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**REGULAR SESSION OF THE 53rd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELBURNE
Wednesday, June 10, 2026**

The Regular Session of the 53rd Council of the Municipality of the District of Shelburne was held on Wednesday, June 10, 2026, at 6:00 pm in the Municipal Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Heidi Wagner
Councillor Paula Sutherland
Councillor Sherry Thorburn Irvine
Councillor Ron Coole
Councillor Dale Richardson
Councillor Angie Shand

ALSO IN ATTENDANCE:

Warren MacLeod, CAO via Microsoft Teams
Erin Hartley, Deputy CAO via Microsoft Teams
Jenn Bell, Administrator of Protective Services via Microsoft Teams
Nicole Blades, Recording Secretary
Members of the Public

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Smith.

2. APPROVAL OF AGENDA:

a. June 10, 2026

2(a) **MOTION: APPROVAL OF AGENDA – June 10, 2026**

Being duly moved and seconded, be it resolved that the Agenda for June 10, 2026, be approved with the following addition:

8. ADMINISTRATION

b. Roseway River Trail and Jordan River Trail Bridge

- **MOTION CARRIED**

3. ACCEPTANCE OF MINUTES:

- a. May 27, 2026

3(a) The Minutes of May 27, 2026 were accepted as circulated with amendments as discussed.

4. BUSINESS ARISING:

There was no business arising.

5. PRESENTATION:

- a. Bulk Water Fill Station Proposal – Mike Kahn, Director of Planning and Development,
Town of Shelburne

5(a) Warden Smith welcomed Mike Kahn, Director of Planning and Development with the Town of Shelburne.

Mr. Kahn presented Council with a proposal for a bulk fill water station intended to assist residents during periods of drought, which have become increasingly frequent. The presentation outlined a potential location for the station, estimated project costs, and possible funding scenarios.

Discussions were held regarding eligible container sizes, minimum charge to residents, possible restrictions, maintenance responsibilities, installation timeline, and potential for a small business to provide a delivery service.

Council thanked Mr. Kahn for presenting.

6. PROTECTIVE SERVICES:

- a. REMO By-Law – Second Reading – Jenn Bell, Administrator of Protective Services

6(a) Jenn Bell, Administrator of Protective Services, presented the REMO By-Law - Second Reading staff report.

Ms. Bell advised Council that all requirements have been met to hold the second and final reading for the REMO By-Law and noted that no public comments were received.

MOTION: REMO BY-LAW

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne, as recommended by REMO, give second and final reading to the Revised By-Law E-300.

- **MOTION CARRIED**

7. OPERATIONS:

- a. Monthly Building Report - May 2026

7(a) Warden Smith reviewed the Monthly Building Report for May 2026.

8. ADMINISTRATION:

- a. Proposed Sandy Point Wilderness Area Discussion – Warren MacLeod, CAO
- b. Roseway River Trail and Jordan River Trail Bridge – Councillor Dale Richardson

8(a) Warren MacLeod, CAO, advised Council the Nova Scotia Government has opened consultation on thirteen proposed new or expanded wilderness areas and nature reserves with one proposal being 880 hectares in Sandy Point. The province is accepting comments until July 28, 2026.

A discussion was held and consensus was given for staff to contact the province requesting a public consultation in the community prior to Council providing comments on the matter.

8(b) Councillor Dale Richardson stated he received an inquiry on the Roseway River Trail Letter of Authority (LOA) being adjusted to a multiuse trail. A discussion was held and CAO MacLeod stated the Municipality was waiting to hear back from the province on designations of other parts of the trail before Council made a decision.

Councillor Richardson stated he received an inquiry regarding the design of the Jordan River Trail Bridge and if there was a pull off section for ATVs. A discussion was held and CAO MacLeod stated there will be no pull off section on the bridge. It was noted that a timeline for the bridge construction will be advertised in the near future.

9. COMMITTEE REPORTS/WARDEN'S UPDATE:

- a. Committee Reports
- b. Warden's Update

9(a) Councillor Thorburn Irvine advised she attended and provided updates on the following:

- Western County Crown Land Interaction Group Meeting
- Western Regional Library Meeting
- Eastern Shelburne County Equity and Anti-Racism Advisory Committee Meeting

Deputy Warden Wagner advised she attended and provided updates on the following:

- Amalgamation Steering Committee Meeting
- Roseway Manor Board Meeting

Councillor Shand advised she attended and provided updates on the following:

- Climate Action Committee Meeting
- Shelburne County Arena Association Meeting
- Roseway Manor Board Meeting
- NSFM Understanding Human Rights Webinar
- Pride Parade in Shelburne
- African Nova Scotia Seafaring at the Black Loyalist Heritage Centre

Councillor Richardson advised she attended and provided updates on the following:

- Community Garden and Foodshare Association Meeting

9(b) Warden Smith advised she attended and provided updates on the following:

- May 30 – Pride Parade and Spring Youth Makers Market at Our House Youth Wellness Centre
 - African Nova Scotia Seafaring at the Black Loyalist Heritage Centre
 - Welcome Neighbours Community Event at SRHS
- June 1 – Shelburne County Community/Nova Scotia Health Group Meeting
- June 3 – Amalgamation Steering Committee Meeting
- June 4 – Roseway Manor Board Meeting

Warden Smith noted the next Amalgamation Steering Committee meeting will be held on Tuesday, July 7, 2026 at 6pm in Lockeport. Location will be disclosed once finalized.

10. IN-CAMERA

- a. Contract Negotiations as per MGA Section 22 (2)(e)

MOTION: ENTER “IN-CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter “In-Camera” at 6:50 pm.

- **MOTION CARRIED**

MOTION: EXIT “IN-CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit “In-Camera” at 7:20 pm.

- **MOTION CARRIED**

10(a) Item was discussed, and direction was given to staff in-camera.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:21 pm. The next Regular Council meeting will be held on Tuesday, June 23, 2026 due to a Town of Shelburne event requesting Council’s attendance on Wednesday, June 24, 2026.

Nicole Blades
Recording Secretary

Date

Penny Smith, Warden

**Erin Hartley, Deputy Chief Administrative
Officer**