



Naturally Yours

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

REGULAR SESSION OF THE 53rd COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne  
MUNICIPAL COUNCIL CHAMBERS | 414 WOODLAWN DRIVE  
JUNE 10, 2026 | 6:00 PM  
AGENDA

	<u>TIME</u>	<u>PAGES</u>
1. <u>CALL TO ORDER</u>	6:00 pm	
2. <u>APPROVAL OF AGENDA</u>		
a. June 10, 2026		1
3. <u>ACCEPTANCE OF MINUTES</u>		
a. May 27, 2026		3-8
4. <u>BUSINESS ARISING</u>		
5. <u>PRESENTATIONS</u>		
a. Bulk Water Fill Station Proposal – Mike Kahn, Director of Planning and Development, Town of Shelburne	6:00pm	9-15
6. <u>PROTECTIVE SERVICES</u>		
a. REMO By-Law – Second Reading* – Jenn Bell, Administrator of Protective Services		16-23
7. <u>OPERATIONS</u>		
a. Monthly Building Report – May 2026		24
8. <u>ADMINISTRATION</u>		
a. Proposed Sandy Point Wilderness Area Discussion – Warren MacLeod, CAO		
9. <u>COMMITTEE REPORTS/WARDEN UPDATE</u>		
a. Committee Reports		
b. Warden’s Update		
10. <u>IN-CAMERA</u>		
a. Contract Negotiations as per MGA Section 22 (2)(e)		
11. <u>ADJOURNMENT</u>		

**Municipality of the District of Shelburne**  
**June 10<sup>th</sup>, 2026 - Council Meeting**  
**RECOMMENDED MOTIONS**

**6(a) MOTION: REMO BY-LAW**

Be it resolved that the Council of the Municipality of the District of Shelburne, as recommended by REMO, give second and final reading to the Revised By-Law E-300.

**REGULAR SESSION OF THE 53rd COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELBURNE  
Wednesday, May 27, 2026**

The Regular Session of the 53rd Council of the Municipality of the District of Shelburne was held on Wednesday, May 27, 2026, at 6:00 pm in the Municipal Council Chambers.

**THOSE IN ATTENDANCE:**

Warden Penny Smith  
Deputy Warden Heidi Wagner  
Councillor Paula Sutherland  
Councillor Sherry Thorburn Irvine  
Councillor Ron Coole  
Councillor Dale Richardson  
Councillor Angie Shand

**ALSO IN ATTENDANCE:**

Erin Hartley, Deputy CAO  
Val Kean, Director of Economic & Community Development  
Marcia d'Eon, Director of Operations  
Nicole Blades, Recording Secretary  
Members of the Public

**1. CALL TO ORDER:**

The meeting was called to order at 6:00 pm by Warden Smith.

**2. APPROVAL OF AGENDA:**

- a. May 27, 2026

2(a) **MOTION: APPROVAL OF AGENDA – May 27, 2026**

Being duly moved and seconded, be it resolved that the Agenda for May 27, 2026, be approved with the following amendments:

**8. OPERATIONS**

- b. Inter-Municipal Shared Service Agreement Six-Month Extension – Marcia d'Eon, Director of Operations – **ADDED**

**9. CORRESPONDENCE**

- b. Senior Director of Housing, Infrastructure & Communities Re: Response to Request to Expand Eligible Expenditures under the Canada Community-Building Fund Advocacy Letter – **ADDED**

- **MOTION CARRIED**

**3. ACCEPTANCE OF MINUTES:**

- a. May 13, 2026

3(a) The Minutes of May 13, 2026 were accepted as circulated.

**4. BUSINESS ARISING:**

There was no business arising.

**5. PROCLAMATIONS:**

- a. First Responders' & Volunteers' Day – May 27, 2026 – Warden Smith
- b. Access Awareness Week – May 31 – June 6, 2026 – Warden Smith

5(a) Warden Smith read the First Responders' and Volunteers' Day Proclamation, formally declaring May 27, 2026 First Responders' and Volunteers' Day in the Municipality of Shelburne. The document was included in the meeting package.

Following the Proclamation, Warden Smith asked Council to hold a moment of silence in memory of Alexandru Uichita, a volunteer firefighter from Bridgetown, who recently passed away while in the line of duty against a wildfire in Annapolis County.

