



**Audit Internal Control
Report to Council
2022/2023**

Last Updated:
September 15, 2022

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Meeting Date:	Discussion and Action Items
Tuesday, May 17, 2022	Review of 2022/2023 Insurance Package: Presentation by Joseph Hines & Darryl Wilson Update on Council Approved Minutes December 8, 2021 - April 13, 2022: Presentation by Trudy Payne, CAO Implementation Report: Presentation by Trudy Payne, CAO Year to Date Audit and Internal Control Report to Council: Presentation by Trudy Payne, CAO
Wednesday, July 6, 2022	Review of 2021/2022 Audit: Presentation by Gloria Banks & Kelsey Murphy Year to Date Audit and Internal Control Report to Council: Presentation by Michelle Williams, DOF
Tuesday, September 20, 2022	Discussion of Insurance Application - Oil Tank: Presentation by Darryl Wilson, Arthur J. Gallager Insurance Letter: Presentation by Erin Hartley, Deputy CAO Update on Insurance Policy: Presentation by Erin Hartley, Deputy CAO Sewer Service Analysis: Presentation by Dan Vincent, Public Works Operator Update on Council Approved Minutes April 27, 2022 - July 6, 2022: Presentation by Dale Richardson, Deputy Warden Implementation Report: Presentation by Michelle Williams, DOF Year to Date Audit and Internal Control Report to Council: Presentation by Michelle Williams, DOF



**THE MUNICIPALITY OF THE DISTRICT OF SHELburne
FINANCE DEPARTMENT**

136 Hammond Street, PO Box 280 Shelburne, NS B0T 1W0

Phone: (902) 875-3544 – Fax: (902) 875-1278

www.municipalityofshelburne.ca

Attention to: Warden and Council of the Municipality of the District of Shelburne

Date: September 20, 2022

Being duly moved and seconded, The Audit and Internal Control Committee recommends the following two motions:

1. Be it resolved that Council of the Municipality of the District of Shelburne, based on recommendation from the Audit and Internal Control Committee, not pursue the insurance coverage for the oil tank located at 243 Sandy Point Road, but to put a daily logbook in place, as well as to add proper signage and/or security procedures, effectively immediately.
2. Be it resolved that Council of the Municipality of the District of Shelburne approve the recommendation that the Audit and Internal Control Committee invite the Director of Recreation, Parks and Public Works Staff to a future Audit and Internal Control Committee meeting to discuss the parks and trails insurance and risk.