



Naturally Yours

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REGULAR SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
June 23, 2021

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, June 23, 2021, commencing at 6:00 pm at the Council Chambers, Shelburne NS.

THOSE IN ATTENDANCE:

Deputy Warden Dale Richardson
Councillor Heidi Wagner
Councillor Ron Coole
Councillor Terry McIntyre
Councillor Doris Townsend
Councillor Sherry Thorburn Irvine
Trudy Payne, CAO

REGRETS:

Warden Penny Smith

ALSO IN ATTENDANCE:

Val Kean, Community Development Coordinator
Adam Dedrick, Director of Recreation and Parks

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Deputy Warden Dale Richardson.

2. APPROVAL OF AGENDA:

MOTION: APPROVAL OF AGENDA – June 23, 2021

Being duly moved and seconded, be it resolved that the Agenda of June 23, 2021, be approved with the following additions:

- 7(a) Welkum Park Fence and Gate RFQ

- **MOTION CARRIED**

3. APPROVAL OF MINUTES:

(a) June 9, 2021 & June 14, 2021

MOTION: APPROVAL OF MINUTES – June 9, 2021 and June 14, 2021

Being duly moved and seconded, be it resolved that the Minutes of June 9, 2021, and June 14, 2021, be approved as circulated.

- **MOTION CARRIED**

MOTION: CONDOLENCES TO WARDEN PENNY SMITH AND FAMILY

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne send condolences to Warden Penny Smith and family.

- **MOTION CARRIED**

4. IN CAMERA:

(a) Contract Negotiations as per the MGA Section 22 (2)(e) – RCMP Contract

MOTION: ENTER “IN CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter “In Camera” at 6:05 pm to discuss Contract Negotiations.

- **MOTION CARRIED**

MOTION: EXIT “IN CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit “In Camera” at 7:05 pm.

- **MOTION CARRIED**

5. FINANCE:

- (a) Collection and Tax Sale Policy Amendments
- (b) Tax Sale by Tender Update

5(a)Trudy Payne, CAO, presented Council with the Collection and Tax Sale Policy Amendments staff report, which was previously discussed at the June 9, 2021, Council meeting. Recommended revisions to the Policies will affect the pre-warning tax sale letter being sent to residents owing more than \$5.00 only, starting in 2022/2023 fiscal year as well properties will only be on the Tax Sale and owners receive Preliminary Tax Sale Notices if they are \$5.00 or more in arrears starting 2021/2022.

MOTION: COLLECTION AND TAX SALE POLICY AMENDMENTS

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the attached Collections Policy, as amended, and;

THAT Council of the Municipality of the District of Shelburne approve the attached Tax Sale Policy, as amended.

- **MOTION CARRIED**

5(b)Trudy Payne, CAO, presented Council with the Tax Sale by Tender Update staff report which outlined the final sale status of the ten properties included in the May 31, 2021, Tax Sale by Tender. Of the ten bids accepted by Council only 4 properties received payment by the mandatory payment date of 4:30pm on Friday, June 18, 2021.

It is recommended by staff that Council consider proceeding with the demolition of AAN 06323138, which will remove the mobile home from the assessment roll and future tax sale proceedings and continue with 2021/2022 tax sale proceedings for the five remaining unsold properties. It is also recommended that staff open a Dangerous and Unsightly file on the AAN 04874269.

Discussion was held regarding advertising cost, dangerous and unsightly procedures, finance staff capacity and the process for tax sale by tender vs public auction.

MOTION: TAX SALE BY TENDER UPDATE

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne direct staff to proceed with the demolition order for AAN 06323138, and;

THAT Council of the Municipality of the District of Shelburne direct staff to forward the five remaining unsold tendered properties to public auction at the March 2022 tax sale.

- **MOTION CARRIED**

6. BUSINESS ARISING:

There is no business arising items.

7. RECREATION:

(a) Welkum Park Fence and Gate RFQ

7(a) Adam Dedrick, Director of Recreation and Parks, presented Council with the Welkum Park Fence and Gate RFQ staff report. A Request for Quotes (RFQ) for the installation of a perimeter fence and gate at Welkum Park was advertised from May 31, 2021, to June 18, 2021. A mandatory site visit was required for any interested contractors. One contractor participated in the site visit and subsequently submitted a quote.

Discussion was held regarding project timeline and construction materials to be used in the project.

MOTION: WELKUM PARK FENCE AND GATE RFQ

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne award the Welkum Park perimeter fence and gate installation RFQ to Hndawi Construction at a cost of \$16,000 plus HST.

- **MOTION CARRIED**

8. ADMINISTRATION:

There are no administration items.

9. OTHER:

- (a) Letter of Support – Wind Energy Project
- (b) Response from Minister McKenna re: Investing in Canada Infrastructure Program

9(a) Trudy Payne, CAO, presented Council with a letter received from Community Wind Farms Inc. requesting a Letter of Support from Council for the Sandy Point Wind Energy Project.

Discussion was held regarding public engagement and positive community feedback and installation of wind turbines in watershed areas.

MOTION: LETTER OF SUPORT – WIND ENERGY PROJECT

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve providing Community Wind Farms Inc. with a letter of support for the Sandy Point Wind Energy Project.

- **MOTION CARRIED**

9(b) Trudy Payne, CAO, presented Council with a response letter from Minister McKenna regarding Investing in Canada Infrastructure Program and the restrictions for using gas tax funds on construction of new Municipal Buildings.

10. COMMITTEE REPORTS/RECOMMENDATIONS:

Deputy Warden Dale Richardson updated Council regarding the New Building Committee. Discussion was held regarding the design elements that will allow for ease of future solar energy upgrades, public engagement, tender and break ground timeline, rental space availability and the incorporation of historical and artist elements in the interior design.

Deputy Warden Dale Richardson also provided an update from the Planning and Development Committee where Committee heard a presentation regarding mandatory provincial planning requirements.

Councillor Coole advised Council that the arena board met and would be providing a presentation soon. Also, the Accessibility Committee is meeting to develop an RFP to hire a consultant to facilitate public engagement to help develop the accessibility plan.

Councillor Wagner reported that he Roseway Manor meeting was cancelled. It was noted that the Manor received approximately one million dollars for upgrades from the province.

COUNCIL MEMBER UPDATES:

There are no Council Member Updates.

11. ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:12 pm. The next Council meeting will be held on Wednesday, July 14, 2021, at the Council Chambers in Shelburne, NS.

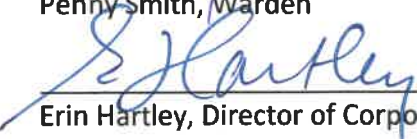
Val Kean
Recording Secretary

Date

July 21/21



Penny Smith, Warden



Erin Hartley, Director of Corporate Services