



STAFF REPORT

TO: Council

FROM: Erin Hartley, Deputy CAO

APPROVED BY: Warren MacLeod, Chief Administrative Officer

DATE: April 8, 2026

SUBJECT: **Associations, Boards and Committees - Council Member Appointments**

ORIGIN

Following the 2026 Special Election, a review of representatives on Associations, Boards and Committees was undertaken.

BACKGROUND

Part of Council’s roles and responsibilities is to be involved in the Associations, Boards and Committees that contribute to our communities and Council’s decision making.

DISCUSSION

Each Councillor was provided with a list of Associations, Boards and Committees. Councillors were asked to express their interest level and related experience for each committee.

RECOMMENDED MOTIONS

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith and Deputy Warden Wagner as the Municipality’s Council Representatives and Councillor Richardson as the alternate on the on the Amalgamation Steering Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Coole and Councillor Richardson as the Municipality’s Council Representatives and Warden Smith as the alternate on the on the Audit Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith, Deputy Warden Wagner and Councillor Sutherland as the Municipality’s Council Representatives on the CAO Performance Evaluation Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Thorburn Irvine as the Municipality's Council Representative and Councillor Richardson as the alternate on the on the Climate-Resilient Coastal Communities Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith and Deputy Warden Wagner as the Municipality's Council Representatives and Councillor Richardson as the alternate on the on the Municipal Joint Services Board Steering Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Coole as the Municipality's Council Representative and Councillor Shand as the alternate on the Eastern Shelburne County Accessibility Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Sutherland and Councillor Richardson as the Municipality's Council Representatives and Deputy Warden Wagner as the alternate on the Fire Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Coole as the Municipality's Council Representative and Councillor Richardson as the alternate on the Region 6 Inter-Municipal Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith and Deputy Warden Wagner as the Municipality's Council Representatives and Councillor Sutherland as the alternate on the Regional Emergency Management Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Thorburn Irvine as the Municipality's Council Representative and Warden Smith as the alternate on the Regional Library Board.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith as the Municipality's Council Representative and Councillor Coole as the alternate on the Roseway Hospital Charitable Foundation.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith, Deputy Warden Wagner and Councillor Shand as the Municipality's Council Representatives on the Roseway Manor Board.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith, Deputy Warden Wagner and Councillor Richardson as the Municipality's Council Representatives and Councillor Shand as the alternate on the Economic Growth Strategy Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Deputy Warden Wagner and Councillor Shand as the Municipality's Council Representatives and Warden Smith as the alternate on the Events Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Thorburn Irvine and Councillor Coole as the Municipality's Council Representatives and Warden Smith as the alternate on Heritage Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Shand as the Municipality's Council Representative and Councillor Thorburn Irvine as the alternate on the Shelburne County Climate Action Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Thorburn Irvine as the Municipality's Council Representative and Warden Smith as the alternate on the Eastern Shelburne County Equity and Anti-Racism Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Richardson as the Municipality's Council Representative and Warden Smith as the alternate on the Shelburne & Area Community Economic Development (CED) Society.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Shand as the Municipality's Council Representative and Councillor Coole as the alternate on the Shelburne County Arena Association.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Sutherland and Deputy Warden Wagner as the Municipality's Council Representatives and Councillor Coole as the alternate on the Shelburne County East RCMP Advisory Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Sutherland as the Municipality's Council Representative and Councillor Shand as the alternate on the Eastern Shelburne County Health Care Professional Recruitment & Retention Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith as the Municipality's Council Representatives and Councillor Shand as the alternate on the Eastern Shelburne County Community/NSH Stakeholders Group.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Warden Smith as the Municipality's Council Representative and Councillor Thorburn Irvine as the alternate on the Shelburne Port Authority Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Richardson as the Municipality's Council Representative and Councillor Thorburn Irvine as the alternate on the Source Water Protection Committee.

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Councillor Thorburn Irvine as the Municipality's Council Representative and Councillor Coole as the alternate on the Western Crown Land Stakeholder Interaction (Deforestation) Committee.

BUDGET CONSIDERATIONS

None

ATTACHMENTS

Draft List by Committee
Draft List by Council Member

**Municipality of the District of Shelburne
Committee Appointments**
(DRAFT RECOMMENDATIONS: April 2026)

Council

All members of Council

Amalgamation Steering Committee

Warden Penny Smith
Deputy Warden Heidi Wagner
Alternate: Councillor Dale Richardson

Audit Committee

Councillor Ron Coole
Councillor Dale Richardson
Alternate: Warden Penny Smith

CAO Performance Evaluation Committee

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Paula Sutherland

Climate-Resilient Coastal Community Committee

Councillor Sherry Thorburn Irvine
Alternate: Dale Richardson

Municipal Joint Services Board Steering Committee

Warden Penny Smith
Deputy Warden Heidi Wagner
Alternate: Councillor Dale Richardson

Eastern Shelburne County Accessibility Advisory Committee

Councillor Ron Coole
Alternate: Councillor Angie Shand

Fire Advisory Committee

Councillor Paula Sutherland
Councillor Dale Richardson
Alternate: Deputy Warden Heidi Wagner

