



	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	-	681.87	681.87
Councillor Paula Sutherland	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 2				-	53.48	698.07	751.55
Warden Penny Smith	April	N/A	Cell Monthly		48.29		48.29
	April	N/A	Ipad Monthly		5.19		5.19
	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 3				-	-	681.87	681.87
Councillor Sherry Thorburn Irvin	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 4				-	-	681.87	681.87
Councillor Anthony Gosbee	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 5				-	-	698.07	698.07
Councillor Heidi Wagner	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 6				-	-	681.87	681.87
Councillor Ronald Coole	April	N/A	FCM Membership			178.96	178.96
	April	N/A	NSFM Membership			502.91	502.91
District 7				-	-	681.86	681.86
Deputy Warden Dale Richardsor	April	N/A	FCM Membership			178.97	178.97
	April	N/A	NSFM Membership			502.89	502.89
CAO				-	38.68	502.91	541.59
Warren MacLeod	April	N/A	Cell Monthly		40.00		40.00
	April	Liverpool	AMANS Conference Hotel Deposit		286.79		286.79
	April	Liverpool	AMANS Conference Hotel Cancellation		(288.11)		(288.11)
	April	N/A	NSFM Membership			502.91	502.91

Total Monthly Expenses 5,400.55

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



May 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	130.34	71.43	201.77
Councillor Paula Sutherland	May	N/A	Office 365 - Email		16.85		16.85
	April	Shelburne	Council Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	RCMP Advisory Meeting				-
	April	Shelburne	RCMP Meeting		113.49		113.49
	May	N/A	Insurance Policy			71.43	71.43
District 2				-	468.25	87.63	555.88
Warden Penny Smith	May	N/A	Cell Monthly		47.31		47.31
	May	N/A	Ipad Monthly		5.19		5.19
	May	N/A	Office 365 - Email		16.85		16.85
	April	Shelburne	Budget Meeting				-
	April	Shelburne	RCMP Community Hall Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Special Council Meeting - Budget				-
	April	Shelburne	Grade 5 Municipal Building Class Visit				-
	April	Shelburne	SC Leadership Meeting				-
	April	Shelburne	Organizational Review				-
	April	Shelburne	Volunteer Reception/Council Meeting				-
	April	Lockeport	Roseway Manor Board Meeting				-
	April	Shelburne	Strategic Planning Discussion				-
	April	Yarmouth	Ocean 11 Meeting		250.21		250.21
	May	N/A	Insurance Policy			71.43	71.43
	May	N/A	AllNovaScotia Subscription			16.20	16.20
	May	Truro	NSFM Conference - Hotel		148.69		148.69
District 3				34.83	626.59	71.43	732.85
Councillor Sherry Thorburn Irvin	May	N/A	Office 365 - Email		16.85		16.85
	April	Truro	NSFM Conference	34.83	312.36		347.19
	May	N/A	Insurance Policy			71.43	71.43
	May	Truro	NSFM Conference - Hotel		297.38		297.38

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



May 2025

District 4				-	16.85	71.43	88.28
Councillor Anthony Gosbee	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
District 5				-	16.85	87.63	104.48
Deputy Warden Heidi Wagner	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
	May	N/A	AllNovaScotia Subscription			16.20	16.20
District 6				-	16.85	71.43	88.28
Councillor Ronald Coole	May	N/A	Office 365 - Email		16.85		16.85
	May	N/A	Insurance Policy			71.43	71.43
District 7				-	314.26	71.42	385.68
Councillor Dale Richardson	May	N/A	Office 365 - Email		16.88		16.88
	May	N/A	Insurance Policy			71.42	71.42
	May	Truro	NSFM Conference - Hotel		297.38		297.38
CAO				-	36.79	-	36.79
Warren MacLeod	May	N/A	Cell Monthly		36.79		36.79