5(b) Warden Smith read the Access Awareness Week Proclamation, formally declaring May 31 to June 6, 2026 Access Awareness Week in the Municipality of Shelburne. The document was included in the meeting package.

**6. PUBLIC HEARING:**

- a. Municipal Planning Strategy and Land Use By-Law
- b. Public Comments Received

6(a) Warden Smith welcomed everyone to the Public Hearing regarding the amendments of the Municipality of Shelburne's Municipal Planning Strategy and Land Use By-Law and outlined the intent and process for the Hearing.

Chrystal Fuller, Municipal Planner with Brighter Community Planning and Consulting, presented Council and members of the public with a brief overview of the amendments to the Municipal Planning Strategy and Land Use By-Law. The presentation summarized the inclusionary and bonus density zoning.

Warden Smith thanked Ms. Fuller for presenting.

**MOTION: ENTER PUBLIC HEARING**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne to enter Public Hearing at 6:15pm.

- **MOTION CARRIED**

6(b) Residents had the opportunity to submit written feedback regarding the Municipal Planning Strategy and Land Use By-Law, and it was noted that no written submissions were received. Residents also had the opportunity to speak at the Hearing in person or virtually, and there were no requests received.

**MOTION: EXIT PUBLIC HEARING**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit Public Hearing at 6:16pm.

- **MOTION CARRIED**

**7. OPERATIONS & PROTECTIVE SERVICES:**

- a. Second and Final Reading of the Municipal Planning Strategy & Land Use By-Law – Val Kean, Director of Economic & Community Development
- b. Speed Radar Signs – Woodlawn Drive – Robin Smith, Community Development Coordinator
- c. Phase One Environmental Assessment & Hazmat Survey – Val Kean, Director of Economic & Community Development

7(a) Val Kean, Director of Economic and Community Development, presented the Second and Final Reading of the Municipal Planning Strategy and Land Use By-Law staff report.

Ms. Kean advised Council that all requirements have been met to hold the second and final reading for the Municipal Planning Strategy and Land Use By-Law amendments in relation to affordable housing bonusing.

**MOTION: MUNICIPAL PLANNING STRATEGY AND LAND USE BY-LAW**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne give Second and final reading to the proposed amendments to the Municipal Planning Strategy and Land Use By-law to establish affordable housing bonusing within the Suburban Designation.

- **MOTION CARRIED**

7(b) Robin Smith, Community Development Coordinator, presented the Speed Radar Signs – Woodlawn Drive staff report.

Council and residents have expressed ongoing pedestrian safety concerns regarding the crosswalk at the beginning of Woodlawn Drive and proposed the installation of Rectangular Rapid Flash Beacons (RRFBs) to the NS Department of Transportation and Infrastructure Renewal (TIR).

TIR completed an assessment of the crosswalk and determined that the appropriate signage would be two ground-mounted RA-4 pedestrian crossing signs with a zebra-stripped crosswalk. RRFBs are not

considered warranted unless traffic volumes reach approximately 12,000 vehicles per day. The TIR assessment data showed approximately 2,400 vehicles per day.

Given the ongoing concerns, staff recommended that Council consider alternative traffic calming and driver awareness measures by installing solar-powered speed radar signs. Five options were presented.

A discussion was held regarding concerns with the effectiveness of a radar sign, sign installation location, possible relocation of the sidewalk, and promoting an education campaign on crosswalk awareness and school zone speed limits.

Consensus was given by Council for staff to explore option 5 further, along with additional costs for installation.

7(c) Val Kean, Director of Economic and Community Development, presented the Phase One Environmental Assessment and Hazmat Survey staff report.

Council has expressed past concerns with the potential need for future clean-up of the former Boy School property with a Dangerous and Unsightly order motioned at the December 10, 2025 Council meeting. The Municipality was also the successful tender in purchasing the property through the 2025/26 Tax Sale.

The Economic Growth Strategy Committee believes an Environmental Assessment and Hazmat Survey would provide Council and staff with important information including review of past records, site inspections, potential environmental liabilities, and cost implications for future remediation.

A discussion was held and clarification was given on recoverable costs. It was noted regardless of the path taken to address the property, whether through Dangerous and Unsightly enforcement measures or municipal ownership following the six-month redemption period – environmental due diligence and hazardous materials identification would be necessary prior to any significant clean-up, demolition, or redevelopment activities.

