



Naturally Yours

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**REGULAR SESSION OF THE 52nd COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
January 26, 2022**

The Regular Session of the 52nd Council of the Municipality of the District of Shelburne was held on Wednesday, January 26, 2022, commencing at 6:00 pm at the Municipal Administration Building, Council Chambers.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden Dale Richardson
Councillor Heidi Wagner
Councillor Ron Coole
Councillor Sherry Thorburn Irvine
Councillor Anthony Gosbee
Councillor Doris Townsend via Microsoft Teams
Trudy Payne, CAO

ALSO IN ATTENDANCE:

Chana Ross, Executive Assistant
Erin Hartley, Director of Corporate Services via Microsoft Teams
Michelle Williams, Director of Finance via Microsoft Teams
Adam Dedrick, Director of Recreation and Parks via Microsoft Teams
Val Kean, Community Development Coordinator via Microsoft Teams
Members of the Public via Microsoft Teams

1. CALL TO ORDER:

The meeting was called to order at 6:00 pm by Warden Smith.

Warden Smith recognized Sherm Embree, a former Warden of the Municipality, who was recognized by the "Hero of the Game Contest," which honours exceptional Maritimers for their outstanding contributions to arts, athletics, academics, and community involvement.

Specifically, Mr. Embree is recognized for his extensive volunteer work with the Woodlands Multi-use Trails Association.

Council will send a letter of appreciation to Mr. Embree, acknowledging his contributions to the community.

2. APPROVAL OF AGENDA:

MOTION: APPROVAL OF AGENDA – January 26, 2022

Being duly moved and seconded, be it resolved that the Agenda for January 26, 2022, be approved as circulated.

- **MOTION CARRIED**

3. APPROVAL OF MINUTES:

- a. January 12, 2022

MOTION: APPROVAL OF MINUTES – January 12, 2022

Being duly moved and seconded, be it resolved that the Minutes of January 12, 2022, be approved with the following amendment:

- Page 8 item 10(c) should state, "Councillor Thorburn Irvine asked that although this is a provincial matter, what could the Municipality do to advocate on behalf of our county?"

- **MOTION CARRIED**

4. BUSINESS ARISING:

4. There was no business arising.

5. PRESENTATION:

- a. Region 6 2022/23 Budget – Christine McClare, Regional Coordinator
- b. PVSC Assessment 2022 Update – Paul Beazley, Regional Manager

5(a) Christine McClare, Regional Coordinator, Region 6, presented Council with a presentation regarding the Region 6 2022/23 Budget.

Council members and the CAO introduced themselves to the presenter.

In her presentation, Ms. McClare discussed the budget in detail, including an overview of revenues, expenses, staffing, funding sources, and program descriptions.

Discussion was held regarding the Municipality's performance compared to other units, and Ms. McClare noted that the Municipality was on par with other units in this region, noting

concerns due to COVID-19. Questions regarding the billing process were also raised. Ms. McClare informed Council that costs are calculated based on population, other than for diversion credits, determined by the amount diverted and the dollar amount assigned. Further, Council received clarification on municipal contribution percentages.

Ms. Payne informed Council that Staff would include the 2022/23 budget information for Region 6 at the February 9, 2022, Council Meeting for approval.

Council thanked Ms. McClare for her presentation.

5(b) Paul Beazley, Regional Manager, PVSC, presented Council with the PVSC Assessment 2022 Update.

Property Valuation Services Corporation (PVSC) is a not-for-profit organization created in April 2007 through the enactment of the Property and Valuation Services Corporation Act, funded by the forty-nine municipalities in Nova Scotia. It provides property assessment services per the Nova Scotia Assessment Act. Further, Mr. Beazley explained that the organization administers the Capped Assessment Program (CAP) and the Seasonal Tourist Business Designation Program on behalf of the Province.

According to Mr. Beazley, the CAP is set at 5.4% for this year. The deadline for submitting an appeal is February 10, 2022.

Discussion was held regarding the CAP and the program's future going forward. There were several clarifications regarding the PVSC's role in administering the CAP program, how the program works, and the requirements under the Assessment Act that must be followed.