Total Monthly Expenses 2,194.01

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



June 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				\$ -	\$ 19.21	\$ -	\$ 19.21
Councillor Paula Sutherland	June	N/A	Office 365 - Email		19.21		19.21
District 2				-	72.62	575.11	647.73
Warden Penny Smith	June	N/A	Cell Monthly		48.22		48.22
	June	N/A	Ipad Monthly		5.19		5.19
	June	N/A	Office 365 - Email		19.21		19.21
	June	N/A	NSFM Conference Fee			558.91	558.91
	June	N/A	AllNovaScotia subscription			16.20	16.20
District 3				-	19.21	558.91	578.12
Councillor Sherry Thorburn Irvin	June	N/A	Office 365 - Email		19.21		19.21
	June	N/A	NSFM Conference Fee			558.91	558.91
District 4				-	19.21	-	19.21
Councillor Anthony Gosbee	June	N/A	Office 365 - Email		19.21		19.21
District 5				-	111.62	16.20	127.82
Deputy Warden Heidi Wagner	June	N/A	Office 365 - Email		19.21		19.21
	June	Lockeport	Graduation Breakfast				-
	June	Shelburne	ACR Cadet Closing				-
	June	Jordan Ferry	Meeting with Resident				-
	June	Shelburne	Meeting with Warden & MP Jessica Landry		92.41		92.41
	June	Country	AllNovaScotia subscription			16.20	16.20
District 6				-	19.21	-	19.21
Councillor Ronald Coole	June	N/A	Office 365 - Email		19.21		19.21
District 7				-	747.73	558.90	1,306.63
Councillor Dale Richardson	June	N/A	Office 365 - Email		19.24		19.24
	June	N/A	NSFM Conference Fee			558.90	558.90
	May	Shelburne	NSFM Conference				-
	May	Shelburne	Council Meeting				-
	May	Shelburne	Special Council Meeting				-
	May	Shelburne	Council Meeting		277.78		277.78
	April	Shelburne	Public Budget Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Special Council Meeting				-
	April	Shelburne	Organizational Review Meeting				-

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



June 2025

	April	Shelburne	Council Meeting			-
	April	Truro	NSFM Conference		364.25	364.25
	June	Shelburne	Council Meeting			-
	June	Shelburne	Council Meeting		86.46	86.46
CAO				-	36.80	36.80
Warren MacLeod	June	N/A	Cell Monthly		36.80	36.80

Total Monthly Expenses 2,754.73

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



July 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	38.42	-	38.42
Councillor Paula Sutherland	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
District 2				-	91.86	32.40	124.26
Warden Penny Smith	July	N/A	Cell Monthly		48.25		48.25
	July	N/A	Ipad Monthly		5.19		5.19
	July	N/A	Office 365 -Email		19.21		19.21
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	Office 365 -Email		19.21		19.21
District 3				-	256.76	-	256.76
Councillor Sherry Thorburn Irvine	July	N/A	Office 365 -Email		19.21		19.21
	July	Yarmouth	WCRL Meeting		109.17		109.17
	June	Yarmouth	WCRL Meeting		109.17		109.17
	April	N/A	Office 365 -Email		19.21		19.21
District 4				-	38.42	-	38.42
Councillor Anthony Gosbee	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
District 5				-	38.42	32.40	70.82
Deputy Warden Heidi Wagner	July	N/A	Office 365 -Email		19.21		19.21
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July	N/A	AllNovaScotia Subscription			16.20	16.20
	April	N/A	Office 365 -Email		19.21		19.21
District 6				-	38.42	-	38.42
Councillor Ronald Coole	July	N/A	Office 365 -Email		19.21		19.21
	April	N/A	Office 365 -Email		19.21		19.21
District 7				-	168.19	-	168.19
Councillor Dale Richardson	July	N/A	Office 365 -Email		19.24		19.24
	July	Shelburne	Economic Growth Committee Meeting				
	July	Shelburne	Council Meeting				
	July	Shelburne	Council Meeting		129.71		129.71
	April	N/A	Office 365 -Email		19.24		19.24

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



July 2025

CAO				34.59	36.80	-	71.39
Warren MacLeod	July	N/A	Cell Monthly		36.80		36.80
	July	Barrington	Regional AMA Conference	34.59			34.59

