



WWW.MUNICIPALITYOFSHELBURNE.CA

Photo of Sandy Point Lighthouse

WARDEN'S MESSAGE

At the Special Council meeting held on April 15, 2026, Council voted unanimously to maintain the current residential and resource tax rate of \$1.26 per \$100 of assessment and the commercial tax rate of \$1.82 per \$100 of assessment.

This year's budget is shaped by five key priorities: economic development, housing, healthcare, infrastructure, and governance. These priorities are not standalone goals, but interconnected areas of focus that guide how we plan, invest, and make decisions on behalf of residents. Through thoughtful investments and informed decision making, we will continue working to grow a vibrant, inclusive, and resilient Municipality that everyone is proud to call home. For residents who wish to explore the budget in detail, I encourage you to visit the Municipality's website at www.municipalityofshelburne.ca/budget-highlights/. Council is sincerely grateful for the input and engagement we received throughout the budget process, as it plays a vital role in ensuring our decisions reflect community priorities.

As we consider these financial and strategic priorities, it is equally important to reflect on the people who make our community such a wonderful place to live. At the Municipal Volunteer Reception held in April, we had the opportunity to recognize deserving volunteers from each of the seven districts—individuals who quietly and consistently make a meaningful difference in the lives of others. Their contributions remind us that much of what strengthens a community happens without recognition or fanfare. It is found in small, steady acts of kindness, in time given freely, and in the care people show for one another.

To all those who continue this quiet, steady work—who show up, lend a hand, check in on a neighbour, or contribute behind the scenes—please know how deeply appreciated you are and that your efforts have a greater impact than you may ever realize.

Building on this strong sense of community, residents will continue to see progress on infrastructure and community initiatives in the months ahead, helping to strengthen services and support community well-being across the Municipality. As we move into the busy summer season, I also want to recognize the important contributions of our local businesses, organizations, and tourism operators, who continue to support our local economy and showcase all that our Municipality has to offer.

Looking ahead, I do so with a strong sense of optimism and shared purpose. By working together, staying engaged, and continuing to support one another, we can take full advantage of the opportunities before us and build the future we envision for our Municipality.

I hope everyone has a wonderful and safe summer.

Health Care

Here for You. 

The Shelburne Family Practice team is excited to welcome our new Social Worker, Emma, and to share important updates about your care options in our community.



Compassionate care. Stronger together.

MEET EMMA




Hello!
I'm Emma
Health Care
Social Worker



I am a Registered Social Worker. Originally from Newfoundland, I'm proud to now call Shelburne home.

Throughout my social work career, I have had the privilege of working with a diverse range of individuals, and I am committed to providing strength-based and trauma-informed support that ensures people feel heard, respected, and empowered in their lives.

HOW I CAN SUPPORT

-  Helping find and access relevant services and supports based on your needs and goals
-  Supporting with skills for self-advocacy, as well as advocate on your behalf as appropriate
-  Providing brief, solution-focused counselling for mild mental health, grief, loss, or situational concerns

I look forward to connecting with you!



SHELBURNE SAME DAY CLINIC

Roseway Hospital, 1606 Lake Road
Shelburne, Nova Scotia

The Shelburne Same Day Clinic provides care for non-urgent health issues for people with or without a primary care provider.

It is **not** an emergency service.



Book your appointment!
Call **902-875-7445**
starting at 8 a.m. on
open clinic days.



Clinic Hours:
Saturdays & Sundays
8 a.m. – 4 p.m.

If you have a family doctor or nurse practitioner, please contact them first before booking an appointment at the Shelburne Same Day Clinic.



VIRTUAL URGENT CARE

Important information for patients



Nova Scotia Health is implementing urgent care service in this emergency department. Patients with urgent, but non-life-threatening health matters could have the option to see a doctor virtually (online rather than in-person). Some examples of health concerns that could be treated virtually include prescription refills, coughs, sore throat and urinary tract infections.

HERE'S HOW IT WORKS:



STEP 1: TRIAGE/REGISTRATION

Patients coming to the emergency department will see an onsite triage nurse and register as usual. Patients are assessed by the triage nurse and if their health matter is appropriate for virtual care, the patient is asked if they would like to see a virtual physician or nurse practitioner.