Council thanked Mr. Beazley for his presentation.

6. FINANCE:

- a. PVSC Assessment 2022 Update – Michelle Williams, Director of Finance
- b. Financial Update January 2022 – Senior Management Team

6(a) Michelle Williams, Director of Finance, presented Council with the PVSC Assessment 2022 Update staff report.

Paul Beazley, Regional Manager, PVSC, was available for questions and discussion.

Property Valuation Services Corporation (PVSC) has released the 2022 preliminary assessment roll to all Municipalities. The Assessment Roll is the primary driver of our revenue and directly affects setting our tax rate. Staff presented a report showing the total assessment and percent change for the Municipality.

Residential assessment has increased market value by 7.23%, and the importance of properties within the CAP program has grown 7.86% from the 2021 taxable assessment. Resource Assessment has increased market value by 3.84%, and the value of properties within the CAP program has risen 3.21% from the 2021 taxable assessment. If the residential tax rate remains unchanged at \$1.26 per \$100, residential and resource revenue will increase by approximately \$350,974 in 2022/2023 (a similar comparison done in 2021/2022 was an increase of \$76,283).

Commercial Assessment overall has increased by 4.50% from the prior year, resulting in an increase of approximately \$24,492 in revenue if the commercial tax rate remains the same at \$1.82 per \$100 (similar comparison done 2021/2022 was a decrease of \$61,301).

PVSC assessment notices were sent out to property owners in January 2022 across the Province, and property owners have 31 days from the date on the assessment notice to file an appeal.

There was discussion regarding the possibility of an industrial rate, and Mr. Beazley raised the point that rates are defined and established by the Assessment Act. Properties are assessed as either commercial, residential, or resource. Furthermore, there was a discussion regarding appeals, assessments, and changes to tax bills.

6(b) The Senior Management Team presented Council with the Financial Update January 2022.

The financial updates were presented in the following order:

1. Trudy Payne, CAO – Administrative department
2. Michelle Williams, Director of Finance – Reserves and Finance department
3. Erin Hartley, Director of Corporate Services – Corporate Services department
4. Adam Dedrick, Director of Recreation and Parks – Recreation department
5. Warren MacLeod, Director of Economic Development – Economic Development department

As Mr. McLeod was unable to attend the meeting for questions, Ms. Payne answered in his absence.

Warden Smith expressed her appreciation to Staff for the detailed report provided to Council.

Discussion was held regarding low-income applications seeking tax relief, the overall process and how Staff promote the program. According to Ms. Williams, the revised procedure of including low-income applications with every tax bill sent out over the past two years has been more effective and efficient than the prior method. The upcoming tax sale by tender was also discussed, and Ms. Williams stated that a few properties might be removed from the list when payments are made. An updated, finalized list will be posted to the website after the final advertisement appears in the newspaper on February 9, 2022. Deputy Warden Richardson requested clarification concerning redeemable and unredeemable properties. Ms. Williams explained that a property must be on the tax sale list for six consecutive years before being

considered unredeemable. Furthermore, Council noted that the deed transfer tax amounts had increased significantly this year compared to previous years.

7. ADMINISTRATION:

- a. Emergency Assistance Funding – Val Kean, Community Development Coordinator
- b. Associations, Boards and Committees – Councillor Appointments – Erin Hartley, Director of Corporate Services
- c. FOIPOP Officer Appointment – Erin Hartley, Director of Corporate Services
- d. District 4 By-Election Update – Erin Hartley, Director of Corporate Services

7(a) Val Kean, Community Development Coordinator, presented Council with the Emergency Assistance Funding staff report.

The 2021/2022 Operating Budget includes \$30,000 for the COVID-19 Emergency Assistance Grant Program administration.

