	N/A	Office 365 - Email		19.21		19.21
<b>District 7</b>				-	62.48	-	62.48
Councillor Dale Richardson	August	N/A	Office 365 - Email		19.24		19.24
	August	Shelburne	Opening Remarks - Seniors Picnic		43.24		43.24
<b>CAO</b>				-	652.89	635.77	1,288.66
Warren MacLeod	August	N/A	Cell Monthly		36.81		36.81
	April	Lockeport	Leadership Meeting				-
	May	Liverpool	AMANS Conference				-
	May	Darhmouth	Emergency Management Meeting				-
	June	Barrington	SW AMANS Meeting				-
	August	Halifax	NSFM Policing Report Meeting				-
	August	Yarmouth	First Aid Training		616.08	144.00	760.08
	August	N/A	AMANS Conference Registration			491.77	491.77
<b>Total Monthly Expenses</b>							<b>1,832.02</b>

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*



	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>							
Councillor Paula Sutherland	September	N/A	Office 365 - Email	-	189.98	-	189.98
	September	Shelburne	Special Council Meeting		19.21		19.21
	September	Shelburne	Council Meeting				
	September	Lockeport	Strategic Planning Sessions				
	September	Shelburne	Strategic Planning Sessions				
	September	Shelburne	Council Meeting		170.77		170.77
<b>District 2</b>							
Warden Penny Smith	September	N/A	Cell Monthly		48.19		48.19
	September	N/A	Ipad Monthly		5.19		5.19
	September	N/A	AllNovaScotia Subscription			16.20	16.20
	September	N/A	Office 365 - Email		19.21		19.21
	September	Shelburne	Strategic Planning Sessions	15.57			15.57
<b>District 3</b>							
Councillor Sherry Thorburn Irvine	September	N/A	Office 365 - Email	-	19.21	-	19.21
<b>District 4</b>							
Councillor Anthony Gosbee	September	N/A	Office 365 - Email	-	19.21	-	19.21
<b>District 5</b>							
Deputy Warden Heidi Wagner	September	N/A	AllNovaScotia Subscription			16.20	16.20
			Office 365 - Email		19.21		19.21
			N SCPA + NSAPG Conference				
	September	N/A	Registration			307.20	307.20
	September	Birchtown	Strategic Planning Sessions				-
	September	Lockeport	Strategic Planning Sessions				-
	September	Sandy Point	Meeting with Resident		71.88		71.88
<b>District 6</b>							
Councillor Ronald Coole	September	N/A	Office 365 - Email	-	19.21	-	19.21
<b>District 7</b>							
Councillor Dale Richardson	September	N/A	Office 365 - Email		169.48		169.48
	September	Shelburne	Special Council Meeting		19.24		19.24
	September	Birchtown	Strategic Planning Sessions				-
	September	Lockeport	Strategic Planning Sessions				-
	September	Shelburne	Strategic Planning Sessions		150.24		150.24

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**September 2025**

<b>CAO</b>				<b>70.61</b>	<b>36.80</b>	<b>-</b>	<b>107.41</b>
Warren MacLeod	September	N/A	Cell Monthly		36.80		36.80
	September	Shelburne	Strategic Planning Sessions	25.01			25.01
	September	Sydney	AMANS Conference	45.60			45.60
						<b>Total Monthly Expenses</b>	<b><u>1,043.35</u></b>

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.*

MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



October 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				-	18.69	-	18.69
Councillor Paula Sutherland	October	N/A	Office 365 - Email		18.69		18.69
<b>District 2</b>				-	68.29	16.20	84.49
Warden Penny Smith	October	N/A	Cell Monthly		44.41		44.41
	October	N/A	Ipad Monthly		5.19		5.19
	October	N/A	Office 365 - Email		18.69		18.69
	October	N/A	AllNovaScotia Subscription			16.20	16.20
<b>District 3</b>				-	18.69	-	18.69
Councillor Sherry Thorburn Irvine	October	N/A	Office 365 - Email		18.69		18.69
<b>District 4</b>				-	18.69	-	18.69
Councillor Anthony Gosbee	October	N/A	Office 365 - Email		18.69		18.69
<b>District 5</b>				42.39	675.24	16.20	733.83
Deputy Warden Heidi Wagner	October	N/A	Office 365 - Email		18.69		18.69
	October	N/A	AllNovaScotia Subscription			16.20	16.20
	October	Digby	Police Conference - Travel		231.84		231.84
	October	Digby	Police Conference	42.39	424.71		467.10
<b>District 6</b>				-	18.69	-	18.69
Councillor Ronald Coole	October	N/A	Office 365 - Email		18.69		18.69
<b>District 7</b>				-	18.72	-	18.72
Councillor Dale Richardson	October	N/A	Office 365 - Email		18.72		18.72
<b>CAO</b>				-	675.39	-	675.39
Warren MacLeod	October	N/A	Cell Monthly		36.78		36.78
	September	Sydney	AMANS Conference		638.61		638.61
					<b>Total Monthly Expenses</b>	<b>\$</b>	<b>1,587.19</b>

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MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