Total Monthly Expenses \$ 806.68

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



August 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	19.21	-	19.21
Councillor Paula Sutherland	August	N/A	Office 365 - Email		19.21		19.21
District 2				-	72.63	16.20	88.83
Warden Penny Smith	August	N/A	Cell Monthly		48.23		48.23
	August	N/A	Ipad Monthly		5.19		5.19
	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		19.21		19.21
District 3				-	19.21	-	19.21
Councillor Sherry Thorburn Irvine	August	N/A	Office 365 - Email		19.21		19.21
District 4				-	19.21	-	19.21
Councillor Anthony Gosbee	August	N/A	Office 365 - Email		19.21		19.21
District 5				-	299.01	16.20	315.21
Deputy Warden Heidi Wagner	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		19.21		19.21
	August	Sandy Point	Meeting with Resident				-
	August	Halifax	Policing Meeting		279.80		279.80
District 6				-	19.21	-	19.21
Councillor Ronald Coole	August	N/A	Office 365 - Email		19.21		19.21
District 7				-	62.48	-	62.48
Councillor Dale Richardson	August	N/A	Office 365 - Email		19.24		19.24
	August	Shelburne	Opening Remarks - Seniors Picnic		43.24		43.24
CAO				-	652.89	635.77	1,288.66
Warren MacLeod	August	N/A	Cell Monthly		36.81		36.81
	April	Lockeport	Leadership Meeting				-
	May	Liverpool	AMANS Conference				-
	May	Darhmouth	Emergency Management Meeting				-
	June	Barrington	SW AMANS Meeting				-
	August	Halifax	NSFM Policing Report Meeting				-
	August	Yarmouth	First Aid Training		616.08	144.00	760.08
	August	N/A	AMANS Conference Registration			491.77	491.77
Total Monthly Expenses							1,832.02

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.



	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1							
Councillor Paula Sutherland	September	N/A	Office 365 - Email	-	189.98	-	189.98
	September	Shelburne	Special Council Meeting		19.21		19.21
	September	Shelburne	Council Meeting				
	September	Lockeport	Strategic Planning Sessions				
	September	Shelburne	Strategic Planning Sessions				
	September	Shelburne	Council Meeting		170.77		170.77
District 2							
Warden Penny Smith	September	N/A	Cell Monthly	15.57	72.59	16.20	104.36
	September	N/A	Ipad Monthly		48.19		48.19
	September	N/A	AllNovaScotia Subscription		5.19		5.19
	September	N/A	Office 365 - Email			16.20	16.20
	September	Shelburne	Strategic Planning Sessions	15.57	19.21		19.21
	September	Shelburne	Strategic Planning Sessions				15.57
District 3							
Councillor Sherry Thorburn Irvine	September	N/A	Office 365 - Email	-	19.21	-	19.21
District 4							
Councillor Anthony Gosbee	September	N/A	Office 365 - Email	-	19.21	-	19.21
District 5							
Deputy Warden Heidi Wagner	September	N/A	AllNovaScotia Subscription	-	91.09	323.40	414.49
	September	N/A	Office 365 - Email			16.20	16.20
	September	N/A	N SCPA + NSAPG Conference Registration		19.21		19.21
	September	N/A	Registration			307.20	307.20
	September	Birchtown	Strategic Planning Sessions				-
	September	Lockeport	Strategic Planning Sessions				-
	September	Sandy Point	Meeting with Resident		71.88		71.88
District 6							
Councillor Ronald Coole	September	N/A	Office 365 - Email	-	19.21	-	19.21
District 7							
Councillor Dale Richardson	September	N/A	Office 365 - Email	-	169.48	-	169.48
	September	Shelburne	Special Council Meeting		19.24		19.24
	September	Birchtown	Strategic Planning Sessions				-
	September	Lockeport	Strategic Planning Sessions				-
	September	Shelburne	Strategic Planning Sessions		150.24		150.24

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



September 2025

CAO				70.61	36.80	-	107.41
Warren MacLeod	September	N/A	Cell Monthly		36.80		36.80
	September	Shelburne	Strategic Planning Sessions	25.01			25.01
	September	Sydney	AMANS Conference	45.60			45.60
Total Monthly Expenses							<u>1,043.35</u>