On April 12, 2021, Council meeting, Council approved the COVID-19 Emergency Assistance Grant Program guidelines to increase the eligible funding amount to up to \$1,000, based on financial loss. Due to the uncertainty of the COVID-19 situation and the ever-changing public health restrictions, the guidelines were also adjusted to allow for application periods of six months; each application period would be open to all community groups that provide a benefit to residents in the Municipality, regardless of prior funding approval and based on continued financial loss. In July 2021, Council approved seventeen applications, totaling \$17,189, and an additional funding request from Sou'west Nova Transit in December 2021, leaving \$10,811 in available funds.

The deadline for this last round of applications was December 31, 2021. Three applications were received and reviewed. The spreadsheet included in the staff report shows the organization applying for the grant, the financial loss indicated by each, and the amount staff are recommending for approval. It is recommended that Council consider distributing COVID-19 Emergency Assistance Grant funds based on the amounts recommended by Staff. Although the guidelines have established deadlines, it is further recommended that Staff continue to promote this program until all remaining funds have been used or until March 31, 2022. Considering the timing of this latest COVID-19 wave, Staff believe community groups will benefit from additional time to apply for this funding.

Due to the timing of the application deadlines and the introduction of more restrictions due to COVID-19, Ms. Kean observed that we only received three applications this round. Council agreed that this program would continue to be promoted until March 31, 2022.

MOTION: EMERGENCY ASSISTANCE FUNDING

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the recommended COVID-19 Emergency Assistance Grant amounts, totaling \$3000, to come from the ICSP, GL# 00-26621-500.

- **MOTION CARRIED**

7(b) Erin Hartley, Director of Corporate Services, presented Council with the Associations, Boards and Committees – Councillor Appointments staff report.

Part of Council's roles and responsibilities is to be involved in the Associations, Boards and Committees that contribute to our communities and Council's decision-making.

Each Councillor was provided with a list of Associations, Boards and Committees and relevant background information. Councillors were asked to express their interest level and related experience for each committee. Recommendations for appointments were provided to Council.

Discussion was held, and the following changes were requested:

- Councillor Gosbee appointed alternate on the Eastern Shelburne County Accessibility Advisory Committee in place of Councillor Coole.
- Councillor Coole was appointed as alternate on Shelburne County Health Care Professional Recruitment & Retention Committee in place of Warden Smith.

Councillor Thorburn Irvine raised a question about the terms of references for alternates having a voice. Warden Smith advised that, since other municipal units and community members serve on internal and external committees, boards, and associations, where there are alternates appointed the position only has a voice when the main appointee cannot participate. Otherwise, alternates are considered members of the public. Members of the public do not have the right to vote. It also ensures that discussion and votes are evenly distributed among members.

MOTION: ASSOCIATIONS, BOARDS AND COMMITTEES – COUNCILLOR APPOINTMENTS

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint RON COOLE and SHERRY THORBURN IRVINE as the Municipality's Council Representatives and DALE RICHARDSON as the alternate on the Audit and Internal Control Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint PENNY SMITH and ANTHONY GOSBEE as the Municipality's Council Representatives and DORIS TOWNSEND as the alternate on the Economic Growth Strategy Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint DALE RICHARDSON, HEIDI WAGNER and DORIS TOWNSEND as the Municipality's Council Representatives and SHERRY THORBURN IRVINE as the alternate on the Planning and Development Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint HEIDI WAGNER and DALE RICHARDSON as the Municipality's Council Representatives on the Fire Advisory Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint RON COOLE and HEIDI WAGNER as the Municipality's Council Representatives on the Shelburne County East RCMP Advisory Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint RON COOLE and ANTHONY GOSBEE as the Municipality's Council Representatives on the Shelburne County Arena Association.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint SHERRY THORBURN IRVINE as the Municipality's Council Representative on the Regional Library Board.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint DALE RICHARDSON and PENNY SMITH as the Municipality's Council Representatives and RON COOLE as the alternate on the New Building Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint DORIS TOWNSEND as the Municipality's Council Representative on the Source Water Protection Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint HEIDI WAGNER as the Municipality's Council Representative and ANTHONY GOSBEE as the alternate on the Shelburne County East Emergency Management Liaison Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint DORIS TOWNSEND and PENNY SMITH as the Municipality's Council Representatives on the Roseway Manor Board.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint RON COOLE as the Municipality's Council Representative and DALE RICHARDSON as the alternate on the Region 6 Inter-Municipal Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint SHERRY THORBURN IRVINE as the Municipality's Council Representative and RON COOLE as the alternate on Shelburne County Health Care Professional Recruitment & Retention Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint ANTHONY GOSBEE as the Municipality's Council Representative and PENNY SMITH as the alternate on the Shelburne Port Authority Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint PENNY SMITH as the Municipality's Council Representative and ANTHONY GOSBEE as the alternate on the Eastern Shelburne County Accessibility Advisory Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint SHERRY THORBURN IRVINE as the Municipality's Council Representative on the Western Region Crown Land Stakeholder Interaction Committee (Deforestation).

