MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

APRIL 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**-**	**300.93**	**183.31**	**484.24**
Councillor Paula Sutherland	April	N/A	Office 365 - Email		18.69		18.69
	April	Shelburne	Council Meeting				-
	April	Lockeport	RCMP Meeting				-
	April	Shelburne	Volunteer Awards Ceremony				-
	April	Shelburne	FAC Meeting				-
	April	Yarmouth	NSFM Conference		282.24		282.24
	April	N/A	FCM Membership			183.31	183.31
District 2				**24.29**	**356.48**	**199.51**	**580.28**
Warden Penny Smith	April	N/A	Cell Monthly		48.21		48.21
	April	N/A	Ipad Monthly		5.19		5.19
	April	N/A	Office 365 - Email		18.69		18.69
	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	Shelburne	Budget Meeting				-
	April	Shelburne	Amalgamation Committee Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Leadership Meeting				-
	April	Shelburne	Health Care Professionals Lunch				-
	April	Shelburne	Budget Meeting				-
	April	Barrington	SC Leadership Meeting				-
	April	Shelburne	Volunteer Reception				-
	April	Shelburne	Council Meeting				-
	April	Yarmouth	Youth Summit				-
	April	Shelburne	SMILE Campaign				-
	April	Yarmouth	NSFM Conference	24.29	284.39		308.68
	April	N/A	FCM Membership			183.31	183.31
District 3				**-**	**452.25**	**468.92**	**921.17**
Councillor Sherry Thorburn Irvin	April	N/A	Office 365 - Email		18.69		18.69
	April	N/A	Course Registration - Meetings that Matter			285.61	285.61
	April	Yarmouth	CUPE Wage Reopener				-
	April	Yarmouth	NSFM Conference		433.56		433.56
	April	N/A	FCM Membership			183.31	183.31

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

Municipality of Shelburne

APRIL 2026

District 4				**29.88**	**126.01**	**183.31**	**339.20**
Councillor Angie Shand	April	N/A	Office 365 - Email		18.69		18.69
	April	Yarmouth	NSFM Conference	29.88	107.32		137.20
	April	N/A	FCM Membership			183.31	183.31
District 5				**41.99**	**199.52**	**199.51**	**441.02**
Deputy Warden Heidi Wagner	April	N/A	Office 365 - Email		18.69		18.69
	April	N/A	AllNovaScotia Subscription			16.20	16.20
	April	Sandy Point	Meeting with Resident				-
	April	Lockeport	Policy Advisory Meeting				-
	April	Yarmouth	NSFM Conference	41.99	180.83		222.82
	April	N/A	FCM Membership			183.31	183.31
District 6				**-**	**18.69**	**183.31**	**202.00**
Councillor Ronald Coole	April	N/A	Office 365 - Email		18.69		18.69
	April	N/A	FCM Membership			183.31	183.31
District 7				**35.43**	**334.24**	**183.29**	**552.96**
Councillor Dale Richardson	April	N/A	Office 365 - Email		18.72		18.72
	April	Shelburne	Budget Meeting				-
	April	Shelburne	Council Meeting				-
	April	Shelburne	Special Council Meeting				-
	April	Shelburne	Council Meeting				-
	April	Yarmouth	NSFM Conference	35.43	315.52		350.95
	April	N/A	FCM Membership			183.29	183.29
CAO				**-**	**440.86**	**704.61**	**1,145.47**
Warren MacLeod	April	N/A	Cell Monthly		36.80		36.80
	April	Digby	AMANS Committee Meeting				-
	April	WGH	Shared Services Council Site Visit				-
	April	East Hants	AMANS Board Meeting				-
	April	Barrington	Shelburne Leadership Meeting				-
	April	Argyle	SW AMANS Regional Meeting		404.06		404.06
	April	N/A	AMANS Membership			372.27	372.27
	April	N/A	CAMA Membership			332.34	332.34

