



STAFF REPORT

TO: Municipal Council

FROM: Erin Hartley, Deputy CAO

APPROVED BY: Warren MacLeod, CAO

DATE: July 8, 2026

SUBJECT: **Appointment of Community Members –
Heritage Advisory Committee**

ORIGIN

The Municipality of Shelburne's Heritage Advisory Committee has vacant community member positions.

BACKGROUND

The Municipality of Shelburne's Heritage Advisory Committee membership make-up is outlined in its Terms of Reference to include two (2) members of Council and one (1) alternate; and three (3) Community Members.

Three letters of interest were received from community members, all with interest in history and community.

One letter of interest was from a Town of Shelburne resident and they were contacted to advise that they inquire with the Town regarding their Heritage Committee. The other two are being recommended for appointment.

One community member position will still remain vacant if the recommended appointments are approved.

RECOMMENDATION

Be it resolved that the Council of the Municipality of the District of Shelburne appoint Lana Shupe and Pat Randal as the Municipality's community members on the Heritage Advisory Committee.