STEP 2: VIRTUAL PATIENT CARE

If patient consents, a visit is arranged through a computer tablet in a room onsite. Virtual physicians will visit the patient by tablet and can order any prescriptions (excluding controlled substances) or tests that the patient needs.



STEP 3: FOLLOW-UP/DISCHARGE

Once the physician finishes the visit, staff on-site will print any requisitions for follow up and help book any additional tests or appointments for patients that need assistance. Follow up on tests/appointments will be done by the virtual care nurse practitioner or physician.



Patients who come to the department and need further assessment or are not appropriate for virtual urgent care will be treated by the onsite team. At times when there is no physician onsite, patients with emergency health matters should call 911.

If you have any questions, please ask our staff.



THERE ARE NOW MORE
WAYS TO ACCESS CARE
IN NOVA SCOTIA.

Download the
YourHealthNS app today.



App Store



Google Play



Thank you for allowing us to care for you and your family. We're here for you.

WELCOME

to our team



Jennifer Bell

Jennifer joined the Municipality in January as the Administrator of Protective Services. Jenn brings valuable experience in fire service training, leadership, and safety compliance within a municipal environment. She looks forward to working collaboratively with local and regional emergency response partners to support effective fire services and enhance community safety.



Nicole Townsend

Nicole joined the Municipality in April as the Operational Support Worker. Nicole has gained a variety of experience in municipal operations from her previous role as the Municipality's RMRF Assistant. She is eager to take on this new position and the Municipality is excited to have Nicole in this role as part of the municipal team.



Mitchel Langley

Mitchel joined the Municipality in April as the RMRF Assistant. Mitchel brings hands-on operational knowledge of waste sorting and scale house procedures as well as yard management skills. Mitchel has a positive attitude and is excited to be part of the waste management team and a member of the Municipality of Shelburne's staff.

HOLIDAY OFFICE CLOSURES



July 1, 2026



August 3, 2026



September 7, 2026



September 30, 2026



October 12, 2026



November 11, 2026

PAYMENT METHODS

1

Online Banking

- For property tax payment, have your property **assessment account number (AAN)** ready
- For tipping fee, building permit, septage receiving or misc. invoices have your **Customer Code** ready

2

Bank Payment in Person

Check local banking hours:

- CIBC Shelburne** (902) 875-2388
- CIBC Barrington** (902) 637-2212
- RBC Barrington** (902) 637-2040
- RBC Lockeport** (902) 656-2212

3

Online Credit Card Payment

PaySimply online payments through Credit/Debit Card, *Interac e-Transfer* or in person at Canada Post.

Visit our payment options page www.municipalityofshelburne.ca/payment-options/ for further details and applicable fees.

4

Cash, Cheque or Debit

Payments of cash, debit and cheque are accepted at the Municipal Office, 414 Woodlawn Drive, Shelburne, during regular business hours
Monday - Friday,
9:00 am - 4:30 pm.

PAY NOW

Online



Financial Institution	Property Tax Account (Assessment Account Number)	Tipping Fee, Building Permit, Septage Receiving & Misc. Invoices (Customer Code)
Bank of Montreal	Shelburne Mun of the Dis Tax	Municipality of Shelburne Tipping
CIBC	Shelburne (District of) Tax	Shelburne (District of) Tipping
PC Bank	Shelburne Mun of the Dist of Tax	Municipality of Shelburne Tipping
RBC	Shelburne (Dist. of) Taxes	Shelburne Dist. of Tipping
Scotiabank	Shelburne (NS) Taxes/Sewer	Shelburne (Dist) Tipping
TD	Shelburne Nova Scotia (District of) Taxes	MODS Tipping
Tangerine	Shelburne Mun of the Dist of Tax	Municipality of Shelburne Tipping
Manulife	Shelburne Mun of the Dist of Tax	Municipality of Shelburne Tipping
Meridian Credit Union	Shelburne Mun of the Dist of Tax	Municipality of Shelburne Tipping

Property Tax Rebate for Seniors

This program, administered by Service Nova Scotia on behalf of the Department of Community Services, is designed to help seniors remain in their homes by providing them with an annual rebate on their municipal property taxes.

The program runs from July to December 2026.

For more information, please call 1-800-670-4357.