**MOTION: ENVIRONMENTAL ASSESSMENT AND HAZMAT SURVEY – FORMER BOY SCHOOL PROPERTY**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne authorize staff to proceed with a Phase I Environmental Site Assessment and Hazardous Materials Survey for PID 80101587, the former Boy School property, at a cost of \$13,750 plus applicable taxes, as outlined with funds to come from Canada Community-Building Fund.

- **MOTION CARRIED**

**8. OPERATIONS**

- a. Waste Diversion Officer Quarterly Report – Marcia d’Eon, Director of Operations
- b. Inter-Municipal Service Agreement Six-Month Extension – Marcia d’Eon, Director of Operations

8(a) Marcia d’Eon, Director of Operations, presented the Waste Diversion Officer Quarterly Report.

A discussion was held regarding metal collection tonnage, new items that are eligible for recycling at select depots, advertising new C&D hours, consideration of digital sign at C&D site, and green cart tracking.

8(b) Marcia d'Eon, Director of Operations, presented the Inter-Municipal Service Agreement Six-Month Extension staff report.

Ms. d'Eon advised Council that the current Inter-Municipal Service Agreement is set to expire on July 8, 2026 and additional time is required to properly review the agreement and evaluate opportunities for amendments that may better support the operational and service delivery needs of all participating parties.

**MOTION: INTER-MUNICIPAL SERVICE AGREEMENT EXTENSION**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve a six-month extension of the current Inter-Municipal Service Agreement from July 8, 2026 to January 8, 2027 to allow additional time for participating municipal units to review the agreement and explore potential amendments.

- **MOTION CARRIED**

**9. CORRESPONDENCE**

- a. Minister of Emergency Management Re: Municipal Fire Service Requirements
- b. Senior Director of Housing, Infrastructure, and Communities Re: Response to Request to Expand Eligible Expenditures under the Canada Community-Building Fund Advocacy Letter

9(a) Warden Smith reviewed the correspondence received from the Minister of Emergency Management regarding municipal fire service requirements.

A discussion was held regarding concerns of limited discussion from the Emergency Management Department on dispatch services.

9(b) Warden Smith reviewed the correspondence received from the Senior Director of Housing, Infrastructure, and Communities regarding Council's request to expand eligible expenditures under the Canada Community-Building Fund.

**10. COMMITTEE REPORTS/WARDEN'S UPDATE:**

- a. Committee Reports
- b. Warden's Update

10(a) There were no committee reports.

10(b) Warden Smith advised she attended and provided updates on the following:

- May 21 – Health Care Professionals Paint Night
- May 22 – State of the Region Event in Yarmouth
- May 22 – Regional Emergency Management Advisory Committee Meeting
- May 27 – Town of Shelburne & SEED Meeting Re: Potential Water Supply Options

Warden Smith noted the following events being held on Saturday, May 30, 2026:

- Pride Parade at 11 am followed by the Spring Youth Makers Market at Our House Youth Wellness Centre
- Launch of the African Nova Scotia Seafaring Project at 1 pm at the Black Loyalist Heritage Centre
- Welcome Neighbours Community Event at 2 pm at SRHS

**11. IN-CAMERA**

- a. Personnel Matters as per MGA Section 22 (2)(c)
- b. Acquisition, Sale, Lease and Security of Municipal Property as per MGA Section 22 (2)(a)

**MOTION: ENTER “IN-CAMERA”**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter “In-Camera” at 7:01 pm.

- **MOTION CARRIED**

**MOTION: EXIT “IN-CAMERA”**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit “In-Camera” at 7:23 pm.

- **MOTION CARRIED**

11(b) Item was discussed, and direction was given to staff in-camera.

11(a) Item was discussed, and direction was given to staff in-camera.

**12. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:23 pm. The next Regular Council meeting will be held on Wednesday, June 10, 2026.