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint PENNY SMITH as the Municipality's Council Representative on the Shelburne County Mental Health and Wellness Committee.

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint PENNY SMITH as the Municipality's Council Representative on the Roseway Hospital Charitable Foundation.

- **MOTION CARRIED**

7(c) Erin Hartley, Director of Corporate Services, presented Council with the FOIPOP Officer Appointment staff report.

As per the Municipal Government Act, the Municipality must ensure that it is accountable to the public, providing for the disclosure of municipal information with necessary exemptions and protecting the privacy of individuals concerning personal information. This applies to all records in custody or under the control of the Municipality.

Staff recommend that FOIPOP duties be delegated from the Chief Administrative Officer to a FOIPOP Officer. This would best assist with municipal efficiency, effectiveness, and resources.

The Executive Assistant to the CAO has previous experience with FOIPOP and is willing to continue education and training in this area. The FOIPOP Officer duties would be incorporated into the Executive Assistant's job description and regular work hours.

MOTION: FOIPOP OFFICER APPOINTMENT

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne appoint the Executive Assistant to the CAO as the Freedom of

Information and Protection of Privacy (FOIPOP) Officer for the Municipality of the District of Shelburne.

- **MOTION CARRIED**

7(d) Erin Hartley, Director of Corporate Services, presented Council with the District 4 By-Election Update.

The By-Election was held on December 18, 2021. The advanced polling period was held December 10-17, 2021. Three candidates ran for the position of District 4 Councillor.

With a fully electronic election, statistics can be broken down very precisely. A full report from Intelivote, our service provider, is included in the staff report.

Overall, the election ran smoothly. In addition to offering online and telephone voting, we also had a voting kiosk in the municipal office for those who required assistance or did not have access to a telephone or electronic device. One person used the kiosk. We had a voter helpline open during regular business hours for support for the entire advanced polling period. The voter participation rate was slightly higher than the previous election at 41.2%.

Discussion was held regarding budget, voter participation and updating the list of electors.

8. RECREATION:

- a. New Municipal Building Site Connector Trail Update – Adam Dedrick, Director of Recreation and Parks

8(a) Adam Dedrick, Director of Recreation and Parks, presented Council with the New Municipal Building Site Connector Trail Update staff report for information purposes.

In mid-November 2021, the Woodlands Multi-Use Trail Association provided the Municipality with a proposal (WMTA) to fund and build a trail that would connect the new municipal building to the former trail bed located approximately 250 meters behind the building site. They had funds remaining from a grant, and one of their options to utilize them was a connector trail. The Municipality supported the proposal with the requirement that all stakeholders be engaged in the final plan, which the Municipality must approve. The Director of Recreation and Parks would work with the Trail Association to draft the RFP.

WMTA advertised an RFP in mid-December 2021, and numerous submissions were received. However, due to higher than anticipated costs, schedule and quality risks involved and after consultation with the Municipality, it was decided not to move forward with the connector trail at this time. WMTA will utilize their remaining grant funds to pursue other options for a trailhead.

Discussions were held regarding the timeline for other projects. Moreover, Ms. Payne stated that the Municipality is open to partnering with the Association on future projects. The absence of a deadline at this stage will also enable more planning.

