



Naturally Yours

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

**SPECIAL SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
March 29, 2021**

The Special Session of the 52nd Council of the Municipality of the District of Shelburne was held on Monday, March 29, 2021 commencing at 6:00 pm at the Courthouse, Shelburne NS.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Dale Richardson
Councillor Heidi Wagner
Councillor Ron Coole
Councillor Terry McIntyre
Councillor Doris Townsend
Councillor Sherry Thorburn Irvine
Trudy Payne, CAO

ALSO IN ATTENDANCE:

Erin Hartley, Director of Corporate Services
Val Kean, Community Development Coordinator
Michelle Williams, Director of Finance via Teams
Adam Dedrick, Director of Recreation and Parks via Teams

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Penny Smith.

2. APPROVAL OF AGENDA:

MOTION: APPROVAL OF AGENDA – MARCH 29, 2021

Trudy Payne, CAO

Trudy.Payne@municipalityofshelburne.ca

www.municipalityofshelburne.ca

Penny Smith, Warden

warden@municipalityofshelburne.ca

Being duly moved and seconded, be it resolved that the Agenda of March 29, 2021, be approved with the following additions:

- 6(a) In Camera Item – Land Negotiation
- 6(b) In Camera Item – Contract Negotiation

- **MOTION CARRIED**

3. ADMINISTRATION:

(a) Town of Lockeport Fire Truck – Rescind Temporary Borrowing Resolution*

7(a) Erin Hartley, Director of Corporate Services, presented Council with the Town of Lockeport Fire Truck – Rescind Temporary Borrowing Resolution staff report which provided details of the motion made at the June 29, 2020, Council meeting regarding the temporary borrowing resolution for the purchase of a Town of Lockeport Fire Truck, which is now recommended to be rescinded. It was noted that the Municipality will continue to contribute funds to the Town of Lockeport for its share of this purchase and other funding options are being explored. There is an area rate in place for this purchase.

MOTION: TOWN OF LOCKEPORT FIRE TRUCK – RESCIND TEMPORARY BORROWING RESOLUTION

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne rescind the motion made at the June 29, 2020, Council meeting titled “Town of Lockeport Fire Truck Purchase – Temporary Borrowing Resolution”.

- **MOTION CARRIED**

4. FINANCE:

(a) 2021/22 Capital and Operating Budgets and Five-Year Plan

8(c)Trudy Payne, CAO, presented Council with the Proposed 2021/2022 Operating and Capital Budget and Five-year Plan staff report. CAO provided details of the strategic priorities for fiscal year 2021/2022, as determined by Council, and an outline of some planned projects included in the proposed budget.

The budget presented to Council recommends the 2021-22 operating budget be set at \$7,553,882 and its capital budget to be set at \$3,738,000. This will allow Council to maintain the current residential and resource tax rate of \$1.26 per \$100 of assessment and current commercial tax rate of \$1.82 per \$100 of assessment. It is further recommended that Council maintain the interest rate charged on tax bills at 10% - a rate that was reduced from 14% last fiscal to aid residents and businesses during the pandemic.

Discussion was held regarding the inclusion of the Woodland Multi-use Trails in the Municipality’s proposed five-year plan. Mr. Dedrick, Director of Recreation and Parks indicated that the request recently presented from this organization was to providing funding as an annual budget line item. CAO advised that the plan can be amended to include annual support of the Woodland Multi-use Trails.

Discussion was also held regarding the funding structure to finance the new administration building. CAO indicated that Council would review options once the project tender is received. All decision will require Council approval. It was further noted that the proposed five-year plan is based on budget estimates and annual changes will be determined by fiscal responsibility.

MOTION: 2021/2022 OPERATING BUDGET

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve its 2021/2022 operating budget reflecting revenues and expenditures of \$7,553,882.

- **MOTION CARRIED**

MOTION: 2021/2022 TAX RATE

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve a 2021-2022 residential tax rate of \$1.26 per \$100 of assessment, resource tax rate of \$1.26 per \$100 of assessment, and commercial tax rate of \$1.82 per \$100 of assessment.

- **MOTION CARRIED**

MOTION: 2021/2022 CAPITAL BUDGET

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve its 2021/2022 capital budget reflecting expenditures of \$7,553,882 and the proposed five-year plan, with amendments.

- **MOTION CARRIED**

MOTION: 2021/2022 INTEREST RATE

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne set the 2021/2022 interest rate on all types of overdue accounts (tax, sewer, area rate, tipping, septage, and so forth) to be 10%.

- **MOTION CARRIED**

Warden Penny Smith delivered her 2021-2022 Warden's Budget Address. This document is attached.

Discussion was held regarding public engagement surrounding the new municipal administration building. CAO indicated that public engagement would take place for the review of the finalized building design and will focus on delivering information and details.

Discussion was also held regarding the order of the Council's priorities listed in the Warden's Budget Address. It was noted that although investments in healthcare are the top priority of this current Council, the new municipal administration building is listed first to honor a commitment of a previous Council.

5. **Other:**

(a) MGA Amendments – Accessibility Funding

Trudy Payne, CAO, provided Council with details regarding the MGA Amendments – Accessibility Funding, Bill No. 47. This Bill amends the Municipal Government Act and the Halifax Regional Municipality Charter to allow municipalities to provide direct financial assistance to businesses for the purpose of improving accessibility for people with disabilities.

Discussion was held regarding the workbook consultation, position and intentions of neighbouring municipalities, AMANS resolution supporting the initiative and the true accessibility of such an accessibility grant. Council expressed concerns for the amendment and noted that it would be helpful to see the results on the workbook consultation.

It was noted that this will be a topic on the Shelburne County Mayors/Wardens, CAO and Clerks meeting scheduled for March 31, 2021. CAO will write to the Minister, copying FCM, to address Council's concerns and questions.

6. **IN CAMERA:**

- (a) Land Negotiations, as per MGA Section 22(2)(e)
- (b) Contract Negotiations, as per MGA Section 22(2)(e)

MOTION: ENTER "IN CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 7:24 pm to discuss land and contract negotiations.

- **MOTION CARRIED**

MOTION: EXIT "IN CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" at 8:03 pm.

- **MOTION CARRIED**

Council provided the CAO directions on the land and contract negotiations discussed in camera.


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7. ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:04 pm. The next Council meeting will be held on April 12, 2021 at the Courthouse in Shelburne, NS.

**Val Kean
Recording Secretary**

July 21/21
Date



Penny Smith, Warden



Erin Hartley, Director of Corporate Services