

Shelburne Events Committee
Meeting Minutes
February 11th, 2026 – 4:30 PM
AGENDA

Call to order

Approval of Agenda

Wagner-Matthews

February 11th, 2026

- 1. Approval of Minutes of January 12th, 2026**
- 2. Resignation of Committee Member**
- 3. Terms of Reference Review & Approval**
- 4. Dock St. Days Planning**
- 5. Budget**
- 6. Next Meeting Date TBD**

The meeting was held on February 11th, 2026, commencing at 4:30pm virtually

In Attendance

Robin Smith

Angie Shand

Debbie Ryan

Heidi Williams Wagner

Val Kean

Jessie Dyer

Jamie Matthews

Jeanette Nickerson

Adam Bisonette

Derek Amalfa

Stan Jacklin

Regrets

Danyelle Smith

Candace Wolkins

Call to Order

The Meeting was called to order at 4:30 pm.

Approval of Agenda

February 11th, 2026

Motion: Approval of Agenda

Being duly moved and seconded, it is resolved that the agenda for February 11th, 2026, meeting is approved.

1. Approval of Minutes of January 12th, 2026

Being duly moved and seconded be it resolved that the minutes for January 12th, 2026, meeting are accepted.

Ryan-Matthews

2. Resignation of Committee Member-Brendan Pippy

Brendan expressed between his busy business and other commitments, it's hard to commit to being able to help with actual events. Brendan has been a part of the committee since the beginning and values all he has brought to the committee over the years. The door will always be open for Brendan to bring ideas and conversations to the committee.

THAT the Shelburne Events Committee accepts the resignation from Brendan Pippy as a Community member of the Shelburne Events Committee and directs Robin to send a thank you letter to Brendan.

Jacklin-Wagner

3. Terms of Reference Review & Approval

The Committee was sent the draft updated Terms of Reference earlier this week to review. There were just some small changes made, the biggest one being the change of up to 2 council members from both the Municipality of Shelburne and Town of Shelburne as well as up to 12 community members. Robin asked the committee if there were any concerns or other changes that anyone felt was needed. The TOR will go to the Feb 25th Council meeting for approval, and we will look for motions from both Councils for the 2nd council members following, as well as putting out interest for community members.

THAT the updated Terms of Reference be accepted as presented and put forward to the Municipality of Shelburne Council for approval on February 25th.

Matthews-Amalfa

4. Dock St. Days Planning

Robin updated the Committee with some info regarding Dock St. Days. We discussed some ideas as well such as a rock-climbing wall, the pogo jumping performer, the midway rides.

Robin, Val, Jessie, Heidi and Tanny also have met to recently go over street closure costs and budget numbers to present to Council. We all feel confident in the numbers being presented to Council and are working with some private companies on street closure costs.

Robin is working on some sponsorship opportunities, Derek also suggested maybe offer it as something for all events instead of event specific. Robin will include that and once she has a draft sponsorship program she will come back to the committee with.

Robin suggested putting out an expression of interest for music and food vendors on the FB page. The committee all agreed to go forward with that route for this year and see what we get for interest in music performances.

5. Budget

Robin quickly reviewed the numbers that we were going to be presenting to Councils.

Dock St. Days	\$44,500.00 (\$6000 increase)
Pumpkin	\$47,500.00 (\$27,500 increase)
Miracle on Dock	<u>\$17,500.00</u> (\$3500 increase)
	\$109,500.00

Revenues(all events) \$16,000.00

	2026		2025
Municipality of Shelburne Cost	\$68,255.00	(\$21,900.00)	\$46,355.00
Town of Shelburne Cost	\$25,245.00	(\$7560.00)	\$17,685.00

The above costs are with the revenues considered of sponsorships, vending fees and donations. Robin is also working on the application with the province for Festivals and Event.

6. Next Meeting Date-TBD

Meeting Adjourned at 5:00pm **Matthews**