9. OTHER:

- a. Proposed Sandy Point Wind Farm Petition – Councillor Thorburn Irvine
- b. Municipal Modernization Councillor Education Sessions – Warden Smith
- c. Cell Service – Warden Smith
- d. Nova Scotia Department of Natural Resources and Renewables and Natural Resources Canada – Re: Georges Bank Moratorium
- e. Monthly Building Report – December 2021
- f. Council Implementation Report

9(a) Councillor Thorburn Irvine informed Council of her support of the Proposed Sandy Point Wind Farm Petition that was read and acknowledged by Council at the January 12, 2022, Council Meeting.

Councillor Thorburn Irvine stated the following to Council:

My role as Councillor is to give voice to the issues that matter to our residents.

As the District 3 Councillor, I must support this petition brought forward by the residents of Sandy Point, Jordan Bay, Jordan Ferry, and the community at large.

While I am a proponent of sustainable economic growth for our community, it cannot be at all costs.

In 2011, the Municipality enacted a land-use bylaw, and updated it in 2015 as part of the Municipality's Integrated Community Sustainability Plan to promote wind energy development in the District of Shelburne. Its focus was to enable community and small-scale wind energy while mitigating potential negative impacts of wind turbines by minimizing risks to public health and safety and the natural environment.

Fast forward to 2022, and we now find ourselves as a community facing the looming impacts of industrial sized wind turbines. These units were never on the radar when our bylaw was being constructed. The proposals being put forward would see wind turbines the size of 38 story high-rise buildings. To add a maritime context, this would be taller than any high-rise building in the Halifax Regional Municipality.

I believe the Municipality of Cumberland has provided us a guiding light to manage this changing landscape. At their January 12th council meeting, they passed a bylaw to amend their current land use by-law to prohibit the receipt of development permit applications for wind turbine projects until such time as the Municipality completes the review of its land-use by-law.

To do anything less as Council would mean that we have fallen short in our duty as councillors to represent our citizens.

As such, I wish to put a motion on the floor that "The Municipality of the District of Shelburne move forward in a similar manner as the Municipality of Cumberland by having Staff prepare a by-law to amend the current land use by-law to put a temporary pause on accepting wind turbine development permit applications. That this by-law be brought back to Council at our next regular council meeting for review and approval."

As noted in the Cumberland staff report to Council, the legislative authority to support my motion to amend our current land use by-law comes from the Municipal Governance Act Section 220(3) that states "A land-use by-law may regulate or prohibit development, but development may not be totally prohibited / unless prohibition is permitted pursuant to this Part."

In summary, by supporting my motion to amend our land use by-law to impose a temporary pause on receiving development permit applications, you will be allowing the Municipality the time to properly assess our current land-use by-law.

This is a critical step to ensure that it reflects the desires of the community at large and ensures the correct language exists to provide for appropriate measures to govern the development of any wind turbine projects in the future.

Failure to support my motion opens the door to allowing the fabric of our community to be defined solely by an environmental assessment process that is outside of our span of control.

It is through cooperation and strong, progressive leadership we build on our rich history to create a vibrant future.

Councillor Thorburn Irvine moved:

THAT the Municipality of the District of Shelburne move forward in a similar manner as the Municipality of Cumberland by having Staff prepare a bylaw to amend the current land use Bylaw, to put a temporary pause on accepting wind turbine development permit applications.

Being that there was no seconder, the **MOTION FELL TO THE FLOOR.**

9(b) Warden Smith advised Council of the Municipal Modernization Councillor Education Sessions.

Discussion was held regarding the importance of information gathering and the Council being well-versed in the options available to the Municipality regarding modernization. Council further stated that this initiative is for educational purposes only. Timelines for the sessions were also discussed, and Ms. Payne noted that we would be looking to hold them in the spring.

It was further pointed out that collaborating with partners and other municipal units is essential.

MOTION: MUNICIPAL MODERNIZATION COUNCILLOR EDUCATION SESSIONS

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne send invitations to the four other municipal units of Shelburne County to participate in the Councillor Education Sessions regarding Municipal Modernization.

