



STAFF REPORT

TO: Council

FROM: Marcia d'Eon, Director of Operations & Protective Services

APPROVED BY: Erin Hartley, Deputy CAO

DATE: September 9, 2026

SUBJECT: **Update on Speed Radar Sign Installation**

ORIGIN

This report is provided to Council as an update on the Speed Radar Sign Staff Report previously presented to Council.

BACKGROUND

To ensure safety of residents and school children, Council previously approved the purchase of a speed radar sign for Woodlawn Drive subject to follow up from staff on the total cost of the project.

DISCUSSION

The requirements for installation of a speed radar sign have been investigated in further detail. Staff determined that a Work Within Highways Permit is required and this permit has been applied for in anticipation of a fall installation, approval is still pending. Now that the details of the speed sign location have been discussed with Department of Public Works, we were able to investigate installation costs for the speed radar sign. The weight of the anticipated sign and the location designated for its installation requires that a pole be set into a concrete base and the sign be installed approximately 200 feet away from the crosswalk at a designated height. Our staff believes that they can install the radar sign themselves, however, will require some assistance with the hole and concrete work. The total cost of the project is anticipated to be in the range of \$5960+HST.

Sign Purchase	\$4960+HST
Pole, Concrete and Installation	<u>\$1000+HST</u>
Total	\$5960+HST

Recommendation

Be it resolved that the Municipality of the District of Shelburne approve the purchase and installation of a speed radar sign at an estimated cost of \$5,960 plus HST with funds to come from the operating reserve.