Low Income Property Tax Rebate

Municipality of Shelburne is granting a tax exemption according to the following income levels and amounts:

\$35,250 or less — \$150

\$29,500 or less — \$300

\$23,500 or less — \$600

The exemption is granted only in respect to property occupied by the ratepayer as their primary residence and whose total income from all sources for 2025 (including income of all other persons residing in the household) is \$35,250 or less.

Send in, or drop off, an application with a copy of your 2025 Notice of Assessment from Revenue Canada to the Finance Department. To determine eligibility, please visit our website www.municipalityofshelburne.ca/property-tax/, contact our Tax Clerk at 902-875-3544 ext. 222, or email tax@municipalityofshelburne.ca.

Applications will be accepted until February 28, 2027. Applications are available on our website www.municipalityofshelburne.ca/property-tax/.

Pre-Authorized Payment Plan

Did you know that the Municipality offers residents the ability to use preauthorized debit as a means of paying their annual tax bill? This program is available for residents whose accounts are up-to-date. If you would like to pay the full amount of your 2026/2027 tax bill you can enroll to have the total tax bill amount withdrawn on June 30, 2026. Once the bill is paid in full you may then opt to have monthly prepayments taken out of your account in anticipation of the 2027/2028 tax bill. A listing of all payment options and the application to enroll is available on our website. For more information, please contact the Tax Clerk at 902-875-3544 ext 222.

NOT RECEIVING YOUR TAX BILL?

If your property tax bill does not have the correct mailing address as specified by your postal carrier, it may not be delivered to you. Please ensure we have the correct mailing address on file for all your properties within the Municipality of Shelburne. If you need help determining your correct mailing address, contact your local post office.

Tax bills are due June 30, 2026.



ARE YOU THINKING OF BUILDING OR CHANGING THE USE OF YOUR PROPERTY?

Start Here!

Submit a pre-application inquiry form to the Economic Development Officer (EDO)

- EDO will work with clients to plan their project in compliance with the Municipality's Land Use By-law.

Once clients are ready to submit an application for their project a **\$50 application fee** is collected and the EDO will help you complete your development permit application.

- Your application MAY require additional documentation, for example:
 - Septic Approval or Letter
 - Driveway Approval
 - Location Certificate
 - Site and/or Construction Plans
- When your development application is complete and approved, you can now apply for your building permit with the Municipal Building Official. An application form and fees description can be found at www.municipalityofshelburne.ca/permits-and-forms/.
- Once approved, you will receive your building permit. This permit must be predominantly displayed for the duration of your construction project.
- Your building permit will include a list of mandatory inspections. It is the responsibility of the client to schedule these inspections with our Building Officials.
- Finally, obtain your occupancy approval!

Please expect 2 - 5 business days for each permit inquiry, application and scheduled inspections. Thank you for your patience as we all navigate this new process.

902-875-3544 ext.249

jill.webb@municipalityofshelburne.ca

⚠ IMPORTANT BUILDING CODE ALERT ⚠

ARE YOU READY FOR TIER 2?

Starting **April 1, 2026**

WHAT'S CHANGING

- ✓ Effective spring 2026
- ✓ Nova Scotia moves to Tier 2 of the 2020 National Building Code (NBC)
- ✓ All new homes must achieve +10 energy performance points over current standards.

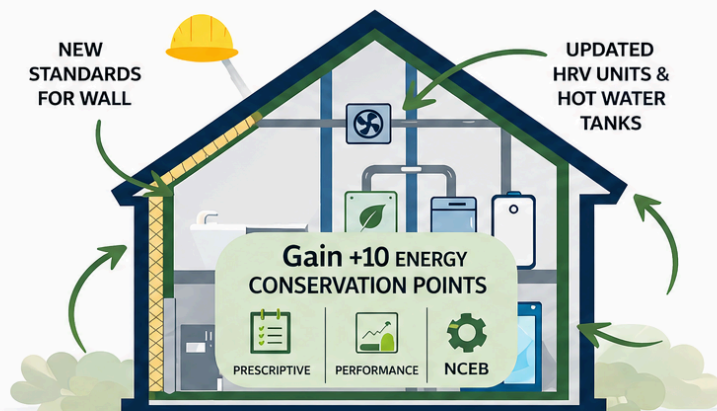
WHAT YOU NEED TO DO

- Contact Building Inspection to get a clear breakdown of the new requirements.
- Make sure your permits don't get delayed by acting early.