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



October 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	18.69	-	18.69
Councillor Paula Sutherland	October	N/A	Office 365 - Email		18.69		18.69
District 2				-	68.29	16.20	84.49
Warden Penny Smith	October	N/A	Cell Monthly		44.41		44.41
	October	N/A	Ipad Monthly		5.19		5.19
	October	N/A	Office 365 - Email		18.69		18.69
	October	N/A	AllNovaScotia Subscription			16.20	16.20
District 3				-	18.69	-	18.69
Councillor Sherry Thorburn Irvine	October	N/A	Office 365 - Email		18.69		18.69
District 4				-	18.69	-	18.69
Councillor Anthony Gosbee	October	N/A	Office 365 - Email		18.69		18.69
District 5				42.39	675.24	16.20	733.83
Deputy Warden Heidi Wagner	October	N/A	Office 365 - Email		18.69		18.69
	October	N/A	AllNovaScotia Subscription			16.20	16.20
	October	Digby	Police Conference - Travel		231.84		231.84
	October	Digby	Police Conference	42.39	424.71		467.10
District 6				-	18.69	-	18.69
Councillor Ronald Coole	October	N/A	Office 365 - Email		18.69		18.69
District 7				-	18.72	-	18.72
Councillor Dale Richardson	October	N/A	Office 365 - Email		18.72		18.72
CAO				-	675.39	-	675.39
Warren MacLeod	October	N/A	Cell Monthly		36.78		36.78
	September	Sydney	AMANS Conference		638.61		638.61
					Total Monthly Expenses	\$	1,587.19

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



November 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	18.69	-	18.69
Councillor Paula Sutherland	November	N/A	Office 365 - Email		18.69		18.69
District 2				-	683.14	52.46	735.60
Warden Penny Smith	November	N/A	Cell Monthly		33.04		33.04
	November	N/A	Ipad Monthly		5.19		5.19
	November	N/A	Office 365 - Email		18.69		18.69
	November	N/A	AllNovaScotia Subscription			16.20	16.20
	November	Halifax	NSFM Conference		626.22		626.22
	November	N/A	2026 Agenda			36.26	36.26
District 3				-	903.13	48.34	951.47
Councillor Sherry Thorburn Irvine	November	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference		654.22		654.22
	November	N/A	2026 Agenda			48.34	48.34
	November	Halifax	NSFM Conference		230.22		230.22
District 4				-	18.69	-	18.69
Councillor Anthony Gosbee	November	N/A	Office 365 - Email		18.69		18.69
District 5				66.79	1,027.11	32.31	1,126.21
Deputy Warden Heidi Wagner	November	N/A	Office 365 - Email		18.69		18.69
	November	N/A	AllNovaScotia Subscription			16.20	16.20
	November	Halifax	NSFM Conference	24.93			24.93
	November	Halifax	NSFM Conference	41.86	297.23		339.09
	November	Halifax	NSFM Conference		711.19		711.19
	November	N/A	2026 Agenda			16.11	16.11
District 6				-	18.69	-	18.69
Councillor Ronald Coole	November	N/A	Office 365 - Email		18.69		18.69
District 7				49.85	1,201.25	-	1,251.10
Councillor Dale Richardson	November	N/A	Office 365 - Email		18.72		18.72
	November	Halifax	NSFM Conference	49.85			49.85
	November	Halifax	NSFM Conference		773.43		773.43
	November	Halifax	NSFM Conference				
	November	Shelburne	Council Meeting				
	November	Shelburne	Meeting with Minister John MacDonald				-
	November	Shelburne	Council Meeting				-
	November	Liverpool	Region 6 Committee Meeting		409.10		409.10

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



November 2025

CAO				128.64	962.55	-	1,091.19
Warren MacLeod	November	N/A	Cell Monthly		36.79		36.79
	November	Halifax	NSFM Conference	41.02			41.02
	October	Saulnierville	South West AMANS Meeting	33.87			33.87
	November	Halifax	NSFM Conference	53.75			53.75
	November	Halifax	NSFM Conference		636.09		636.09
	October	Clare	South West AMANS Meeting				-
	November	Barrington	Leadership Meeting				-
	November	East Hants	AMANS Board Meeting		289.67		289.67
				Total Monthly Expenses \$ 5,211.64			