Region 6 Inter-Municipal Committee

Councillor Ron Coole
Alternate: Councillor Dale Richardson

Regional Emergency Management Advisory Committee

Warden Penny Smith
Deputy Warden Heidi Wagner
Alternate: Councillor Paula Sutherland

Regional Library Board

Councillor Sherry Thorburn Irvine
Alternate: Warden Penny Smith

Roseway Hospital Charitable Foundation

Warden Penny Smith
Alternate: Councillor Ron Coole

Roseway Manor Board

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Angie Shand

Economic Growth Strategy Committee

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Dale Richardson
Alternate: Councillor Angie Shand

Events Committee

Deputy Warden Heidi Wagner
Councillor Angie Shand
Alternate: Warden Penny Smith

Heritage Advisory Committee

Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Alternate: Warden Penny Smith

Shelburne County Climate Action Committee

Councillor Angie Shand
Alternate: Councillor Sherry Thorburn Irvine

Eastern Shelburne County Equity & Anti-Racism Advisory Committee

Councillor Sherry Thorburn Irvine
Alternate: Warden Penny Smith

Shelburne & Area Community Economic Development (CED) Society

Councillor Dale Richardson
Alternate: Warden Penny Smith

Shelburne County Arena Association

Councillor Angie Shand
Alternate: Councillor Ron Coole

Shelburne County East RCMP Advisory Committee

Councillor Paula Sutherland
Deputy Warden Heidi Wagner
Alternate: Councillor Ron Coole

Shelburne County Health Care Professional Recruitment & Retention Committee

Councillor Paula Sutherland
Alternate: Councillor Angie Shand

Shelburne Co. Community/NSH Stakeholders Group

Warden Penny Smith
Alternate: Councillor Angie Shand

Shelburne Port Authority Committee

Warden Penny Smith
Alternate: Councillor Sherry Thorburn Irvine

Source Water Protection Committee

Councillor Dale Richardson
Alternate: Councillor Sherry Thorburn Irvine

Western Crown Land Stakeholder Interaction Committee (Deforestation)

Councillor Sherry Thorburn Irvine
Alternate: Councillor Ron Coole

RECOMMENDED APPOINTMENTS:

WARDEN PENNY SMITH

Amalgamation Steering Committee

CAO Performance Evaluation Committee

Municipal Joint Services Board Steering Committee

Regional Emergency Management Advisory Committee

Roseway Manor Board

Economic Growth Strategy Committee

Shelburne Co. Community/NSH Stakeholders Group

Shelburne Port Authority Committee

Roseway Hospital Charitable Foundation

* Audit Committee - Alternate

*Events Committee - Alternate

*Heritage Advisory Committee - Alternate

*Eastern Shelburne County Equity & Anti-Racism Advisory Committee- Alternate

*Shelburne & Area Community Economic Development (CED) Society - Alternate

*Regional Library Board – Alternate

DEPUTY WARDEN HEIDI WAGNER

Amalgamation Steering Committee

CAO Performance Evaluation Committee

Municipal Joint Services Board Steering Committee

Regional Emergency Management Advisory Committee

Roseway Manor Board

Economic Growth Strategy Committee

Events Committee

Shelburne County East RCMP Advisory Committee

*Fire Advisory Committee – Alternate

COUNCILLOR PAULA SUTHERLAND

CAO Performance Evaluation Committee

Fire Advisory Committee

Shelburne County East RCMP Advisory Committee

Shelburne County Health Care Professional Recruitment & Retention Committee

*Regional Emergency Management Advisory Committee – Alternate

COUNCILLOR SHERRY THORBURN IRVINE

Climate-Resilient Coastal Community Committee

Regional Library Board

Heritage Advisory Committee

Eastern Shelburne County Equity & Anti-Racism Advisory Committee

Western Crown Land Stakeholder Interaction Committee (Deforestation)

* Shelburne County Climate Action Committee – Alternate

* Shelburne Port Authority Committee – Alternate

* Source Water Protection Committee - Alternate

COUNCILLOR ANGIE SHAND

Roseway Manor Board

Events Committee

Shelburne County Climate Action Committee

Shelburne County Arena Association

* Economic Growth Strategy Committee - Alternate

* Eastern Shelburne County Accessibility Advisory Committee – Alternate

* Shelburne County Health Care Professional Recruitment & Retention Committee – Alternate

* Shelburne Co. Community/NSH Stakeholders Group - Alternate

COUNCILLOR RON COOLE

Eastern Shelburne County Accessibility Advisory Committee

Region 6 Inter-Municipal Committee

Heritage Advisory Committee

Audit Committee

* Shelburne County Arena Association – Alternate

* Shelburne County East RCMP Advisory Committee – Alternate

* Roseway Hospital Charitable Foundation – Alternate

* Western Crown Land Stakeholder Interaction Committee (Deforestation) - Alternate

COUNCILLOR DALE RICHARDSON

Audit Committee

Fire Advisory Committee

Economic Growth Strategy Committee

Shelburne & Area Community Economic Development (CED) Society

Source Water Protection Committee

* Amalgamation Steering Committee - Alternate

* Climate-Resilient Coastal Community Committee – Alternate

* Municipal Joint Services Board Steering Committee - Alternate

* Region 6 Inter-Municipal Committee - Alternate