Don't delay—**contact us for assistance!**

WAYS TO MEET TIER 2

- ✓ Following the prescriptive path
- ✓ Getting support from an Energy Advisor
- ✓ Conducting a Blower Door test
- ✓ Using a combination of these methods



HOW TO COMPLY

- Following the prescriptive path
- Getting support from an Energy Advisor
- Conducting a Blower Door test
- Using a combination of these methods

Build it right, the first time. Save time and money. Contact Building Inspection to get started!

902-875-3544 ext.248

darren.stoddart@municipalityofshelburne.ca

Regional Materials Recovery Facility

The RMRF, located at 4571 Highway #3, West Green Harbour, is a transfer station that accepts construction and demolition waste, yard waste and scrap metal items. The Municipality of Shelburne has approved a new bin service delivery model for disposal of Construction and Demolition (C&D) Waste at the Facility. The decision was made after careful consideration of budget, public response and consultation. The new bin service model and updated hours of operation took effect on April 1, 2026.

Changes include new sorting rules, hours of operation, fee increases, as well as the use of bins for acceptable materials which require off-loading vehicles by hand. Direct dumping of materials is no longer permitted.



Left Photo: Mitchel Langley and Pete Morash, RMRF Staff, ready to educate users on the new model.



Right Photo: The new bin service model in action.

For more information, visit www.municipalityofshelburne.ca/disposal-facilities/ or contact the facility by phone at 902-656-3273.

Hours of Operation:

March 1 to November 30: Wednesday, Thursday, Friday & Saturday, 9:30 am to 4:00 pm

December 1 to February 28: Wednesday & Saturday 9:30 am to 4:00 pm

Fees:

Material	Residential User	Commercial User	Non-Residential User
Treated Wood*	\$130/mt	\$145/mt	\$160/mt
Mixed C&D*	\$121/mt	\$136/mt	\$151/mt
Leaf and Yard Waste*	\$67/mt	\$82/mt	\$97/mt
Scrap Metal	\$10.00 – Flat Rate	\$10.00 – Flat Rate	\$10.00 – Flat Rate
Wire Lobster Traps	\$10.00 – Flat Rate	\$10.00 – Flat Rate	\$10.00 – Flat Rate
Rope	\$10.00 – Flat Rate	\$10.00 – Flat Rate	\$10.00 – Flat Rate
Items with Freon	\$20/unit	\$20/unit	\$20/unit

- There is a minimum fee of \$10 to access the RMRF Site.

SOLID WASTE BY-LAW S-500

“No person shall dispose of any type of of solid waste by the burning of same except for brush or tree limbs and only in such places and under such conditions as are permitted by any applicable Provincial or Federal laws”

Fines for disposing of solid waste other than in accordance with this Solid Waste By-Law are \$697.50.

All by-laws can be found at www.municipalityofshelburne.ca/by-laws/.



BurnSafe 101

The BurnSafe map is your guide to when it's safe to burn in Nova Scotia during wildfire season, **March 15 to October 15**.

- GREEN** = burning is allowed after 2 pm.
- YELLOW** = burning is allowed after 7 pm.
- RED** = no burning is allowed.

Burning is never allowed from 8 am to 2 pm during wildfire season because that is often when the risk of wildfires is greatest. The map is **RED** during those hours. After 2 pm, check for an update.

Burn restrictions are updated daily at 2 pm based on weather data.



Check online at NovaScotia.ca/BurnSafe or call 1-855-564-2876 to see if burning is allowed.



Save brush for burning in the winter.

Know your municipal bylaws and follow them if they are stricter than the provincial fire restrictions.

Always make sure a fire is completely extinguished.

Never leave a fire unattended.

You could be fined \$25,000 if you don't follow provincial fire restrictions.

NOVA SCOTIA Effective May 16, 2024 NovaScotia.ca/BurnSafe

DOG OWNERS

We strongly encourage all dog owners to review By-Law D-200 and ensure you are in compliance.

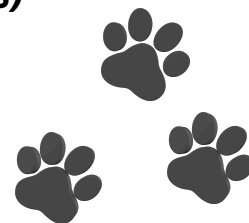
Section 4 – All dogs must be registered with the Municipality of Shelburne

Section 6 – Outlines the responsibilities of dog owners, including proper control of your dog.

