



Naturally Yours

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**REGULAR SESSION OF THE 51<sup>ST</sup> COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne**

**January 28, 2019**

The Regular Session of the 51<sup>st</sup> Council of the Municipality of the District of Shelburne was held on Monday, January 28, 2019, commencing at 5:00 pm in the Council Chambers of the Municipal Administration Building, Shelburne, Nova Scotia.

**THOSE IN ATTENDANCE WERE:**

Warden Penny Smith  
Deputy Warden David Levy  
Councillor John Roscoe  
Councillor Doris Townsend  
Councillor Terry McIntyre  
Councillor Roger Taylor  
Councillor Norman Wallet  
Tom MacEwan, CAO

**ALSO IN ATTENDANCE:**

Anita DeMings, Executive Assistant  
Erin Hartley, Director of Corporate Services  
Darrell Locke, By-Law Enforcement Officer  
Ken Smith, Former Interim CAO  
Member of the Public

**1. CALL TO ORDER:**

The meeting was called to order at 5:00 pm by Warden Penny Smith.

**2. APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of January 28, 2019, be approved with the following amendments:

- 8.(e) NSFM Workshop and Conference Topic Request – Added
- 8.(f) Compass Co-op Meeting Date – Added
- 10.(b) Personnel – Removed
- 10.(b) Contract Negotiations - Added

**- MOTION CARRIED**

**3. APPROVAL OF MINUTES:**

Being duly moved and seconded, be it resolved that the Minutes of December 10, 2018 be approved.

- **MOTION CARRIED**

**4. Business Arising:**

Council requested an update on the Roseway Manor Board. Tom MacEwan, CAO, advised he is continuing to work on this file.

It was noted that the response letter was received from Janet Knox, President & CEO of NSHA regarding health care needs in the community and was circulated at the January 14, 2019, Committee of the Whole Meeting.

**5. Recreation:**

(a) Kids' Fair Play FUNd December 2018 Application Review

5.(a) Tom MacEwan, CAO, presented the Kids' Fair Play FUNd December 2018 Application Review staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

There were 34 applications approved, with a total of \$4,990, which consists of 17 from the Municipality of Shelburne, 10 from the Town of Shelburne and 7 from the Municipality of Barrington.

**MOTION: KIDS' FAIR PLAY FUNd DECEMBER 2018 APPLICATION REVIEW**

Being duly moved and seconded, be it resolved that the Municipality of the District of Shelburne authorize the release of \$4,990 from the Kids' Fair Play FUNd based on the recommendations from the Kids' Fair Play FUNd Application Review Committee Meeting of December 17, 2018.

- **MOTION CARRIED**

**6. Finance:**

(a) Tax Exemptions for Community Organizations Policy - Revised

6.(a) Tom MacEwan, CAO, presented the Tax Exemptions for Community Organizations Policy – Revised staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

Due to the change in ownership of the Beulah Berman Memorial Animal Shelter property, it no longer qualifies for tax exemption under the Tax Exemptions for Community Organizations Policy. The policy has been revised to reflect that change.

**MOTION: TAX EXEMPTIONS FOR COMMUNITY ORGANIZATIONS POLICY - REVISED**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne adopt the attached revised Tax Exemptions for Community Organizations Policy.

- **MOTION CARRIED**

**7. Administration:**

- (a) RMRF Upgrades – Project Completion
- (b) Region 6 Solid Waste - Resource Management - Budget 2019/20
- (c) Council Implementation Report

7.(a) Erin Hartley, Director of Corporate Services, presented RMRF Upgrades – Project Completion staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

Financing for these upgrades will be applied for through the Municipal Finance Corporation in the Spring 2019 debenture. The Municipality of Shelburne will be responsible for the loan over a ten-year period but will cost share the annual loan repayment amount with the Towns of Shelburne and Lockeport based on the inter-municipal agreement and fee for service arrangements.