Total Monthly Expenses **4,666.34**

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

Municipality of Shelburne

May 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**-**	**18.69**	**503.65**	**522.34**
Councillor Paula Sutherland	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	NSFM Membership			503.65	503.65
District 2				**-**	**518.98**	**519.85**	**1,038.83**
Warden Penny Smith	May	N/A	Cell Monthly		48.23		48.23
	May	N/A	Ipad Monthly		5.19		5.19
	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	AllNovaScotia Subscription			16.20	16.20
	May	N/A	NSFM Membership			503.65	503.65
	May	Yarmouth	NSFM Conference		293.94		293.94
	May	Shelburne	Office Matters				-
	May	Shelburne	Economic Growth Committee Meeting				-
	May	Shelburne	Council Meeting				-
	May	Yarmouth	State of the Region Event				-
	May	Shelburne	Leadership Meeting				-
	May	Shelburne	Council Meeting				-
	May	Birchtown	Seafaring Event - BLHC				-
	May	Shelburne	Our House - Pride Event				-
	May	Shelburne	Welcome Neighbours Event		152.93		152.93
District 3				**-**	**18.69**	**503.65**	**522.34**
Councillor Sherry Thorburn Irvin	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	NSFM Membership			503.65	503.65
District 4				**-**	**310.37**	**503.65**	**814.02**
Councillor Angie Shand	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	NSFM Membership			503.65	503.65
	May	Yarmouth	NSFM Conference		291.68		291.68
District 5				**-**	**347.15**	**519.85**	**867.00**
Deputy Warden Heidi Wagner	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	AllNovaScotia Subscription			16.20	16.20
	May	N/A	NSFM Membership			503.65	503.65
	May	Yarmouth	NSFM Conference		328.46		328.46
							-

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

May 2026

District 6				**-**	**18.69**	**503.65**	**522.34**
Councillor Ronald Coole	May	N/A	Office 365 - Email		18.69		18.69
	May	N/A	NSFM Membership			503.65	503.65
District 7				**-**	**402.10**	**503.64**	**905.74**
Councillor Dale Richardson	May	N/A	Office 365 - Email		18.72		18.72
	May	N/A	NSFM Membership			503.64	503.64
	May	Yarmouth	NSFM Conference		254.60		254.60
	May	Shelburne	Economic Growth Committee Meeting				-
	May	Shelburne	Council Meeting				-
	May	Shelburne	Council Meeting		128.78		128.78
CAO				**-**	**36.78**	**1,022.81**	**1,059.59**
Warren MacLeod	May	N/A	Cell Monthly		36.78		36.78
	May	N/A	AMANS Conference Registration			519.16	519.16
	May	N/A	NSFM Membership			503.65	503.65

Total Monthly Expenses **6,252.20**

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

Municipality of Shelburne

June 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**$ -**	**$ 18.69**	**$ -**	**$ 18.69**
Councillor Paula Sutherland	June	N/A	Office 365 - Email		18.69		18.69
District 2				**-**	**432.19**	**550.25**	**982.44**
Warden Penny Smith	June	N/A	Cell Monthly		43.77		43.77
	June	N/A	Ipad Monthly		5.19		5.19
	June	N/A	Office 365 - Email		18.69		18.69
	June	Barrington	Paint The Town Red Gala		100.00		100.00
	June	N/A	NSFM Conference Registration			550.25	550.25
	June	Shelburne	NSH/Community Health Meeting				-
	June	Shelburne	Amalgamation Committee Meeting				-
	June	Lockeport	Roseway Manor Board Meeting				-
	June	Shelburne	Council Meeting				-
	June	Shelburne	Port Meeting				-
	June	Shelburne	SRHS Grad Breakfast				-
	June	Shelburne	SC Leadership Meeting				-
	June	Lockeport	LRHS Grad Breakfast				-
	June	Shelburne	RHCF Meeting		143.80		143.80
	June	Sandy Point	CBDC AGM				-
	June	Shelburne	Audit Committee Meeting				-
	June	Shelburne	Council Meeting				-
	June	Shelburne	TOS Event - Water/Morvan Road				-
	June	Barrington	Paint The Town Red Gala				-
	June	Lockeport	LRHS Graduation				-
	June	Shelburne	SHRS Graduation		120.74		120.74
District 3				**-**	**18.69**	**550.25**	**568.94**
Councillor Sherry Thorburn Irvin	June	N/A	Office 365 - Email		18.69		18.69
	June	N/A	NSFM Conference Registration			550.25	550.25
District 4				**-**	**193.81**	**550.25**	**744.06**
Councillor Angie Shand	June	N/A	Office 365 - Email		18.69		18.69
	June	Barrington	Paint The Town Red Gala		100.00		100.00
	June	N/A	NSFM Conference Registration			550.25	550.25
	June	Lockeport	Roseway Manor Board Meeting				-
	June	Barrington	Paint The Town Red Gala		75.12		75.12