November 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				-	18.69	-	18.69
Councillor Paula Sutherland	November	N/A	Office 365 - Email		18.69		18.69
<b>District 2</b>				-	683.14	52.46	735.60
Warden Penny Smith	November	N/A	Cell Monthly		33.04		33.04
	November	N/A	Ipad Monthly		5.19		5.19
	November	N/A	Office 365 - Email		18.69		18.69
	November	N/A	AllNovaScotia Subscription			16.20	16.20
	November	Halifax	NSFM Conference		626.22		626.22
	November	N/A	2026 Agenda			36.26	36.26
<b>District 3</b>				-	903.13	48.34	951.47
Councillor Sherry Thorburn Irvine	November	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference		654.22		654.22
	November	N/A	2026 Agenda			48.34	48.34
	November	Halifax	NSFM Conference		230.22		230.22
<b>District 4</b>				-	18.69	-	18.69
Councillor Anthony Gosbee	November	N/A	Office 365 - Email		18.69		18.69
<b>District 5</b>				66.79	1,027.11	32.31	1,126.21
Deputy Warden Heidi Wagner	November	N/A	Office 365 - Email		18.69		18.69
	November	N/A	AllNovaScotia Subscription			16.20	16.20
	November	Halifax	NSFM Conference	24.93			24.93
	November	Halifax	NSFM Conference	41.86	297.23		339.09
	November	Halifax	NSFM Conference		711.19		711.19
	November	N/A	2026 Agenda			16.11	16.11
<b>District 6</b>				-	18.69	-	18.69
Councillor Ronald Coole	November	N/A	Office 365 - Email		18.69		18.69
<b>District 7</b>				49.85	1,201.25	-	1,251.10
Councillor Dale Richardson	November	N/A	Office 365 - Email		18.72		18.72
	November	Halifax	NSFM Conference	49.85			49.85
	November	Halifax	NSFM Conference		773.43		773.43
	November	Halifax	NSFM Conference				
	November	Shelburne	Council Meeting				
	November	Shelburne	Meeting with Minister John MacDonald				-
	November	Shelburne	Council Meeting				-
	November	Liverpool	Region 6 Committee Meeting		409.10		409.10

*Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.*

**MONTHLY TRAVEL REPORT AND EXPENSE**  
**WARDEN, COUNCIL and CAO**



**November 2025**

<b>CAO</b>				<b>128.64</b>	<b>962.55</b>	<b>-</b>	<b>1,091.19</b>
Warren MacLeod	November	N/A	Cell Monthly		36.79		36.79
	November	Halifax	NSFM Conference	41.02			41.02
	October	Saulnierville	South West AMANS Meeting	33.87			33.87
	November	Halifax	NSFM Conference	53.75			53.75
	November	Halifax	NSFM Conference		636.09		636.09
	October	Clare	South West AMANS Meeting				-
	November	Barrington	Leadership Meeting				-
	November	East Hants	AMANS Board Meeting		289.67		289.67
				<b>Total Monthly Expenses \$ 5,211.64</b>			

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MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO



December 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
<b>District 1</b>				<b>41.45</b>	<b>18.69</b>	<b>-</b>	<b>60.14</b>
Councillor Paula Sutherland	December	N/A	Office 365 - Email		18.69		18.69
	December	Barrington	Holiday Luncheon	41.45			41.45
<b>District 2</b>				<b>41.45</b>	<b>72.11</b>	<b>888.41</b>	<b>1,001.97</b>
Warden Penny Smith	December	N/A	Cell Monthly		48.23		48.23
	December	N/A	Ipad Monthly		5.19		5.19
	December	N/A	AllNovaScotia Subscription			16.20	16.20
	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			872.21	872.21
	December	Barrington	Holiday Luncheon	41.45			41.45
<b>District 3</b>				<b>41.45</b>	<b>280.26</b>	<b>129.82</b>	<b>451.53</b>
Councillor Sherry Thorburn Irvin	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			129.82	129.82
	December	Barrington	Holiday Luncheon	41.45			41.45
	December	Peggy's Cove	Provincial Library Leads Meeting				
	December	Yarmouth	WCRL Quarterly Board Meeting		261.57		261.57
<b>District 4</b>				<b>-</b>	<b>18.69</b>	<b>-</b>	<b>18.69</b>
Vacant	December	N/A	Office 365 - Email		18.69		18.69
<b>District 5</b>				<b>41.45</b>	<b>18.69</b>	<b>800.13</b>	<b>860.27</b>
Deputy Warden Heidi Wagner	December	N/A	AllNovaScotia Subscription			16.20	16.20
	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			783.93	783.93
	December	Barrington	Holiday Luncheon	41.45			41.45
<b>District 6</b>				<b>41.45</b>	<b>18.69</b>	<b>-</b>	<b>60.14</b>
Councillor Ronald Coole	December	N/A	Office 365 - Email		18.69		18.69
	December	Barrington	Holiday Luncheon	41.45			41.45
<b>District 7</b>				<b>41.44</b>	<b>148.43</b>	<b>88.28</b>	<b>278.15</b>
Councillor Dale Richardson	December	N/A	Office 365 - Email		18.72		18.72
	November	Halifax	NSFM Conference Registration			88.28	88.28
	December	Barrington	Holiday Luncheon	41.44			41.44
	December	Shelburne	Strategic Planning Meeting				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Special Council Meeting		129.71		129.71

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**MONTHLY TRAVEL REPORT AND EXPENSE  
WARDEN, COUNCIL and CAO**



**December 2025**

<b>CAO</b>				<b>22.68</b>	<b>895.26</b>	<b>835.86</b>	<b>1,753.80</b>
Warren MacLeod	December	N/A	Cell Monthly		36.80		36.80
	December	Barrington	Holiday Luncheon	22.68			22.68
	December	N/A	New Cell Phone		858.46		858.46
	November	Halifax	NSFM Conference Registration			835.86	835.86
					<b>Total Monthly Expenses</b>		<b>\$ <u>4,484.69</u></b>

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