

Trudy Payne, CAO  
Municipality of the District of Shelburne  
136 Hammond Street  
Shelburne, NS B0T 1W0

November 17, 2020

Dear Ms. Payne:

**Re: Shelburne County Arena Capital Upgrades Phase 4 – Compressor Replacement**

On behalf of the Board of Directors for the Shelburne County Arena Association I would like to thank the Municipality of the District of Shelburne for their ongoing support for the operation and capital improvements at the Shelburne County Arena, and particularly for your further commitment this year to support our Phase 4 Capital Upgrade project to replace the compressors. I am pleased to report that the project has been completed and the new compressors have been commissioned.

The original budget for this project was \$162,800. The Arena was not able to secure federal funding for this project, so we requested additional municipal funding from the Gas Tax Funds, and at the same time we made every attempt to reduce the project costs. The revised project budget after adjustments were made with a new equipment supplier was \$126,516. I am very pleased to report that the project was completed \$10,207.55 under this revised budget, for a total cost of \$116,308.44. The project was the beneficiary of donated materials and labour in the amount of \$4942, which helped significantly in keeping it under budget.

We thank you for your original contribution of \$45,000 to the Phase 4 upgrades, which included the Zamboni replacement in 2019. After the Zamboni project was completed, the remaining \$25,050 from your contribution was put toward the compressor project. We also received \$25,050 from the Town of Shelburne and \$50,100 from Nova Scotia Communities, Culture and Heritage. The Arena Association was able to fundraise \$5349.20, leaving \$10,759.24 of the project costs unfunded. As proposed last spring, we request that the Municipality of the District of Shelburne consider funding 50% of this shortfall, \$5379.62. We will be requesting the remainder of the shortfall be funded by Town of Shelburne.

If you have any questions or require further information please don't hesitate to contact me.

Yours sincerely,



Emily Tipton, President  
Shelburne County Arena Board