**MOTION: RMRF UPGRADES – PROJECT COMPLETION**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve Temporary Borrowing Resolution, TBR 2018-02, in the amount of \$88,839.49 for the Regional Materials Recovery Facility Upgrades.

**- MOTION CARRIED**

7.(b) Erin Hartley, Director of Corporate Services, presented to Council the Region 6 Solid Waste - Resource Management - Budget 2019/20 staff report.

Municipality of Shelburne is one of thirteen municipal stakeholders of the Region 6 Solid Waste Resources Management Board. As a requirement of the Region 6 Inter - Municipal Agreement, Municipality of Shelburne must approve or refuse this budget by March 14, 2019.

Valda Walsh, Regional Coordinator with Region 6, provided a presentation at the January 14, 2019, Committee of the Whole Meeting including budget breakdown, highlighting any areas of discrepancy or importance as well as providing Council with an opportunity for questions related to the budget and services provided by Region 6.

The total 2019/20 budget is estimated at \$829,018.00. Eastern Shelburne County's contribution is \$5,387.63, representing 7.25% of the municipal billing contribution.

**MOTION: REGION 6 SOLID WASTE-RESOURCE MANAGEMENT - BUDGET 2019/20**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the draft 2019-20 Region 6 Solid Waste-Resource Management Budget.

**- MOTION CARRIED**

7. (c) Tom MacEwan, CAO, presented Council's Implementation Report.

Discussion was held regarding the mandate to appoint a member to the Roseway Manor Board, to date no applications have been received. CAO informed Council that the Board is fully constituted.

It was noted that the Board is being encouraged to pursue independence under the Municipal Housing Corporation Act.

Council noted the following items:

- Seafoam - July 9, 2018 - Clarification
- Building – Explore Rental Increase
- Roseway Manor – Keep Council Updated

**8. Other:**

- (a) NSHA – Naming of Collaborative Care Centre
- (b) Appointment to the Audit and Internal Control Committee
- (c) Request for Funding – Emergency Department Training
- (d) Develop NS Plan for Internet – Draft Letter
- (e) NSFM Spring Workshop and Fall Conference Session Topic Request
- (f) Compass Co-op Meeting Date

8.(a) Tom MacEwan, CAO, presented the Nova Scotia Health Authority – Naming of Collaborative Care Centre staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

Council has been invited to submit potential names for the facility for consideration. Council can submit names for the building or components of the building.

Discussion was held regarding proposed names for the new collaborative centre. It was agreed “Shelburne County Medical Clinic” would be the name submitted to NSHA for consideration.

**MOTION: NSHA – NAMING OF COLLABORATIVE CARE CENTRE**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne submit the name “Shelburne County Medical Clinic” to Nova Scotia Health Authority for consideration.

**- MOTION CARRIED**

Councillor Doris Townsend joined the meeting at 5:24.

8.(b) Tom MacEwan, CAO, presented the Appointment to the Audit and Internal Control Committee staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

At the November 26, 2018 Council Meeting, it was noted that the Audit and Internal Control Committee had a vacancy. An application was received for membership on the Audit and Internal Control Committee from Sanford Q. Hood.

**MOTION: APPOINTMENT TO THE AUDIT AND INTERNAL CONTROL COMMITTEE**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne appoint Mr. Sandford Q. Hood to the Audit and Internal Control Committee for a two (2) year term commencing immediately upon passing of this motion by Council.

- MOTION CARRIED

8.(c) Tom MacEwan, CAO, presented the Request for Funding – Emergency Department Training staff report as previously discussed at the January 14, 2019, Committee of the Whole Meeting.

A request was received from a second-year family medicine resident at Queen’s University in Kingston, Ontario for financial assistance to cover the cost of Emergency Department courses. She plans to establish a family practice in the Barrington area. She is, however, also interested in working shifts at the Roseway Hospital Emergency Department.