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

Municipality of Shelburne

June 2026

District 5				**-**	**126.55**	**550.25**	**676.80**
Deputy Warden Heidi Wagner	June	N/A	Office 365 - Email		18.69		18.69
	June	N/A	NSFM Conference Registration			550.25	550.25
	June	Sandy Point	Resident Meeting				-
	June	Lockeport	Roseway Manor Board Meeting				-
	June	Lockeport	LRHS Grad Breakfast		107.86		107.86
District 6				**-**	**18.69**	**-**	**18.69**
Councillor Ronald Coole	June	N/A	Office 365 - Email		18.69		18.69
District 7				**-**	**147.50**	**550.26**	**697.76**
Councillor Dale Richardson	June	N/A	Office 365 - Email		18.72		18.72
	June	N/A	NSFM Conference Registration			550.26	550.26
	June	Shelburne	Council Meeting				-
	June	Shelburne	Audit Committee Meeting				-
	June	Shelburne	Council Meeting		128.78		128.78
CAO				**-**	**248.76**	**-**	**248.76**
Warren MacLeod	June	N/A	Cell Monthly		36.80		36.80
	June	Digby	AMANS Conference				-
	June	Sandy Point	Naval Base Inspection		211.96		211.96

Total Monthly Expenses **3,956.14**

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

July 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**-**	**18.69**	**-**	**18.69**
Councillor Paula Sutherland	July	N/A	Office 365 -Email		18.69		18.69
District 2				**129.82**	**353.76**	**32.40**	**515.98**
Warden Penny Smith	July	N/A	Cell Monthly		48.17		48.17
	July	N/A	Ipad Monthly		5.19		5.19
	July	N/A	Office 365 -Email		18.69		18.69
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July	N/A	AllNovaScotia Subscription			16.20	16.20
	July	Yarmouth	State of the Province Event	129.82			129.82
	July	Lockeport	Amalgamation Steering Committee				-
	July	Shelburne	Council Meeting				-
	July	Yarmouth	State of the Province Event				-
	July	Shelburne	Waste Diversion "Talking Trash" Event				-
	July	Shelburne	HDC Announcement with MP				-
	July	Shelburne	Council Meeting				-
	July	Lockeport	Legion Breakfast - 80th Anniversary				-
	July	Barrington	Joint Services Board Meeting				-
	July	Lockeport	RD Maintenance Issue - Locke Street		281.71		281.71
District 3				**-**	**18.69**	**-**	**18.69**
Councillor Sherry Thorburn Irvine	July	N/A	Office 365 -Email		18.69		18.69
District 4				**-**	**18.69**	**-**	**18.69**
Councillor Angie Shand	July	N/A	Office 365 -Email		18.69		**18.69**
District 5				**-**	**18.69**	**32.40**	**51.09**
Deputy Warden Heidi Wagner	July	N/A	Office 365 -Email		18.69		18.69
	June	N/A	AllNovaScotia Subscription			16.20	16.20
	July		AllNovaScotia Subscription			16.20	16.20
District 6				**-**	**18.69**	**-**	**18.69**
Councillor Ronald Coole	July	N/A	Office 365 -Email		18.69		18.69
District 7				**-**	**104.58**	**-**	**104.58**
Councillor Dale Richardson	July	N/A	Office 365 -Email		18.72		18.72
	July	Shelburne	Council Meeting				-
	July	Shelburne	Council Meeting		85.86		85.86

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

July 2026

CAO				**-**	**80.80**	**-**	**80.80**
Warren MacLeod	July	N/A	Cell Monthly		36.80		36.80
	July	Lockeport	Amalgamation Committee				-
	July	Sandy Point	DND Inspection - Landfill		44.00		44.00

