

Quarterly Hospitality Expenses



Quarter 4
January 1, 2026 - March 31, 2026

	Date	Destination	Comments on expense	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
January 2026				-	-	-	-	-
February 2026				-	-	-	-	-
March 2026				-	-	-	-	-
				Total Quarterly Expenses				-

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.