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



December 2025

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				41.45	18.69	-	60.14
Councillor Paula Sutherland	December	N/A	Office 365 - Email		18.69		18.69
	December	Barrington	Holiday Luncheon	41.45			41.45
District 2				41.45	72.11	888.41	1,001.97
Warden Penny Smith	December	N/A	Cell Monthly		48.23		48.23
	December	N/A	Ipad Monthly		5.19		5.19
	December	N/A	AllNovaScotia Subscription			16.20	16.20
	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			872.21	872.21
	December	Barrington	Holiday Luncheon	41.45			41.45
District 3				41.45	280.26	129.82	451.53
Councillor Sherry Thorburn Irvin	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			129.82	129.82
	December	Barrington	Holiday Luncheon	41.45			41.45
	December	Peggy's Cove	Provincial Library Leads Meeting				
	December	Yarmouth	WCRL Quarterly Board Meeting		261.57		261.57
District 4				-	18.69	-	18.69
Vacant	December	N/A	Office 365 - Email		18.69		18.69
District 5				41.45	18.69	800.13	860.27
Deputy Warden Heidi Wagner	December	N/A	AllNovaScotia Subscription			16.20	16.20
	December	N/A	Office 365 - Email		18.69		18.69
	November	Halifax	NSFM Conference Registration			783.93	783.93
	December	Barrington	Holiday Luncheon	41.45			41.45
District 6				41.45	18.69	-	60.14
Councillor Ronald Coole	December	N/A	Office 365 - Email		18.69		18.69
	December	Barrington	Holiday Luncheon	41.45			41.45
District 7				41.44	148.43	88.28	278.15
Councillor Dale Richardson	December	N/A	Office 365 - Email		18.72		18.72
	November	Halifax	NSFM Conference Registration			88.28	88.28
	December	Barrington	Holiday Luncheon	41.44			41.44
	December	Shelburne	Strategic Planning Meeting				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Special Council Meeting		129.71		129.71

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



December 2025

CAO				22.68	895.26	835.86	1,753.80
Warren MacLeod	December	N/A	Cell Monthly		36.80		36.80
	December	Barrington	Holiday Luncheon	22.68			22.68
	December	N/A	New Cell Phone		858.46		858.46
	November	Halifax	NSFM Conference Registration			835.86	835.86
					Total Monthly Expenses		\$ <u>4,484.69</u>

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



January 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	18.69	-	18.69
Councillor Paula Sutherland	January	N/A	Office 365 - Email		18.69		18.69
District 2				81.43	109.22	16.20	206.85
Warden Penny Smith	January	N/A	Cell Monthly		36.70		36.70
	January	N/A	Ipad Monthly		5.19		5.19
	January	N/A	Office 365 - Email		18.69		18.69
	January	N/A	AllNovaScotia Subscription			16.20	16.20
	January	Shelburne	Audit Committee Meeting				-
	January	Shelburne	Economic Growth Meeting				-
	January	Shelburne	Council Meeting				-
	January	Shelburne	Leadership Meeting				-
	January	Shelburne	Relocation Lunch - Sgt. Macpherson	81.43			81.43
	January	Shelburne	Leadership Meeting				-
	January	Shelburne	Economic Growth Meeting				-
	January	Shelburne	Council Meeting		48.64		48.64
District 3				-	18.69	-	18.69
Councillor Sherry Thorburne Irvine	January	N/A	Office 365 - Email		18.69		18.69
District 4				-	18.69	20.00	38.69
Councillor Angie Shand	January	N/A	Office 365 - Email		18.69		18.69
	January	N/A	Name Plate			20.00	20.00
District 5				-	74.36	16.20	90.56
Deputy Warden Heidi Wagner	January	N/A	Office 365 - Email		18.69		18.69
	January	Shelburne	Economic Growth Meeting				-
	January	Lockeport	Police Advisory Meeting		55.67		55.67
	January	N/A	AllNovaScotia Subscription			16.20	16.20
District 6				-	18.69	-	18.69
Councillor Ronald Coole	January	N/A	Office 365 - Email		18.69		18.69
District 7				-	148.43	-	148.43
Councillor Dale Richardson	January	N/A	Office 365 - Email		18.72		18.72
	January	Shelburne	Economic Growth Meeting				-
	January	Shelburne	Audit Committee Meeting				-
	January	Shelburne	Council Meeting		129.71		129.71
CAO				-	36.79	-	36.79
Warren MacLeod	January	N/A	Cell Monthly		36.79		36.79