**MOTION: REQUEST FOR FUNDING -EMERGENCY DEPARTMENT TRAINING**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne award \$10,500 to “Dr. P” to assist her in completing the proposed courses for Emergency Department training as well as necessary accommodations and travel provided that “Dr. P” enter into a contract which commits her to provide at least one (1) 12 hour shift per week at the Roseway Hospital Emergency Department for a 1 year period (from August 2019 to July 2020).

- MOTION CARRIED

8.(d) Tom MacEwan, CAO, advised Council that their request for a letter to be written to Develop NS regarding the Plan for Internet has been postponed. He is awaiting confirmation that sending a letter will not negatively impact the Municipality’s application.

8.(e) Tom MacEwan, CAO, presented Council with an email received from Nova Scotia Federation of Municipalities requesting topics for consideration that could be offered at the Spring Workshop and Fall Conference Sessions.

Discussion was held on numerous topics. It was suggested that NSHA Health Care Crisis, specifically progress on the single health authority as well as an Internet Update from Develop NS, be submitted for consideration.

**MOTION: NSFM SPRING WORKSHOP AND FALL CONFERENCE SESSION TOPIC REQUEST**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne submit the topics NSHA Health Care Crisis and Internet Update to NSFM for consideration.

- MOTION CARRIED

8.(f) Tom MacEwan, CAO, circulated an email received from Denise Vacon, Health Promoter, Public Health Services requesting a meeting with Karen Brodeur regarding Compass Co-op Affordable Housing Partnership.

A tentative date has been set for February 4, 2019 at 10 am in the Town of Shelburne's Council Chambers. This will be a joint meeting with the Municipality of Shelburne, Towns of Shelburne and Lockeport and Shelburne County Housing Coalition. Councillor Roger Taylor, Deputy Warden David Levy and Warden Penny Smith advised they will attend.

**9. Committee Reports/Council Member Updates:**

- (a) Committee Reports
- (b) Council Member Updates

9.(a) Warden Penny Smith advised that she attended the Shelburne County Mental Health and Wellness Meeting on January 15, 2019. She informed Council that the group has received a grant \$50,000.

9.(b) Councillor Taylor advised that he has arranged a tour on February 6, 2019 with Marcus Zwicker, WestFor Management Inc, a forestry group, to view the site in the Allendale where they are cutting. Warden Smith noted she would be interested in joining Councillor Taylor.

Councillor Taylor requested clarification regarding political affiliation. CAO advised that there were no legislative restrictions.

Warden Smith advised that she attended the Arts Pubic Consultation Session, hosted by Bird & Branch Consulting on behalf of the Municipality to ascertain how the Municipality can best support Arts in our communities. She noted that the discussion was very positive. A report will be presented to Council providing recommendations for next steps.

Warden Smith advised that she attended the Eastern Canadian Fisheries Exposition in Yarmouth on January 25&26, 2019. She spoke with Brennan Goreham, Director of the Atlantic Fisheries Fund for Nova Scotia and he advised that he'd like to schedule a meeting with Council.

Discussion was held regarding a Lab position at Roseway Hospital being cut. Council agreed that a letter be written to Janet Knox requesting the Blood Collection position be reinstated.

**10. In Camera:**

- (a) Contract Negotiations
- (b) Contract Negotiations

**MOTION: ENTER "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 5:50 pm to discuss Contract Negotiations.

- **MOTION CARRIED**

**MOTION: EXIT "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" and return to Regular Session at 7:52 pm.

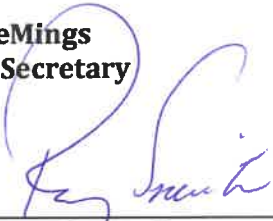
- **MOTION CARRIED**

**10. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:53 pm.

March 11, 2019.  
Date

**Anita DeMings**  
**Recording Secretary**

  
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Penny Smith, Warden

  
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Erin Hartley, Director of Corporate Services