



STAFF REPORT

To: Council
From: Marcia d'Eon, Director of Operations
Approved by: Warren MacLeod, Chief Administrative Officer
Date: May 13, 2026
Subject: Declaration of Surplus Equipment

Origin

Clean up of the Public Works Building to address the shortage of storage space and OH&S concerns.

Discussion

There are several items currently stored in/at our Public Works Building that no longer have a useful purpose for Municipal operations. A list and description of each item is attached as Addendum A.

These items include older wood working equipment, (new) folding tables, a large flat screen TV and two obsolete yet reportedly working generators.

As per the Disposal of Surplus Property Policy, it is recommended that these items be declared as surplus under the Movable Municipal Assets category. The method of disposal is to be sold by tender. The tender would include the requirement that the removal of the materials is the responsibility of the buyer. Staff recommend that no minimum bid be set as the intent is for the items to be disposed of, alternatively the CAO could be authorized to set a minimum bid before going to tender.

Recommendation

THAT, Council of the Municipality of the District of Shelburne approve the declaration of all items shown in addendum A as a surplus property

AND

THAT, Council of the Municipality of the District of Shelburne approve sale by tender with minimum bid set by the CAO. All bids plus HST.

Attachments

-Addendum A-List and Description of Surplus Items

Public Works Department

Item: 6 Inch Wood Jointer
Brand: King Industrial
Model: KC60FX
Serial Number: 602398
Purchased: 2000
Operator Manual: Yes



Item: Generator
Brand: Honda
Model: EG3500X
Serial Number: EA6-4013693
User Manual: Not found/Purchased between 2000-2004



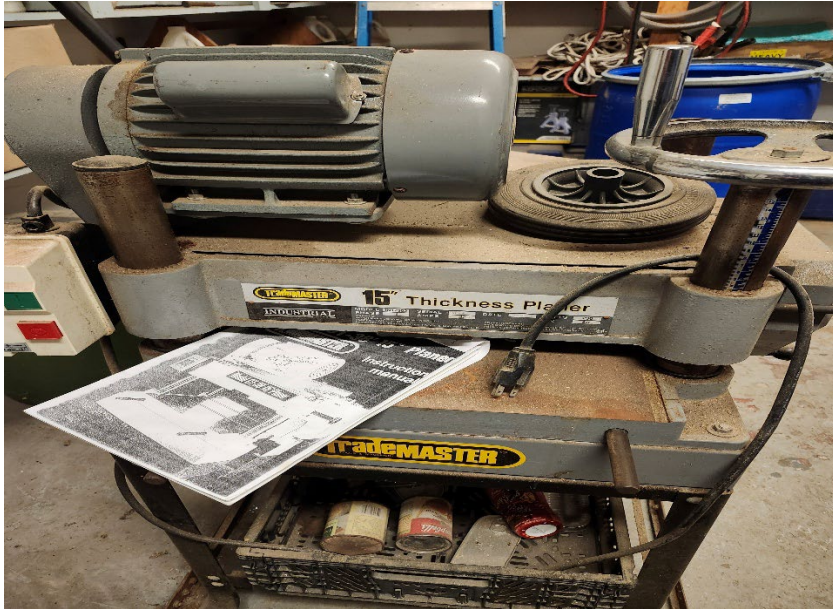
Sharp 60" 4K TV
Model # 4T-B70CJ1U
Purchased: 2020
Serial # 104421299



Item: 10" Contractor's Table Saw
Brand: Delta
Model# N/A
Serial #91C14570
Purchased:



Item: 15" Planer
Brand: Trade master
Model: CT-38
Serial # 658031
Purchased: 2004



Brand: 255mm Slide Compound Saw
Model: Makita LS1011
Serial # 029276E
Purchased: 2004



Item: Cement Mixer
Brand: Red Lion
Model: RLMG
Serial# 2700
Purchased: 1980's



Item: Wood Chipper
Brand: Wood Pro
Model: 20D160
Serial# 0590107
Purchased: 1995



Item: Wood Shredder
Brand: Super Tomahawk
Model: 11389
Serial# W832290
Purchased: 1988



Item: Generator (6600)
Brand: Yamaha
Model: EF6600DEX
Serial# 7RH-243269
Purchased: 1996



Description: Flip-top table on casters (10 tables)
Top: Laminate
Legs: Powder coated metal
Brand: Zona
Size: W48 x D30 x H29
Model: ANFLPT3048NN