Total Monthly Expenses \$ 577.39

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	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	180.82	86.62	267.44
Councillor Paula Sutherland	February	N/A	Office 365 - Email		18.69		18.69
	February	Shelburne	Council Meeting				-
	February	Ingomar	Awards Presentation				-
	February	Shelburne	Council Meeting				-
	February	Shelburne	Council Meeting				-
	February	Shelburne	Budget Meeting		162.13		162.13
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 2				-	146.90	102.82	249.72
Warden Penny Smith	February	N/A	Cell Monthly		36.01		36.01
	February	N/A	Ipad Monthly		5.19		5.19
	February	N/A	Office 365 - Email		18.69		18.69
	February	N/A	AllNovaScotia Subscription			16.20	16.20
	February	Shelburne	Amalgamation Workshop				-
	February	Shelburne	Amalgamation Workshop				-
	February	Shelburne	Council Meeting				-
	February	Lockeport	Leadership Meeting				-
	February	Shelburne	Council Meeting				-
	February	Shelburne	Budget Meeting		87.01		87.01
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 3				-	18.69	86.62	105.31
Councillor Sherry Thorburne Irvine	February	N/A	Office 365 - Email		18.69		18.69
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 4				-	18.69	86.62	105.31
Councillor Angie Shand	February	N/A	Office 365 - Email		18.69		18.69
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 5				-	18.69	102.82	121.51
Deputy Warden Heidi Wagner	February	N/A	Office 365 - Email		18.69		18.69
	February	N/A	AllNovaScotia Subscription			16.20	16.20
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 6				-	18.69	86.62	105.31
Councillor Ronald Coole	February	N/A	Office 365 - Email		18.69		18.69
	February	N/A	AMANS Professional Service Fee			86.62	86.62
District 7					61.96	86.62	148.58
Councillor Dale Richardson	February	N/A	Office 365 - Email		18.72		18.72

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



February 2026

	February	Shelburne	Council Meeting		43.24		43.24
	February	N/A	AMANS Professional Service Fee			86.62	86.62
CAO				-	200.02	86.63	286.65
Warren MacLeod	February	N/A	Cell Monthly		36.81		36.81
	December	Clark's Harbour	Leadership Meeting				-
	February	Lockeport	Leadership Meeting				-
	February	East Hants	AMANS Board Meeting		163.21		163.21
	February	N/A	AMANS Professional Service Fee			86.63	86.63
Total Monthly Expenses						\$	<u>1,389.83</u>

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		Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				-	18.69	-	18.69
Councillor Paula Sutherland	March	N/A	Office 365 - Email		18.69		18.69
District 2				215.60	2,395.69	16.20	2,627.49
Warden Penny Smith	March	N/A	Cell Monthly		34.61		34.61
	March	N/A	Ipad Monthly		5.19		5.19
	March	N/A	Office 365 - Email		18.69		18.69
	March	N/A	AllNovaScotia Subscription			16.20	16.20
	March	Shelburne	SC/NSH Stakeholder Meeting				-
	March	Shelburne	Budget Meeting				-
	March	Shelburne	Amalgamation Meeting				-
	March	Shelburne	Roseway Manor Board Meeting				-
	March	Shelburne	Economic Growth Meeting				-
	March	Shelburne	Council Meeting				-
	March	Shelburne	Leadership Meeting				-
	March	Shelburne	Leadership Meeting				-
	March	Shelburne	Council Meeting				-
	March	Shelburne	Budget Meeting				-
	March	Shelburne	RHCF Meeting				-
	March	Shelburne	Special Council Meeting		116.73		116.73
	May	Truro	NSFM Conference	13.27			13.27
	May	Shelburne	SACC AGM				-
	May	Shelburne	Council Meeting				-
	May	Shelburne	Roseway Manor Board Meeting				-
	May	Shelburne	MPS/LUB Meeting				-
	May	Shelburne	Youth Summit Meeting				-
	May	Shelburne	Council Meeting				-
	May	Shelburne	NSCC - Meet & Greet		369.65		369.65
	June	Shelburne	SC/NSH Stakeholder Meeting				-
	June	Shelburne	Economic Growth Meeting				-
	June	Yarmouth	NSCC Convocation				-
	June	Shelburne	BLHS 10th Anniversary				-
	June	Shelburne	EV Charging Station Event				-
	June	Ohio	Ballfield Opening				-
	June	Shelburne	SC Pride Parade				-
	June	Shelburne	RHCF Meeting				-

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**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