**Nicole Blades  
Recording Secretary**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Penny Smith, Warden**

\_\_\_\_\_  
**Erin Hartley, Deputy Chief Administrative  
Officer**

# Proposed Bulk Fill Water Station



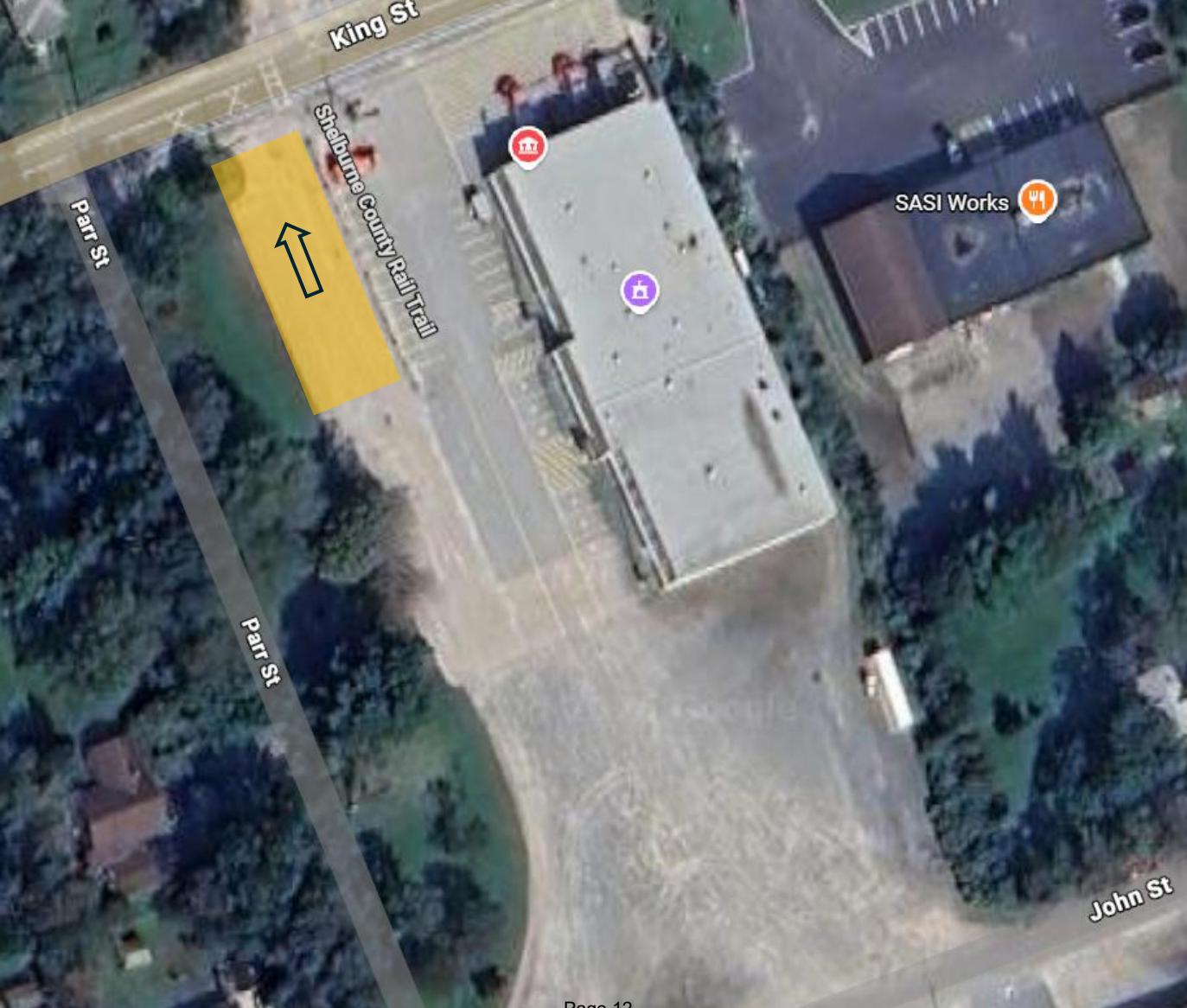
# YARMOUTH BULK FILL



# YARMOUTH BULK FILL SIZE



# POTENTIAL LOCATION



# BULK FILL STATION COST ESTIMATE

<b>Item</b>	<b>Amount</b>
Bulk fill station with overhead rack	\$87,000
Civil works (site prep, connections, reinstatement of paving/sidewalks landscape)	\$90,000
Contingency on civil work (20%)	\$18,000
First 2 years operations	\$4,800
<b>Total</b>	<b>\$199,800</b>

