

STAFF REPORT

TO: Members of Shelburne Municipal Council

FROM: Val Kean, Community Development Coordinator

APPROVED BY: Trudy Payne, Chief Administrative Officer

DATE: December 14, 2020

SUBJECT: Community Art Project

PURPOSE

For consideration of a public community art project outlined in the Municipality’s Community Art Fund Policy.

BACKGROUND

It is recommended to Council:

THAT the Municipality of the District of Shelburne award the Community Art Fund project to Timothy Gillespie, in the amount of \$4,648, exclusive of HST, including artist fees, insurance, travel, sub-contracted fabrication and installation costs, materials, pending favorable references and the applicant’s ability to meet the timelines.

BACKGROUND

With the goal of having a diverse range of grant opportunities the Municipality of the District of Shelburne created a Community Art Fund, which was offered for the first time this 2018/19 fiscal year.

This grant provides an opportunity for individuals with a passion for art to share their creative vision by creating something for the whole community to enjoy and interact with.

DISCUSSION

On July 13, 2020, the Municipality released a Request for Proposals (RFP) for a Community Art project. Local Artists were invited to submit proposals for projects that will engage our communities during the creative process, resulting in the creation of something tangible for the community to enjoy, including but not limited to, the creation of a short-term or permanent artwork or an artistic enhancement to a neighborhood or publicly accessible space.

The RFP was advertised on our municipal website, municipal Facebook and circulated to all local art specific interest groups and contacts. The RFP closed at 4:00 pm on Friday, September 4, 2020. Staff received one RFP submission. Staff recommend Council approve the submission from Timothy Gillespie for the design, build and installation of an outdoor public art piece in Sable River, at a location deemed suitable by the Municipality – concept design attached. The approval of this recommendation will depend on the appropriate reference checks and confirmation from the artist that all timelines illustrated in the RFP submission can be met.

BUDGET IMPLICATIONS

The total of \$4,648 plus HST, will be taken from the ICSP Implementation budget GL# 00-26621-500.

ATTACHMENTS

- Submitted Art Concept Design
- Community Art Fund Policy

ARTIST'S CONCEPT





COMMUNITY ART FUND

POLICY PURPOSE

32.1 It shall be the policy of the Municipality of the District of Shelburne to have clear terms and conditions for the administration of a Community Art Fund.

DEFINITIONS:

32.2 “Artist” refers to the designer or creator of a piece of artwork and can include, but is not limited to, professional artists, graphic designers, collaborative teams, architects, landscape designers, or individuals.

“Community Art” work that are created by artists and acquired by the Municipality with the specific intention of being situated in a public space within the Municipality of the District of Shelburne.

POLICY DETAILS

32.3 This policy provides the opportunity to support community art projects that engage the broader community during the creative process, resulting in the creation of something of meaning, benefit and enjoyment for the local community.

32.4 Each year, the Municipality shall advertise any availability of funding for Community Art, under the provisions of this policy.

32.5 A submission deadline and maximum eligibility amount shall be clearly stated on all advertising.

ELIGIBILITY

32.6 All practicing artists that live, or have lived, in Eastern Shelburne County who can demonstrate:

- i. A body of work**
- ii. Ability to manage projects and work with community groups**

32.7 The successful proposal will involve community engagement and will result in tangible art work. This may include the creation of short-term or permanent artwork, or an artistic enhancement to a neighbourhood or publicly accessible space.

32.8 Not-for-profit organizations are not eligible under this program as they can apply for funds under other Municipal programs.

CRITERIA

- 32.9** All proposals will be evaluated on the following basis:
- i.** Clear articulation of the art project
 - ii.** Project work and timeline
 - iii.** Artistic quality and merit
 - iv.** Benefit to the community
 - v.** Involvement of local residents and/or community groups in the creative process
 - vi.** Ability of the applicant to see the project to completion
 - vii.** Longevity and required maintenance plan
 - viii.** Budget
- 32.10** Proposed projects must not be an existing program or a project which as already received municipal funding.
- 32.11** The successful applicant will be required to sign a Letter of Agreement outlining the terms of the project and obligations of the artist.
- 32.12** A final report and budget will be required, within 60 days, following the completion of the project.
- 32.13** The Municipality will coordinate the site selection of all approved Community Art projects.

FUNDING

- 32.14** Approved funds will be released up notification from the successful applicant that the funds are ready to be received.
- 32.15** Funds will be provided in two separate installments: 80% will be provided upon notification that the funds are ready to be received and the remaining 20% will provided upon notification that the project is complete and the final report has been submitted.

PROGRAM BUDGET

- 32.16** The budget allowance for this program will be reviewed annually during the Municipality's budget process and will be subject to the limitations of the overall operating budget.
- 32.17** If the total value of applications received exceeds the available funding amount for this program, preference will be given to those projects demonstrating the most positive impact on the Community.
- 32.18** Successful proposals must be complete within one year of application, unless otherwise authorized, in writing by the Municipality of the District of Shelburne.