March 2026

June	Lockeport	LRHS Grad Breakfast			-
June	Shelburne	Council Meeting			-
June	Shelburne	SRHS Grad Breakfast			-
June	Shelburne	Meeting with MP at Former Base	76.20		76.20
June	Barrington	CBDC AGM		266.97	266.97
June	Bridgewater	Regional Eco Dev on S Shore Meeting			-
June	Shelburne	Council Meeting			-
June	Shelburne	SRHS Graduation			-
June	Lockeport	LRHS Graduation		170.23	170.23
July	Shelburne	HVFD Meeting			-
July	Shelburne	Audit Committee Meeting			-
July	Shelburne	Meeting with MP Fancy			-
July	Shelburne	Economic Growth Meeting			-
July	Shelburne	Council Meeting			-
July	Clark's Harbour	Leadership Meeting			-
July	Shelburne	Council Meeting			-
July	Shelburne	Special Olympics Send-off		117.82	117.82
August	Shelburne	SC Exhibition - Judge			-
August	Shelburne	Leadership Meeting			-
August	Shelburne	Leadership Meeting			-
August	Shelburne	Community Well Meeting		37.29	37.29
September	Yarmouth	Ret. Lunch - NSCC Principal	76.75		76.75
September	Shelburne	Special Council Meeting			-
September	Shelburne	SC/NSH Stakeholder Meeting			-
September	Shelburne	RHCF Meeting			-
September	Shelburne	Council Meeting			-
September	Mahone Bay	Roseway Manor Board Meeting			-
September	Lockeport	Com S Planning Session			-
September	Lockeport	Leadership Meeting			-
September	Shelburne	Com S Planning Session			-
September	Shelburne	Welcome Neighbors Event			-
September	Shelburne	Leadership Meeting			-
September	Shelburne	Economic Growth Meeting			-
September	Shelburne	Council Meeting			-
September	Shelburne	SC Housing Coalition Event		397.75	397.75
September	Halifax	Provincial Volunteer Awards		245.22	245.22
October	Shelburne	Leadership Meeting			-
October	Shelburne	Council Meeting			-
October	Shelburne	Personnel Matter			-
October	Shelburne	Leadership Meeting			-
October	Shelburne	Council Meeting			-

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO



March 2026

	October	Shelburne	Personnel Matter		56.75		56.75
	November	Halifax	NSFM Conference	49.38			49.38
	November	Shelburne	SRHS Remembrance Day Event				-
	November	Shelburne	Remembrance Day Service				-
	November	Shelburne	Meeting with Justice Minister				-
	November	Shelburne	Council Meeting				-
	November	Shelburne	Economic Growth Meeting				-
	November	Yarmouth	Dalhousie Health Meeting				-
	November	Barrington	Leadership Meeting				-
	November	Shelburne	Meeting with Municipal Affairs Minister				-
	November	Shelburne	Council Meeting		428.01		428.01
	December	Shelburne	SC/NSH Stakeholder Meeting				-
	December	Shelburne	Amalgamation Meeting				-
	December	Shelburne	Community Well Meeting				-
	December	Shelburne	Roseway Manor Board Meeting				-
	December	Shelburne	RHCF Meeting				-
	December	Shelburne	Strategic Planning Action Items Meeting				-
	December	Shelburne	Council Meeting				-
	December	Shelburne	Leadership Meeting				-
	December	Clark's Harbour	Leadership Meeting				-
	December	Shelburne	Special Council Meeting		130.78		130.78
District 3				-	317.01	-	317.01
Councillor Sherry Thorburne Irvine	March	N/A	Office 365 - Email		18.69		18.69
	March	Yarmouth	Quarterly WCRL Board Meeting				
	March	Halifax	NSFM Meeting - Governance		298.32		298.32
District 4				-	18.69	-	18.69
Councillor Angie Shand	March	N/A	Office 365 - Email		18.69		18.69
District 5					120.28	16.20	136.48
Deputy Warden Heidi Wagner	March	N/A	Office 365 - Email		18.69		18.69
	March	N/A	AllNovaScotia Subscription			16.20	16.20
	November	West Green Harbour	Blessing of the Fleet				-
	December	Shelburne	Christmas Ceremony				-
	December	Clark's Harbour	Leadership Meeting		101.59		101.59
District 6				-	18.69	-	18.69
Councillor Ronald Coole	March	N/A	Office 365 - Email		18.69		18.69
District 7				-	295.96	-	295.96
Councillor Dale Richardson	March	N/A	Office 365 - Email		18.72		18.72
	March	Shelburne	Budget Meeting				-
	March	Shelburne	Council Meeting				-
	March	Liverpool	Region 6 Committee Meeting				-
	March	Shelburne	Council Meeting				-

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