# BULK FILL STATION FUNDING

Source	Scenario 1	Scenario 2
Town of Shelburne	\$20,000	\$62,500
Municipality of the District of Shelburne*	\$20,000	\$62,500
Sustainable Communities Fund (Provincial)	\$159,800	-
TBD Grant/Future Surcharge	-	\$74,800
<b>Total</b>	<b>\$199,800</b>	<b>\$199,800</b>

# Question?



## **STAFF REPORT**

**TO:** Municipal Council

**FROM:** Jennifer Bell, Administrator of Protective Services

**APPROVED BY:** Erin Hartley, Deputy CAO

**DATE:** June 10<sup>th</sup>, 2026

**SUBJECT:** **REMO BYLAW – E-300, REVISED - SECOND READING**

### **ORIGIN:**

A staff report was prepared and discussed at Council's September 10<sup>th</sup>, 2025, meeting, repealing REMO Bylaw E200 and the first reading of the new REMO Bylaw E300 was conducted. At the September 10, 2025, Council Meeting the motion to approve REMO Bylaw E300 was passed.

### **BACKGROUND**

The approved REMO Bylaw E300 underwent additional revision by the Province of Nova Scotia, and recommendations were made for changes to the document. The document was revised and passed First Reading on May 13<sup>th</sup>, 2026.

### **RECOMMENDED MOTION: REMO BY-LAW**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne, as recommended by REMO, give second and final reading to the Revised Bylaw E-300.

### **BUDGET CONSIDERATIONS:**

No change to budget.

### **ATTACHMENTS**

Revised REMO By Law E-300

**By-law # E300**  
**REGIONAL EMERGENCY MANAGEMENT BY-LAW**

The Council of the Municipality of the District of Shelburne pursuant to section 10(1)(a) *Emergency Management Act*, S.N.S. 1990, c.8, enacts as follows:

**SHORT TITLE**

This By-law may be cited as the Emergency Management By-Law

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## Part 1 Purpose

The Nova Scotia *Emergency Management Act* requires municipalities to adopt a Municipal Emergency Management By-law with the aim of establishing a municipal emergency management organization and preparing and approving emergency management plans. This by-law will allow for the Municipality of the District of Shelburne to work with neighboring municipal units of the Municipality of the District of Barrington, Town of Clarks Harbour, Town of Shelburne and the Town of Lockeport to develop coordinated plans on a regional level which will better serve residents.

## Part 2 Definitions

- 2.1 **Act** means the *Emergency management Act, S.N.S. 1990, c,8*;
- 2.2 **Agreement** means the Agreement entered into accordance with Clause 10(1)(a) of the Act, among the Municipality of the District of Shelburne, the Municipality of the District of Barrington, the Town of Clarks Harbour, the Town of Shelburne and the Town of Lockeport dated September 1, 2024, attached as Appendix A.
- 2.3 **Assistant Regional Emergency Management Coordinators** means a staff member appointed from the Municipality to liaison with the coordinator.
- 2.4 **Council** means the Council of a municipality, town or village.
- 2.5 **Deputy Regional Emergency Management Coordinator** means the person charged to back up or replace the Regional Emergency Management Coordinator during all phases of emergency planning.
- 2.6 **Emergency** means a present or imminent event in respect of which the Minister or a Municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety, or welfare of people in the municipality/municipalities.
- 2.7 **Emergency Management** means the prevention and mitigation of preparedness for, response to and recovery from emergencies.
- 2.8 **Municipality** means the Municipality of Shelburne.
- 2.9 **Regional Emergency Management Executive Committee** means the Advisory Committee established pursuant to the Agreement, and as required by Clause 10(1)(d) of the Act.
- 2.10 **Regional Emergency Management coordinator** means coordinator, the person appointed by Council, and in accordance with the Agreement, as required by Clause 10(1)(c) of the Act.
- 2.11 **Regional Emergency Management Organization (REMO)** means the organization established by the Agreement, and as required by Clause 10(1)(b) of the Act.

- 2.12 **Regional Emergency Management Planning Committee** the Committee established by the Agreement responsible for recommending policy and procedures to the Executive Committee for maintaining a reasonable state of preparedness for emergencies.
- 2.13 **Regional Emergency Management Plans** means plans, programs or procedures prepared by the Regional emergency Management Organization that are intended to mitigate the effects of an emergency or a disaster and to provide for the safety, health, or welfare of the civil population of property in the event of such an occurrence, as set out in Clause 2(d) of the Act.
- 2.14 **State of Local Emergency** means a state of local emergency declared by a Municipality pursuant to the Act and the Regulations made pursuant thereto, and this By-Law.
- 2.15 **Warden** means the Warden of the Municipality of Shelburne.