Total Monthly Expenses **$ 827.21**

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

August 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**-**	**18.69**	**-**	**18.69**
Councillor Paula Sutherland	August	N/A	Office 365 - Email		18.69		18.69
District 2				**-**	**118.25**	**16.20**	**134.45**
Warden Penny Smith	August	N/A	Cell Monthly		48.23		48.23
	August	N/A	Ipad Monthly		5.19		5.19
	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		18.69		18.69
	August	Barrington	Barrington RecPlex Grand Opening				-
	August	Shelburne	Lunch with Health Care Professionals				-
	August	Shelburne	Journey Back to Birchtown Event		46.14		46.14
District 3				**-**	**18.69**	**-**	**18.69**
Councillor Sherry Thorburn Irvine	August	N/A	Office 365 - Email		18.69		18.69
District 4				**-**	**18.69**	**-**	**18.69**
Councillor Angie Shand	August	N/A	Office 365 - Email		18.69		18.69
District 5				**-**	**18.69**	**16.20**	**34.89**
Deputy Warden Heidi Wagner	August	N/A	AllNovaScotia Subscription			16.20	16.20
	August	N/A	Office 365 - Email		18.69		18.69
District 6				**-**	**18.69**	**-**	**18.69**
Councillor Ronald Coole	August	N/A	Office 365 - Email		18.69		18.69
District 7				**-**	**18.72**	**-**	**18.72**
Councillor Dale Richardson	August	N/A	Office 365 - Email		18.72		18.72
CAO				**-**	**36.80**	**-**	**36.80**
Warren MacLeod	August	N/A	Cell Monthly		36.80		36.80

Total Monthly Expenses **299.62**

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.

MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

September 2026

	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Cost to Municipality
District 1				**-**	**18.69**	**57.92**	**76.61**
Councillor Paula Sutherland	September	N/A	Office 365 - Email		18.69		18.69
	September	N/A	2027 Agenda			57.92	57.92
District 2				**-**	**451.29**	**32.40**	**483.69**
Warden Penny Smith	September	N/A	Cell Monthly		39.12		39.12
	September	N/A	Ipad Monthly		3.38		3.38
	September	N/A	AllNovaScotia Subscription			16.20	16.20
	September	N/A	Office 365 - Email		18.69		18.69
	September	Shelburne	Roseway Manor Board Meeting				-
	September	Barrington	SWNTA BBQ				-
	September	Shelburne	Cruise Ship Visit - Dock Street				-
	September	Shelburne	Council Meeting				-
	September	Shelburne	Community Well Meeting				-
	September	Shelburne	Bridges Meeting				-
	September	Shelburne	Leadership Meeting				-
	September	Barrington	SC Leadership Meeting				-
	September	Shelburne	Leadership Meeting		112.69		112.69
	September	Shelburne	Hartz Point Property - Survey Session				-
	September	Shelburne	Council Meeting				-
	September	Lockeport	JSBD Exploration Meeting				-
	September	Halifax	Provincial Volunteer Awards		277.41		277.41
	May	N/A	AllNovaScotia Subscription			16.20	16.20
District 3				**-**	**18.69**	**17.65**	**36.34**
Councillor Sherry Thorburn Irvine	September	N/A	Office 365 - Email		18.69		18.69
	September	N/A	2027 Agenda			17.65	17.65
District 4				**-**	**18.69**	**22.66**	**41.35**
Councillor Angie Shand	September	N/A	Office 365 - Email		18.69		18.69
	September	N/A	2027 Agenda			22.66	22.66
District 5				**-**	**18.69**	**55.06**	**73.75**
Deputy Warden Heidi Wagner	September	N/A	AllNovaScotia Subscription			16.20	16.20
	September	N/A	Office 365 - Email		18.69		18.69
	September	N/A	2027 Agenda			22.66	22.66
	May	N/A	AllNovaScotia Subscription			16.20	16.20

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MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO

September 2026

District 6				**-**	**18.69**	**22.66**	**41.35**
Councillor Ronald Coole	September	N/A	Office 365 - Email		18.69		18.69
	September	N/A	2027 Agenda			22.66	22.66
District 7				**-**	**104.58**	**22.67**	**127.25**
Councillor Dale Richardson	September	N/A	Office 365 - Email		18.72		18.72
	September	N/A	2027 Agenda			22.67	22.67
	September	Shelburne	Council Meeting				-
	September	Shelburne	Council Meeting		85.86		85.86
CAO				**-**	**39.13**	**-**	**39.13**
Warren MacLeod	September	N/A	Cell Monthly		39.13		39.13

Total Monthly Expenses **919.47**

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councilor/CAO, not necessarily when incurred.