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**SPECIAL SESSION OF THE 53rd COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELBURNE  
Wednesday, April 15, 2026**

The Special Session of the 53rd Council of the Municipality of the District of Shelburne was held on Wednesday, April 15, 2026, at 6:00 pm in the Municipal Council Chambers.

**THOSE IN ATTENDANCE:**

Warden Penny Smith  
Deputy Warden Heidi Wagner  
Councillor Paula Sutherland  
Councillor Sherry Thorburn Irvine  
Councillor Ron Coole  
Councillor Dale Richardson  
Councillor Angie Shand

**ALSO IN ATTENDANCE:**

Warren MacLeod, CAO  
Erin Hartley, Deputy CAO via Microsoft Teams  
Adam Dedrick, Director of Recreation & Parks via Microsoft Teams  
Val Kean, Director of Economic & Community Development via Microsoft Teams  
Marcia d'Eon, Director of Operations via Microsoft Teams  
Jenn Bell, Administrator of Protective Services  
Nicole Blades, Recording Secretary  
Members of the Public

**1. CALL TO ORDER:**

The meeting was called to order at 6:00 pm by Warden Smith.

**2. APPROVAL OF AGENDA:**

a. April 15, 2026

2(a) **MOTION: APPROVAL OF AGENDA – APRIL 15, 2026**

Being duly moved and seconded, be it resolved that the Agenda for April 15, 2026, be approved.

- **MOTION CARRIED**

### **3. FINANCE**

#### **a. 2025/2026 Budget – Warren MacLeod, CAO**

3(a) Warren MacLeod, CAO, presented the 2026/2027 Budget staff report, noting this year's budget review process and outcomes.

#### **MOTION: TAX RATES**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve a 2026-2027 residential tax rate of \$1.26 per \$100 of assessment, resource tax rate of \$1.26 per \$100 of assessment, and commercial tax rate of \$1.82 per \$100 of assessment.

- **MOTION CARRIED**

#### **MOTION: OPERATING BUDGET**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve its 2026-2027 Operating Budget reflecting revenues of \$15,429,886 and expenditures of \$15,429,886. Of the \$15,429,886, \$4,983,119 represents non-capital projects that will be funded using \$1,133,832 from the Operating Reserve, \$704,987 from Canada Community Building Fund Reserve, \$2,100,277 from grants and \$1,044,023 from outside funding, all presented in the 2026-2027 Project Report attached.

- **MOTION CARRIED**

#### **MOTION: CAPITAL PROJECTS BUDGET**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve its 2026-2027 Capital Projects Budget reflecting expenditures of \$1,371,181 of which \$573,243 to be drawn down from the Capital Reserve until depleted to zero, with remainder to be drawn from Operating Reserves, \$797,938 from grants.

- **MOTION CARRIED**

#### **MOTION: INTEREST RATE**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2026 -2027 interest rate on all types of overdue accounts (tax, sewer, area rate, tipping, septage, and so forth) to be 10%.

- **MOTION CARRIED**

#### **MOTION: RESIDENTIAL & COMMERCIAL SEWER RATE**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2026 -2027 residential and commercial sewer rates at \$285 per unit.

- **MOTION CARRIED**

#### **MOTION: SEPTAGE RECEIVING RATE**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne set the 2026 -2027 septage receiving rate at \$0.045 (4.5 cents) per litre.

- **MOTION CARRIED**

**MOTION: HEALTH CARE RESERVE**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne allocate \$50,000 from the existing Operating Reserve to the Healthcare Reserve April 2026 for 2026 -2027.

- **MOTION CARRIED**

Warden Smith presented Council with the 2026/2027 Budget Address.

The plans and priorities that the 53<sup>rd</sup> Council of the Municipality of the District of Shelburne will undertake in the 2026/2027 fiscal year were highlighted. Warden Smith advised that Council has identified five key priorities including economic development, housing, healthcare, infrastructure, and governance.

Warden Smith thanked staff and her fellow Councillors for their work on this budget.

**4. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:24 pm. The next Regular Council meeting will be held on Wednesday, April 22, 2026.

**Nicole Blades**  
**Recording Secretary**

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**Date**

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**Penny Smith, Warden**

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**Erin Hartley, Deputy Chief Administrative  
Officer**