### Part 3 Regional Emergency Management Organization

- 3.1 Council hereby establishes a Regional Emergency Management Organization (REMO), and shall create an intermunicipal agreement with its partners, specifying funding, governance, and other requirements of Councils.
- 3.2 The Regional Emergency Management Organization shall consist of the following people and committees:
  - 3.2.1 The Regional Emergency Management Executive Committee (Executive Committee);
  - 3.2.2 The Regional Emergency Management coordinator;
  - 3.2.3 The Regional Emergency Planning Committee (Planning Committee)
  - 3.2.4 Assistant Emergency Management Coordinator (Assistants).

### Part 4 Regional Emergency Management Executive Committee

- 4.1 Council shall appoint representatives to the Executive Committee in accordance with the Agreement.
- 4.2 The Council's representative on the Executive Committee shall always be no fewer than two members of the Council, one of whom shall be the Warden/Mayor, as referenced in the REMO Agreement.
- 4.3 The Executive Committee shall, on behalf of REMO:
  - 4.3.1 Shall approve of REMO plans and policies;

- 4.3.2 Recommend the annual budgets to Council;
- 4.3.3 Provide directions to the coordinator and the Planning Committee, as deemed appropriate by the Executive Committee from time to time;
- 4.3.4 Brief Council on the development and approval of REMO plans and policies whenever required to do so by Council;
- 4.3.5 Brief Council on developments during a State of Local Emergency when deemed necessary.

## **Part 5 Regional Emergency Management Coordinator**

- 5.1 The coordinator and Deputy coordinator shall be appointed in accordance with the Agreement.
- 5.2 The coordinator shall:
  - 5.2.1 Be responsible for appointing a Chair of the Planning Committee;
  - 5.2.2 Coordinate and prepare REMO plans, training, and exercises;
  - 5.2.3 Be responsible for on-going public education programs related to emergency preparedness;
  - 5.2.4 Following the activation of the REMO Plan or a declaration of state of local emergency, coordinate municipal operations with those of the provincial and federal governments during a declared emergency;
  - 5.2.5 Ensure all emergency operations centers and equipment are fully operational;
  - 5.2.6 Advise the Department of Emergency Management of any real or anticipated event or emergency as required by the *Emergency Management Act*
  - 5.2.7 Perform such other duties as may be required by the Executive Committee.

## **Part 6 Regional Emergency Planning Committee**

- 6.1 The Planning Committee, as per the Agreement, Section (17), shall be comprised of the coordinator, the Deputy coordinator and the Assistant coordinators.
- 6.2 The Planning Committee may include, but not be limited to, persons responsible during an emergency to provide:
  - 6.2.1 Local Law Enforcement;

- 6.2.2 Ground Search and Rescue;
  - 6.2.3 Fire Services;
  - 6.2.4 Municipal Public Works representatives;
  - 6.2.5 Provincial OSD and Red Cross;
  - 6.2.6 Provincial Department of Health and Wellness;
  - 6.2.7 Regional Housing Authority;
  - 6.2.8 Emergency Health Services;
  - 6.2.9 Provincial Department of Natural Resources;
  - 6.2.10 Provincial Department of Public Works;
  - 6.2.11 Telecommunications;
  - 6.2.12 Public Information Services;
- Department of Emergency Management

6.3 The Planning Committee shall:

- 6.3.1 Assist the coordinator in the preparation and coordination of REMO Plans, to maintain a reasonable state of preparedness for emergencies.
- 6.3.2 Formulate policy and procedure recommendations, planning, training, and exercises.

## **Part 7 Assistant Emergency Management Coordinators**

- 7.1 The Assistant Emergency Management coordinator/ appointed in accordance with Clause 25 of the Agreement shall:
  - 7.1.1 Participate in Planning Committee meetings;
  - 7.1.2 Assure that the interests of the Municipality are served by participating in training, exercises, and responses.