- **MOTION CARRIED**

9(c) Warden Smith informed Council of issues regarding cell service in the county.

Discussion was held regarding resources the Municipality has contacted regarding this issue. Deputy Warden Richardson noted it is of grave concern that most residents have taken out landlines; however, due to the lack of cell service in some areas of the county, it is felt that this could be a larger issue with being able to reach emergency services.

Staff were directed to remind residents through the various Municipal social media, websites, or newsletters of the importance of having a way to communicate with emergency services and that residents in poor cell service areas should consider landlines.

Discussion was held, and Staff were directed to:

Write a letter on behalf of Council to the Minister of Economic Development about cell service issues including:

- Find out if some of the funds provided to Develop NS for internet services could improve cell services within the Municipality.
- Raise concerns regarding the lack of cell service and inquire if there is a plan to address these concerns and possible timelines.

9(d) Warden Smith informed Council of correspondence received from the Nova Scotia Department of Natural Resources and Natural Resources Canada regarding the Georges Bank Moratorium.

The department has provided the Municipality until the end of the month to comment on the Georges Bank Moratorium.

Discussion was held, and Staff were directed to:

Write a letter on behalf of Council to National Resources Canada including:

- The Municipality supports the moratorium remaining in place permanently

- Ask about the research that is being conducted on offshore gas exploration. If the permit to carry out the research has expired, why would this research continue to be undertaken at the cost of 11 million dollars.
- Would the department consider returning the 11 million to the fishing industry as it could be well utilized in this department?

MOTION: GEORGES BANK MORATORIUM

Being duly moved and seconded, be it resolved that, the Council of the Municipality of the District of Shelburne direct staff to send a letter in response to the letter received from National Resource Canada outlining points raised.

- **MOTION CARRIED**

9(e) Council reviewed the Monthly Building Report.

9(f) Council reviewed the Council Implementation Report.

10. COMMITTEE REPORTS/COUNCIL MEMBER UPDATES:

- a. Audit and Internal Control Committee Update – Councillor Thorburn Irvine and Councillor Coole

10(a) Councillors Thorburn Irvine and Coole informed Council of the Audit and Internal Control Committee Update.

Deputy Warden Richardson

- Provided an update on the New Building Construction.
- There is a New Building Committee Meeting scheduled.

Warden Smith advised that she attended the following events:

- Council met with MLA – January 17, 2022
- Shelburne County Mental Health Wellness Association Meeting – January 18, 2022
- Strategic Planning Session workshop with Council and Management – January 19, 2022
- CAO and Warden met with eleven other municipal units regarding fishing industry issues – January 25, 2022

Ms. Payne, on behalf of Councillors Coole and Wagner, stated that they attended the RCMP Advisory Committee Meeting on January 19, 2022. There was discussion regarding the RCMP Advisory Report; the CAO will make the report available to Council for informational purposes.

Councillor Coole

- Attended a town hall session with the Premier

Councillor Thorburn Irvine

- Raised a question regarding what information can be shared regarding the meeting with the eleven municipal units as residents have asked. According to Warden Smith, the

group has written to both ministers about the matter. The group also promotes public safety issues as well as regional economic stability. The Municipality has gone on record supporting fishing within a season and seeking a definition of moderate livelihood.

11. IN-CAMERA:

- a. Personnel Matter as per MGA Section 22 (2) (c)
- b. Legal Advice as per MGA Section 22 (2) (g)

MOTION: ENTER "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne enters "In-Camera" at 8:47 pm to discuss Personnel Matters and Legal Advice.

- **MOTION CARRIED**

MOTION: EXIT "IN-CAMERA"

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne exit "In-Camera" at 10:16 pm.

- **MOTION CARRIED**

Discussion was held and direction was given to staff in camera.

12. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:16 pm. The next Council meeting will be held on Wednesday, February 9, 2022, in the Shelburne Council Chambers.

**Chana Ross
Recording Secretary**

Date

Penny Smith, Warden

Erin Hartley, Director of Corporate Services