“Responsible dog ownership begins with the OWNER(s)”



☎ Questions? Contact the By-Law Officer
Darrell Locke
902-875-6773
darrell.locke@municipalityofshelburne.ca



FIRE AND EMERGENCY SERVICES



All fire departments have been working diligently with the Municipality to focus on improving safety & training standards, equipment, and response capabilities since the beginning of 2026.

The Municipality of Shelburne is excited to announce the facilitation of a provincially funded Firefighter Level 1 Training program. This program, at no cost to fire departments, will allow 20 firefighters across the Municipality to receive skills training that protects their communities.

DockSt Days

July 17-19, 2026


NOVA SCOTIA GIANT PUMPKIN

FESTIVAL & REGATTA

October 10, 2026

on *Miracle* DOCK Street

December 5, 2026

 Shelburne Events Committee
Nova Scotia Giant Pumpkin Festival & Regatta

Save the Dates



We look forward to seeing you in Shelburne!!



Canada Day - Lockeport & Clark's Harbour - July 1

Dock St. Days - Shelburne - July 17-19

Harmony Bazaar - Women in Song - Lockeport - July 24-26

Shelburne Street Dance - August 1

Shelburne County Exhibition - Shelburne - August 11-15

Journey Back to Birchtown - Birchtown - August 16

Lockeport Beach Bash - August 1 (Rain Date Aug. 2)

Lockeport Sea Derby - August 7-9

Nova Scotia Giant Pumpkin Weigh-In & Regatta -
Shelburne - October 10

Christmas at the Causeway - Barrington - Nov 26 - Dec 13

Miracle on Dock Street - Shelburne - December 5

**For an updated listing of events in Shelburne County
visit www.shelburnecounty.ca/events/.**

Hosting an Event?

Be sure to submit your event at
www.shelburnecounty.ca/public-submission-form/




**SHELBURNE GUILD HALL
MARKET**
LOCAL GROWERS, MAKERS, & MORE!

Sundays 12:00 - 3:00 pm
Starting June 7, 2026
Guild Hall, Maiden Lane



GUILD HALL SUMMER ARTS SERIES
GUILD HALL, 11 MAIDEN LANE, SHELBURNE, NS

Thursdays 7:00 - 9:00 pm
Starting June 25, 2026
Guild Hall, Maiden Lane

VOLUNTEER RECOGNITION

On April 22, 2026, the Municipality of Shelburne hosted a Volunteer Recognition Ceremony to honour the incredible individuals who volunteer their time to make our community stronger. Each Councillor selected a volunteer from their respective District. The Municipal Council has selected Frances Scott as the municipal representative for this year's Provincial Volunteer Award. On behalf of Council, we extend a heartfelt thanks to the following volunteers for their time, energy, and compassion. Your contributions truly make a difference!



PROVINCIAL VOLUNTEER AWARD
FRANCES SCOTT

- DISTRICT 1**
BASIL ACKER
- DISTRICT 2**
DONNA CROWELL
- DISTRICT 3**
DONNA DEDRICK
- DISTRICT 4**
NICK BRAND
- DISTRICT 5**
JEREMY ANTHONY
- DISTRICT 6**
MARK PETERSON
- DISTRICT 7**
JUNE WILLIAMS



SEEKING PUBLIC MEMBERS



The Municipality of Shelburne, Town of Shelburne, and Town of Lockeport have established an Amalgamation Steering Committee to explore the feasibility, implications, opportunities, and challenges of municipal amalgamation. The Committee's work will help assess whether amalgamation could benefit the three municipalities and what it could mean for residents and communities.

Residents are encouraged to stay informed throughout the process. More information including meeting minutes and audio recordings can be found on our website at www.municipalityofshelburne.ca/amalgamation-steering-committee/.

Community representatives are being sought for the Eastern Shelburne County Equity & Anti-Racism Advisory Committee & the Eastern Shelburne County Accessibility Advisory Committee.

These two committees advise and provide oversight to the three councils (Municipality of Shelburne, Town of Shelburne, and Town of Lockeport) on the implementation of the Equity & Anti-Racism Plan and the Accessibility Plan.