## **Part 8 Agreements**

- 8.1 Council hereby agrees that the Executive Committee may enter into agreements with the Government of Canada, the Province of Nova Scotia, a Municipality, or any other person or organization, for the provision of services in the development and implementation of Regional Emergency Management Plans.

## **Part 9 Budget Considerations**

- 9.1 The Municipality shall share the normal operational costs of the REMO based on an annual budget divided proportionally based upon a blended formula including uniform assessment, population, and equal shares, in accordance with Clauses 41, 42 and 43 of the Agreement.

## **Part 10 Declaration of a State of Local Emergency**

- 10.1 Council may, when satisfied that an emergency exists or may exist in all or any area of its own Municipality, declare a State of Local Emergency in respect of their own Municipality or an area thereof.
- 10.2 If any of the Councils are unable to act promptly under Section 12(2), the mayors of the Towns of Clarks Harbour, the Town of Shelburne and the Town of Lockeport and the Wardens of the Municipality of Barrington and Municipality of Shelburne may declare a State of Local Emergency, subject to Section 12(3) of the Act, in respect of their own Municipality or area thereof.

If both the Mayors and/or Wardens and Councils of the Municipality of the District of Barrington the Municipality of the District of Shelburne and the Town of Clarks Harbour, The Town of Shelburne and the Town of Lockeport are unable to act promptly to declare a State of Local Emergency in their own jurisdiction under Section 15(2) of the Act, any one of the Mayors or Wardens may, subject to the provisions of Sections 12(2) and 12(3) of the Act, declare a State of Local Emergency in regards to an emergency that exists or may exist in all or within any area of the Municipality of the District of Barrington, the Municipality of the District of Shelburne, the Town of Clarks Harbour, the Town of Shelburne or the Town of Lockeport.

After signing a declaration or termination of a State of Local Emergency or the issuance of an order under Section 14 of the Act, Council shall immediately communicate or publish details on the municipal website or by the means most likely to inform the affected residents.

## **Part 11 Duties During an Emergency**

- 11.1 Following the activation of any Regional Emergency Plan or a declaration of a state of local emergency:
  - 11.1.1 Every Councilor shall advise the coordinator and Warden as to their location and how they may be contacted.
  - 11.1.2 Every employee and agent of the Municipality who has a role in such emergencies as assigned in the Regional Emergency Management Plans, shall:
    - 11.1.2.1 Advise the coordinator of their location and how they may

be contacted; and

11.1.2.2 fulfill such duties described in the emergency operational plan.

11.1.2.3 Provide the Minister with a copy of the Declaration of a State of Local Emergency, and renewals thereof, as required by the *Emergency Management Act*.

## Part 12 Repeal

12.1 This by-law repeals and replaces Municipal Emergency Management By-law # E200

### Clerk's Annotation for Official By-law Book

Date of first reading: \_\_\_\_\_

Date of advertisement of Notice of Intent to Consider: \_\_\_\_\_

Date of second reading: \_\_\_\_\_

Date of mailing to Minister a certified copy of By-law: \_\_\_\_\_

Date of Ministerial approval (s. 10 (1) (a) of the Act): \_\_\_\_\_

Date of advertisement of Passage of By-law: \_\_\_\_\_

Effective Date of By-law: \_\_\_\_\_

I certify that this **Regional Emergency Management By-law E300**-- was adopted by Council and published as indicated above.

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Date



**Inspection Department**

414 Woodlawn Drive, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3494 - Fax: (902) 875-1278

**MEMORANDUM**

**TO:** Marcia d'Eon, Director of Operations

**FROM:** Andrew Goreham  
Manager of Inspection Services

**DATE:** June 3, 2026

**RE:** May Monthly Building Report

Fiscal Year	2026/2027	2025/2026
Number of Permits Issued in May	9	12
Number of Permits Issued to Date	18	25
Construction Values for May	\$ 716,000.00	\$ 529,700.00
Total Construction to Date	\$ 3,016,000.00	\$ 1,355,900.00

**Highlights:**

- 1 New Dwelling - \$ 400,000.00

Yours very truly,

**Andrew Goreham, CRBO, CFI**  
**Manager of Inspection Services**  
 /aad

**Andrew Goreham, Manager of Inspection Services**

[andrew.goreham@municipalityofshelburne.ca](mailto:andrew.goreham@municipalityofshelburne.ca)