If you're interested in becoming a public member of either committee, visit the Committees of Council Page on our website at www.municipalityofshelburne.ca/committees-of-council/.

Recreation Facilities Assessment

The Municipality is doing an assessment of local recreation facilities to identify gaps, needs, and opportunities and to get a better idea of who is using the facilities, what activities they are doing, what they like, possible improvements, and if any new facilities are desired. This information will be gathered through public consultation taking place this spring and fall. The **Recreation Facilities Survey** is now available and can be completed online by visiting the News section of our website.

Youth Leadership Program

Open to students currently in grades 7–9 who are interested in gaining leadership skills and volunteer experience over the summer. Participants will attend an orientation session in July and will be assigned to summer programs. Interested youth can contact the Recreation Department for more information.

Equipment Loan Program

A large variety of equipment is available to borrow for FREE, including yard games (Giant Connect 4, Giant Jenga, Yardzee, Golf Pong, Kick Croquet, Bucket Golf, Pickleball Paddles & Nets) and outdoor equipment (tents, sleeping pads, GPSs) and a hippocampe all-terrain wheelchair. To book equipment, contact the Recreation and Parks Department. A full list of equipment is available on our website.

Contact: Lisa Locke (902) 875-3544 ext. 229 Lisa.Locke@municipalityofshelburne.ca



WELKUM PARK

Now Open for the Season

Arriving this summer, park users will have access to a new Mobi-Chair - a floating wheelchair designed to help people with limited mobility to travel over sand and float in water. Details will be posted on our website and social media when it is ready for use.

Funding Available!

Support for programs and projects that promote physical activity in your community!



Open to groups or citizens of:

- Municipality of Shelburne
- Town of Lockeport
- Town of Shelburne

Community Use @ SRHS

Come out and enjoy recreation opportunities at Shelburne Regional High School!



Options we offer:

- Drop-In Programs
- Gym Rentals
- Community Meeting Space

Contact: Benn Himmelman (902) 874-1917
Benn.Himmelman@municipalityofshelburne.ca

STRATEGIC PLAN 2026-2030

This plan provides a clear framework to help the Municipality remain focused on deliverables that fall within the municipal mandate while ensuring we are better prepared for the unexpected. It positions us to make meaningful progress on the issues that matter most: strengthening and supporting sustainable economic development, enhancing responsible governance, fostering a vibrant and inclusive community, delivering services efficiently and effectively and helping to create a quality of life we all desire. Visit www.municipalityofshelburne.ca/plans-strategies/ for more information.

1 ENVIRONMENT	2 COMMUNITY	3 ECONOMY	4 INFRASTRUCTURE	5 GOVERNANCE
PRIORITIES 1.1 Climate Initiatives 1.2 Renewable Energy 1.3 Emergency Management	PRIORITIES 2.1 Community Pride 2.2 Accessibility & Inclusion 2.3 Community Resiliency	PRIORITIES 3.1 Economic Diversity 3.2 Housing Development 3.3 Workforce Development	PRIORITIES 4.1 Maintenance 4.2 Planning & Development	PRIORITIES 5.1 Sustainable Fiscal Management 5.2 Relationship Building 5.3 Explore Municipal Restructuring 5.4 Operational Efficiencies

MUNICIPAL COUNCIL

District 1 Councillor Paula Sutherland (902) 635-0485 paula.sutherland@municipalityofshelburne.ca	District 2 Warden Penny Smith (902) 875-6454 warden@municipalityofshelburne.ca	District 3 Councillor Sherry Thorburn Irvine (902) 875-7677 sherry.thorburnirvine@municipalityofshelburne.ca
District 4 Councillor Angie Shand (902) 874-1020 angie.shand@municipalityofshelburne.ca	District 5 Deputy Warden Heidi Wagner (902) 875-6256 heidi.wagner@municipalityofshelburne.ca	District 6 Councillor Ron Coole (902) 512-0003 ron.coole@municipalityofshelburne.ca
	District 7 Councillor Dale Richardson (902) 656-2411 dale.richardson@municipalityofshelburne.ca	



- Attend and observe Council Meetings - held the second and fourth Wednesdays of the month @ 6:00 pm.
- Follow us on facebook @ Municipality of Shelburne
- Visit our website @ www.municipalityofshelburne.ca